COLORADO SCHOOL OF TRADITIONAL CHINESE MEDICINE

CATALOG
This catalog of the Colorado School of Traditional Chinese Medicine (CSTCM) was published to provide prospective students and current students, applicants, and the general public with an overview of our philosophy, educational programs, and policies. CSTCM reserves the right to make changes, additions, and corrections to anything published in this catalog. We will make our best effort to notify any interested parties of any changes. All pertinent federal and state laws and regulations regarding non-discrimination are strictly adhered to. This catalog should not be construed as a contract.
28 month, 2,370 hour, 126.5 credit

Master of Science Degree in Acupuncture (M.S.Ac.)

&

36 month, 3,030 hour, 162 credit

Master of Science Degree in Traditional Chinese Medicine (M.S.TCM)

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Colorado School of Traditional Chinese Medicine has been granted degree-granting authorization by the Colorado Commission on Higher Education and offers a Master of Science degree in Traditional Chinese Medicine (M.S. TCM) program. The program is also accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), which is the recognized accrediting agency for the approval of programs preparing Oriental medicine practitioners. ACAOM is located at 7501 Greenway Center Drive, Suite 760, Greenbelt, MD 20770, phone 301-313-0855; fax 301-313-0912.
The Colorado School of Traditional Chinese Medicine (CSTCM) was founded in late 1989, by a group of Colorado practitioners, at the same time acupuncture legislation was being enacted in Colorado. CSTCM is the oldest Oriental medicine school in Colorado and the only school in Colorado that is locally owned, operated and has no branch campuses. This way all of our attention, resources and energy are devoted to only one campus.

We have created an educational experience in a supportive atmosphere that is dedicated to teaching students how to care for themselves, each other, and the public in the course of life’s journey. Students learn from ancient wisdom, how to apply it in a modern society, and at the same time seek their own personal and spiritual growth and transformation. We believe we have created not just an educational program, but we have created an experience.

Colorado School of Traditional Chinese Medicine emphasizes extensive clinical experience with instructors who are highly experienced clinic supervisors who have a minimum of 10 years’ experience, and are dedicated to sharing their knowledge and abilities. In the process, students work on healing themselves as well as others, in their educational and clinical experiences.

Our number of faculty is unusually large, and are accomplished, dedicated, and committed. With this large faculty, students are exposed to a wide variety of styles and opinions about Oriental medicine, which will enable them to literally create a style of medicine that they understand and can be comfortable practicing.

Our programs can be designed for working adults who would like to maintain their regular job while completing the program part time. Our programs are designed similar to mainland Chinese Traditional Chinese Medicine education incorporating acupuncture, moxibustion, related modalities, tui na, Chinese herbal medicine, tai ji, qi gong, and Western sciences. In addition to the core program hours, students have the option of attending over 200 hours of tai ji and qi gong at no extra cost.

We would like to encourage those of you who are serious about a career in Traditional Chinese Medicine and are interested in a mainland Chinese style Traditional Chinese Medicine education to contact Colorado School of Traditional Chinese Medicine. If you have any specific questions or wish to arrange a tour or attend some classes, please feel free to write or call the Administrative Director.

Mark Manton, Dipl.TCM, L.Ac, LMT, Naturopath

CEO & President, CSTCM
Colorado School of Traditional Chinese Medicine

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The Colorado School of Traditional Chinese Medicine is…

Accredited by the Accreditation Commission for Acupuncture and Oriental Medicine
Member of the American Association of Acupuncture and Oriental Medicine
Approved by the Colorado State Approving Agency to accept Veterans Administration educational benefits for those who are eligible to participate
Approved for various Colorado State Vocational Rehab Programs
Approved to issue I-20 Certificate of Eligibility for an F-1 Student Visa for foreign students
Member of the Academic Collaborative for Integrative Health
Member of the Acupuncture Association of Colorado
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Foreword and Educational Philosophy

Traditional Chinese Medicine (TCM) is a complete medical system that is composed of acupuncture and related modalities, tui na (physiotherapy/therapeutic massage), internal medicine (Chinese herbal medicine), Chinese nutrition, and energetic exercise / meditation. TCM is becoming accepted worldwide as a primary system of health care and in the U.S. is at an all-time high and rapidly gaining popularity. With the increase in acceptance and popularity, there is an increasing demand for qualified practitioners. With its emphasis on being a body / mind / spirit medicine and a preventative health care system, everyone can benefit from its ancient wisdom and find health and harmony in their daily lives.

The Colorado School of Traditional Chinese Medicine (CSTCM) was founded in late 1989 having a high educational standard as the primary focus of the school. We created a program with the emphasis on one style of Oriental medicine (TCM), and with an introduction to various other styles as well. Our program teaches this medicine, but also strives to help students understand the culture where the medicine originated from. It is our belief that all traditional medicines are cultural (i.e. Western medicine came from and is a picture of culture in the West, just as Chinese medicine came from and is a picture of culture in China). But, Chinese medicine must also be studied, learned, and practiced in a way that it can be adapted into the Western culture and blended with Western approaches to medical care. Both must be acknowledged for their positive values. We try very hard to deliver the very best TCM educational program in the U.S. for the lowest tuition possible.

We have used extremely high standards in creating the curriculum and even more so in assembling a faculty that represents both Chinese and Western instructors. These two different types of practitioners can look at, understand, and teach Chinese medicine from different perspectives. These different points of view can expand a student’s knowledge and creativity when learning and practicing Chinese medicine. This is especially the case with the TCM emphasis on treating the whole person as an energetic system who is actually part of another larger energetic system (human relationship to nature). Our faculty is energetic but calm, commendable but humble, and assertive but compassionate. The faculty encourages students to follow the Taoist principles of harmony and balance, these being the foundation of our mental, physical, and emotional well-being.

The number of students accepted into the program is limited to ensure optimal student-teacher ratios. The average number of students in a class is about fifteen. Students begin learning and understanding fundamental theoretical material in the classroom and then apply it in an extensive clinical setting to understand the medicine in a deeper way. This gives students more appreciation for the medicine itself and their own accomplishments.

Students must realize that learning is an individual achievement. Instructors and classmates will offer great assistance, but in the end, students must have a goal, be dedicated, disciplined, love to be challenged, work very hard, and have the desire to learn. CSTCM’s job will be to provide a supportive environment, instructors as highly qualified as any in the world, educational resources, a structured and proven curriculum, encouragement and inspiration. However nothing can take the place of the student’s desire to learn. We encourage students, faculty, and the administration to be looked upon as family, friends, and mentors. Our curriculum and instructors are under constant review in order to improve the student’s educational experience. We have a very high level of graduate satisfaction and success, which is deeply rewarding to us as we watch CSTCM grow as our reputation spreads. The school serves its students, graduates and the public through workshops, community outreach, public education, a quarterly newsletter, and national and international networking with health professionals.

We are not just another acupuncture school but a school that emphasizes all the components of TCM. We invite you to join us in this exciting experience and become a practitioner of Traditional Chinese Medicine.

The Colorado School of Traditional Chinese Medicine is institutionally accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), which is the recognized accrediting agency for freestanding institutions and colleges of acupuncture or Oriental medicine that offer such programs. ACAOM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068.

The Master of Science in Acupuncture (MSAc) and the Master of Science in Traditional Chinese Medicine (MSTCM) programs of the Colorado School of Traditional Chinese Medicine are accredited under Master’s Degree standards, by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), the recognized accrediting agency for programs preparing acupuncture and Oriental medicine practitioners. ACAOM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068.

CSTCM and the Master's Degree Programs in Acupuncture and Traditional Chinese Medicine are Fully Authorized by the Colorado Commission on Higher Education Colorado Department of Higher Education, 1600 Broadway, Suite 2200, Denver CO. 80202. Full Authorization is bestowed upon institutions of higher education that are institutionally accredited by a U.S. Department of Education recognized accrediting agency that has conducted an on-site review of the Colorado location.
Mission and Educational Objectives

The Colorado School of Traditional Chinese Medicine (CSTCM) is dedicated to being one of the leaders in high-quality Traditional Chinese Medicine (TCM) education by presenting both traditional and modern styles with an emphasis on clinical ability. We are committed to placing education before all other factors, to develop clinically-effective graduates who value personal and academic growth; are compassionate, ethical, and professional; are inspired to participate in and promote the growth of TCM; and are capable of providing a high standard of healthcare from a sound theoretical and clinical understanding.

CSTCM’s mission is the basis for designing a program whose graduates are:

- proficient in TCM assessment skills of patients and theoretical and clinical application of TCM;
- capable in making accurate differential diagnosis according to TCM and skilled in choosing appropriate treatment principles and plans utilizing acupuncture, related modalities, tui na, and [M.S.TCM program] Chinese herbs;
- technically competent in the application of various acupuncture and related techniques, tui na, and [M.S.TCM program] the use of Chinese herbs;
- knowledgeable in Chinese medicine diet and exercise / meditation in order to advise patients about lifestyle issues;
- knowledgeable in basic Western medicine and able to make appropriate referrals when necessary;
- able to communicate in a professional and knowledgeable manner about Chinese medicine to relevant healthcare professionals;
- ethical, compassionate, and professional in conduct with patients and peers;
- able to establish a successful clinical practice and understand various legal aspects of practicing Chinese medicine;
- inspired to participate in state and national professional organizations, and to promote TCM.

In addition to the basic program, CSTCM believes it is critical to promote and provide the profession, including students, graduates, faculty and all practitioners, with high-quality continuing education. CSTCM is also committed to providing the public with a low-cost clinic, providing speakers for various public gatherings, and offering various lectures and workshops appropriate for the public.

Wei C’hi
Checkers are a symbol of learning

Shu
Books are a symbol of learning

Yen
Ink stone used for grinding ink

Pi
Brushes
Campus Setting and Facilities

CSTCM has over 12,600 square feet including 5 spacious classrooms, a 9 room student clinic with waiting area, reception office, administrative offices, an extensive Yan Jing Supply / bookstore, and a comprehensive library. The library consists of Western, TCM and holistic health books, journals dating from the present back to the early 1980’s, videos, and audio tapes, acupuncture models, anatomy models, a wireless network, and computers with various TCM and health-related software. There are books in both English and Chinese. There is also a student lounge / study area and a roof-top deck for tai ji, qi gong and relaxing. The school has abundant on and off-street parking adjacent to the building.

We are centrally located in the historic Capitol Hill neighborhood just east of downtown and the capital with easy freeway access.

Denver is frequently recognized as one of the most desirable U.S. cities to live in, and has been described as one of the most “livable” of any metro city. It has a multi-cultural, growing metro population of over 2.3 million and good public transportation. The Capitol Hill neighborhood surrounding the school provides a community feeling at reasonable prices. There are diverse restaurants and shops, along with two city parks, Botanic Gardens, Denver Zoo, and the Denver Museum of Nature and Science, all within walking distance of the school. Downtown, health food supermarkets, and the Cherry Creek Shopping district with a farmers market are just minutes away. The school is only 40 minutes from Boulder and 45-60 minutes from outdoor activities in the fabulous Rocky Mountains.

Denver’s weather has four distinctively beautiful seasons to enjoy. If you like sunshine (360 days per year), mountains, and a small town atmosphere within a growing metro city, you will love Denver and the surrounding areas.

Our campus also hosts the Massage Therapy Institute of Colorado (MTIC), the Izba Spa, and a variety of private practitioners. This offers a rich interaction among many health conscious individuals working in complimentary disciplines. MTIC’s clinic is available for CSTCM staff, students, and faculty.
Programs

CSTCM offers two graduate level educational programs with a strong foundation in Traditional Chinese Medicine (acupuncture and related modalities), tui na (physiotherapy/therapeutic massage), Chinese nutrition, and energetic exercise/meditation) with a grounding in Western medicine, all as it is currently taught in mainland China. Our M.S.TCM Program further integrates a comprehensive understanding of internal (Chinese herbal) medicine.

CSTCM utilizes 15 week trimesters, offering 3 trimesters per year. Students have 7 weeks off per year. Our programs can be designed for working adults to learn TCM in a supportive environment at their own pace. We are dedicated to students actually learning the medicine, not just graduating.

Our programs allow accelerated students to earn our M.S.Ac. degree in 28 months or our M.S.TCM degree in 36 months (ACAOM minimum completion time), taking roughly 21 classroom hours per week. CSTCM accepts new students three times per year. This allows students to take a trimester off at any time without creating problems in the sequencing of the program. Credits are calculated by the following: 1 credit for every 15 hours of classroom work completed for didactic courses; 1 credit for every 30 hours of completed work in practical/clinical courses. The CSTCM academic year is the same as the calendar year. Trimesters begin the first Monday in January, early May, and late August/early September.

Both programs are offered on an accelerated, full-time and half-time basis, with 8 calendar years as the maximum allowable time to complete our M.S.TCM program or 6 years to complete our M.S.Ac. program.

The half-time pace is advised for students with financial or employment difficulties. It allows students to study at a more gradual and less stressful pace. Please note that a student may need to go to Full time for some trimesters to complete the program in the required time frames.

*Please keep in mind that being on an accelerated track does not guarantee graduation from either program in the minimum amount of time. In order to graduate in the minimum time allowed from either program a student must take every class offered for each trimester; this will be more than 16 credits each trimester.

16 or more credits per-trimester – Accelerated*
12 to 15 credits per-trimester – Full-Time
6 to 11 credits per-trimester – Half-Time
5 or less credits per-trimester – Part-Time* (financial aid is not available to part-time students)

Due to the comprehensive nature and length of our programs, classes may be held on secular and religious holidays. While recognizing the importance of religious observation, CSTCM cannot promise students that the scheduled classes will not conflict with religious obligations.

CONTINUING EDUCATION PROGRAM

CSTCM offers an extensive number of optional seminars and workshops that provide valuable education for students, graduates, and all practitioners to refine and further develop their skills. CSTCM has brought in many national and internationally known instructors to give workshops. These continuing education units (CEU) qualify for the NCCAOM CEU credits. Students may elect to take CEU seminars at any time. Students are not required to take these seminars but they are recommended.

PUBLIC EDUCATION PROGRAMS

CSTCM offers some classes and workshops that are appropriate for the general public.

CHINA CLINICAL TRAINING CERTIFICATE PROGRAM

CSTCM is educationally associated and has an agreement with many universities in the People’s Republic of China, such as Heilongjiang University of TCM, Beijing University of TCM, Chengdu University of TCM, and Jiang Xi College of TCM. We offer intensive clinical training programs in acupuncture, internal medicine, tui na, tai ji, and qi gong at these various TCM universities. Our training programs allow for a great deal of flexibility to satisfy the varied interests of everyone. Upon completion, certificates are awarded. Interested students, graduates, practitioners, and the general public should consult the brochures available each year on the China Clinical Training Program.

ACCREDITATION

The Master of Science Degree in Acupuncture (M.S.Ac.) and Master of Science Degree in Traditional Chinese Medicine (M.S.TCM) programs at the Colorado School of Traditional Chinese Medicine are accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM) which is the recognized accrediting agency for the approval of programs preparing acupuncture and Oriental medicine practitioners. ACAOM is located at 8941 Aztec Drive, Eden Prairie, MN 55347, phone 952-212-2434, fax 952-657-7068.
M.S.Ac. Curriculum Overview

28 MONTH, 2,370 HOUR
MASTER OF SCIENCE DEGREE IN ACUPUNCTURE (M.S.Ac.)

YEAR 1 - TRIMESTER 1, 2, 3

In the first year of the program, students are introduced to the basic fundamental theories and concepts of TCM. TCM concepts of energy, health, and the etiology of disease process are discussed in depth. In the four Acu Meridian & Point Theory and Practicum classes in the first year, students are introduced to different traditions of Oriental medicine, learn about the channels and collaterals, what each acupoint is used for, its classification, its Chinese name and translation, and how to locate the acupoint. In trimester 3, students begin attending a clinical diagnosis forum to see how everything they are learning is actually applied.

On the practical side in trimester 2-3, students begin learning and practicing essential clinical skills, tui na (TCM physiotherapy) develop palpation and manual treatment skills, which complements the training in acupuncture, moxibustion, and related modalities such as auricular and scalp acupuncture, micro-system acupuncture, cupping, plum blossom, bleeding, gua sha, etc.

Practical training in exercise/breathing therapy like qi gong or tai ji begin this year in order to help cultivate student’s qi. Clinical Observation also begins this year, starting the student’s clinical education. Through observation of private practitioners, and in the student clinic, students develop insight into clinical practice.

On the Western medical side of their first year education, students learn Western Medical Terminology, Introduction to Biology and Chemistry, Western Medicine Anatomy & Physiology, and Surface Anatomy.

YEAR 2 - TRIMESTER 4, 5, 6

In the second year, students will use their basic theory knowledge to understand the disease process from a TCM perspective. They also learn ways to treat the underlying disease process and promote health. They continue participating in clinical diagnosis forum in trimester 4, 5, and 6 to see how everything they are learning is applied.

Opportunities for ongoing training in qi gong and tai ji are available throughout the entire program. The tui na and acumoxa techniques are further developed and practiced in preparatory internship courses. In trimester 5, students begin their supervised clinical practice by treating patients in student clinic, taking responsibility for all aspects of their patient’s care. Students also learn clean needle technique, OSHA and HIPAA regulations, and Clinical Ethics. CPR / Basic First Aid teaches essential skills that enable clinicians to respond appropriately to emergency situations which may arise in clinical and everyday situations.

Students are familiarized with Chinese herbal medicine in the Topical Application of Chinese Herbal Medicine course. The class presents an overview of the study of Chinese herbal medicine, with a focus on the safety precautions an Acupuncturist should observe in practice. Students are introduced to Chinese topical prepared medicines that would be appropriate for their patients.

On the Western medicine side, students study Microbiology of Infectious Diseases, Survey of Medicine, Biochemistry, Clinical Ethics, Basic Psychology / Counseling & Communication Skills, Western Medical Physical Exam and Diagnosis, Western Medical Pathology, and Western Medical Pharmacology / Pharmacognosy. This additional work in the Western biomedical approach will enhance students’ ability to integrate Eastern and Western medicine.

YEAR 3 - TRIMESTER 7

In the third year, students continue and conclude their supervised clinical practice. They also assume a greater responsibility for their patient’s total care.

On the Western medicine side, in the third year of their education are classes including Western Medical Referral, and Western Nutrition. This final work in the Western biomedical approach will enhance students’ ability to integrate Eastern and Western medicine.

Western Nutrition covers the biochemical processes of nutrition and metabolism, dietary intake, nutritional imbalances, vitamins and minerals, and detoxification programs.

Students will take a course in Clinical Business Management where they will create a business plan, website and advertising strategies, and prepares students to set up a successful Oriental medical private practice.

Students have their final observation class in trimester 7. At this point, they have a solid foundation in clinical theory and practice, and benefit from observing and getting more advanced questions answered from an experienced practitioner in a clinical setting.

Students finally take a course in exam preparation. This guides them in studying for our Final Proficiency Exam and helps those who have not yet taken the NCCAOM Acupuncture exam. This course concludes the program of study and allows the award of the Masters of Science in Acupuncture (M.S.Ac.) title.

Curriculum development is an on-going process at CSTCM. We constantly search for better ways to present difficult material. The overall program is subject to minor changes from time to time.
M.S.TCM Curriculum Overview

YEAR 1 - TRIMESTER 1, 2, 3
In the first year of the program, students are introduced to the basic fundamental theories and concepts of TCM. TCM concepts of energy, health, and the etiology of disease process are discussed in depth. In the four Acu Meridian & Point Theory and Practicum classes in the first year, students are introduced to different traditions of Oriental medicine, learn about the channels and collaterals, what each acupoint is used for, its classification, its Chinese name and translation, and how to locate the acupoint. In trimester 3, students begin attending a clinical diagnosis forum to see how everything they are learning is actually applied.

On the practical side in trimester 2-3, students begin learning and practicing essential clinical skills, tui na (TCM physiotherapy) develops palpation and manual treatment skills and this complements the training in acupuncture, moxibustion, and related modalities such as auricular and scalp acupuncture, micro-system acupuncture, cupping, plum blossom, bleeding, gua sha, etc. Practical training in exercise/breathing therapy like qi gong or tai ji begin this year in order to help cultivate student’s qi. Clinical Observation also begins this year, starting the student’s clinical education. Through observation of private practitioners, and in the Student Clinic, students develop insight into clinical practice.

Students begin their study of Chinese herbal medicine with Chinese Herbal Medicine 1 & 2. The class begins with important history and texts and goes on to study the Chinese Materia Medica. In this class, students will study the individual Chinese herbs and theory.

On the Western medical side of their first year education, students learn Western Medical Terminology, Introduction to Biology and Chemistry, Western Medicine Anatomy & Physiology, and Surface Anatomy.

YEAR 2 - TRIMESTER 4, 5, 6
In the second year, students will use basic theory knowledge to understand the disease process from a TCM perspective. They also learn ways to treat the underlying disease process and promote health. They continue on participating in clinical diagnosis forum in trimester 4, 5, and 6 to see how everything they are learning is actually applied.

Opportunities for ongoing training in qi gong and tai ji are available throughout the entire program. The tui na and acumoxa techniques are further developed and practiced in preparatory internship courses. In trimester 5, students begin their supervised clinical practice by treating patients in student clinic, taking responsibility for all aspects of their patient’s care. Students also learn clean needle technique, OSHA and HIPAA regulations, and Clinical Ethics. CPR/Basic First Aid teaches essential skills that enable clinicians to respond appropriately to emergency situations which may arise in clinical and everyday situations.

Also in this year, the study of the individual Chinese herbs ends and the students use this knowledge in the study of combining the individual herbs to learn Chinese herbal formulas and patent medicines and their applications.

On the Western medicine side, students study Microbiology of Infectious Diseases, Survey of Medicine, Biochemistry, Clinical Ethics, Basic Psychology / Counseling & Communication Skills, and Western Medical Pathology.

YEAR 3 - TRIMESTER 7, 8, 9
In the third year, students continue their supervised clinical practice and further their herbal medicine studies with the addition of Internal Medicine and TCM Gynecology (Chinese herbal) Clinic. They also assume a greater responsibility for their patient’s total care. In trimester 7 and 8 students begin to make their transition from student to beginning practitioner.

As a continuing part of their TCM Internal Medicine training, students have a course in trimester 7 called TCM Internal Medicine. In this course, students systematically learn Chinese medicine’s method of basing Chinese herbal treatment on differentiation of syndromes/patterns for many symptoms and diseases. Students also have a course in the Clinical Application of Chinese Herbal Medicine. During trimester 8, students begin two trimesters of TCM Internal Medicine (Chinese herbal medicine) clinical internship, and study TCM nutrition.

On the Western medicine side, students take classes including Western Physical Exam & Diagnosis, Western Pharmacology/ Pharmacognosy, and Western Medical Referral. The Clinical Business Management course prepares students to set up a successful Oriental medical private practice, and Western Nutrition covers the biochemical processes of nutrition and metabolism, dietary intake, nutritional imbalances, vitamins and minerals, and detoxification programs. This additional work in the Western biomedical approach will enhance students’ ability to integrate Eastern and Western medicine.

Students have their final observation class in trimester 9. At this point, they have a solid foundation in clinical theory and practice, and benefit from observing and getting more advanced questions answered by an experienced practitioner in a clinical setting. Students also have the opportunity to assist student clinic supervisors.

Finally, students take Exam Prep which guides them in studying for our Final Proficiency Exam and helps those who have not yet taken the NCCAOM Acupuncture and Chinese Herbal exams. This course concludes the program of study and allows the award of the Masters of Science in Traditional Chinese Medicine (M.S.TCM) title.
Cumulative Exams

Proficiency Exams

These written proficiency exams are used as an evaluation of the student's progress, our program, and their understanding of TCM. They are designed to give students a good idea of the type of exam and questions they might find within the NCCAOM exams. These exams encourage students to carefully review all previous coursework.

Written proficiency exams are administered at the end of each year of the program in Trimesters 3, 6, & 9 (M.S.TCM) or in Trimesters 3 and 7 (M.S.Ac.). Students must pass each section to proceed to the next stage of the program. In the final trimester students must pass each section in order to graduate.

Practical Exam

A clinical oral and practical exam is given near the end of trimester 4. This exam is designed as an evaluation for both the student and the school, and tests the students on clinical skills accomplished up to this point. The objective of this exam is to encourage students to review their clinical skills they have studied and practiced up to this point, and satisfy the school’s obligation to know that the student is prepared to go into clinic. This exam must be passed in order to continue into clinic.

Program Category Totals

<table>
<thead>
<tr>
<th>Category</th>
<th>M.S.Ac. Hrs. / Credits</th>
<th>M.S.TCM Hrs. / Credits</th>
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<td>510 / 34.0</td>
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<td>Observation</td>
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### M.S.Ac. Curriculum — Accelerated

#### YEAR 1 - TRIMESTER 1 [1Y1]

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**Totals**

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#### YEAR 1 - TRIMESTER 2 [1Y2]

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#### First Year Totals

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#### YEAR 2 - TRIMESTER 4 [2Y1]

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**Totals**

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#### YEAR 3 - TRIMESTER 7 [3Y1]

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<th>Hrs./Wk.</th>
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**Totals**

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#### Program Total (2,370)

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Either program can be taken at an accelerated pace as in the curriculum examples shown. Full-time and half-time study is also available and can be tailored to each student’s individual needs. It is very challenging for a student to finish the program in this minimum time.
### M.S. TCM Curriculum — Accelerated

<table>
<thead>
<tr>
<th>Year 1 - Trimester 1 [1Y1]</th>
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<td>BIO107 - Western Medicine Anatomy &amp; Physiology I</td>
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<td>TCM212 - Clinic Prep</td>
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<td>BIO223A - Biochemistry</td>
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<td>TCM227A - Clinic Forum 3</td>
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<td>TCM228B - Acupuncture Assessment &amp; Treatment of Musculoskeletal Disorders 2</td>
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<td>TCM302 - Advanced Acupuncture Treatment of Disease</td>
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<td>BIO303 - Western Medical Physical Exam &amp; Diagnosis</td>
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<td>CHM310 - TCM Gynecology</td>
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<td>BIO325A - Western Nutrition</td>
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Course Descriptions

TCM100 - Traditional Chinese Medicine
Basic Theory
105 hours / 7 credits
An in-depth study of TCM theory is the foundation of learning, applying and practicing Traditional Chinese Medicine. In order for students to appreciate and understand where the medicine originated, this course begins with history, philosophy, culture and Chinese language. The development of Oriental medicine in the U.S. is also discussed. Students will receive an extensive introduction to yin/yang, five elements / phases (wu xing), vital substances (qi, xue, jin-ye, jing, shen), eight principles / parameters (ba gang), and organ physiology (zang fu), and causes (etiology) of disease including the Six External Evils (liu yin), Seven Emotions (qi qing), and Neither Internal or External Causes (bu nei wai yin). This class will greatly enhance the student’s knowledge, appreciation, and understanding of TCM.
Prerequisites: None.

TCM103 - Acu Meridian & Point Theory 1
45 hours / 3 credits
In this course, study begins with an introduction to different traditions of acupuncture to help students understand the developments of different styles around the world. Next, an overview of the internal and external pathways of the channels and collaterals (jing luo) are introduced. Continuing with an in-depth systematic study of the acupoints on the 14 main meridians including their function / energetic action, contraindications, and clinical usage, with the focus being on functions / indications and point classifications including five element points, xi-cleft, he-sea, luo, yuan source, tonification and sedation points, confluent, back shu, front mu, four seas and ocean points, windows of the sky, 13 ghost points, crossing points, etc.
Prerequisites: None.

TCM105 - Acu Meridian & Point Practicum 1
45 hours / 2 credits
In this practical course, the anatomical locations of the acupoints are covered in detail. All point locations are first demonstrated by the instructor and then in small groups. Students then practice locating these points under close supervision. Students also learn the system of proportional measurement using their hands and various measuring devices. Students, through hands-on practice, learn how to palpate / feel for energy (qi) along with accurately locating the acupoints. Accurate location of the acupoints is a student’s first step in clinical proficiency. Students should wear appropriate clothing to class.
Prerequisite: None.

BIO107 - Western Medicine Anatomy & Physiology 1
60 hours / 4 credits
Understanding the human body in health and disease is invaluable in the application of Chinese Medicine. This course will teach the student the physical structure of the human body and how different cells, tissue, and major systems of the body function and interrelate to one another. A practical style of instruction is utilized so students can effectively apply this knowledge. The course emphasizes the study of individual muscles, body landmarks, location and function of the body organs and systems, as well as the study of muscular, skeletal, nervous, cutaneous and connective tissue systems. This course will use a combination of lecture, demonstration, discussion, and lab. Students will also assemble and disassemble anatomical models for a better hands-on understanding of the body.
Prerequisites: None.

BIO108 - Intro to Biology
30 hours / 2 credits
This course will introduce the basic concepts of life sciences, focusing on living systems like basic cellular biology, function, and metabolism from the chemical and molecular levels. The course will aid in the understanding of the biological basis of anatomy, physiology, and nutrition.
Prerequisites: None.

BIO109 - Western Medical Terminology
15 hours / 1 credit
This course is designed to teach students medical terminology commonly used to describe the physiology and pathology of the human body. Students will be taught the construction of words from stems, prefixes, and suffixes of Greek and Latin origin. This course will increase the student’s ability to better understand medical literature and communicate with western medicine practitioners. There is medical terminology computer software in the library for students to review course work.
Prerequisites: None.

TCM110 - Tai Ji and Qi Gong
30 hours / 1 credit
In these classes students learn to cultivate their own qi (energy) by learning and practicing Tai Ji and Qi Gong. The students will learn to use these therapeutic exercises as a healing therapy and meditation; to gain an awareness of the flow of qi in the body, and for their own personal well-being. They will learn a variety of exercises, techniques, and applications for clinical use. After the students required hours have been completed, they can continue on in the open Taiji and Qigong classes at no extra charge. This can amount to 180-360 extra hours at no additional cost to students. While not required, it is suggested that this course be taken at the same time as TCM100 and TCM103.
Prerequisite: None.
**Courses**

**TCM111 - TCM Diagnosis & Differentiation A**  
*60 hours / 4 credits*

Using the theory learned in TCM100, students learn and develop the four diagnostic methods: observation or looking (wang), listening and smelling (wen), inquiry (wen), and palpation including pulse diagnosis (qie). Students will then have time to practice these diagnostic skills. They will also learn the different systems used in the differentiation of syndromes / patterns according to symptoms and signs associated with the eight principles, zang fu, channels and collaterals, qi and blood, san jiao, five elements, six stages, and four levels. Using accurate diagnostic methods and correct differentiation of the syndrome is probably the most critical aspect of clinical practice. This class will lead students to sound clinical reasoning. Instruction methods used in this class are lecture, hands-on practice, and slides.
*Prerequisite: TCM100.*

**TCM113 - Acu Meridian & Point Theory 2**  
*45 hours / 3 credits*

This course will review and reinforce the material learned in Acu Meridian & Point Theory 1 as well as cover the eight extra meridians, extra points, and some of the instructor’s personal clinical experience.
*Prerequisite: TCM103.*

**TCM115 - Acu Meridian & Point Practicum 2**  
*45 hours / 2 credits*

Practice of point location continues with emphasis on locating points on specific areas of the body, or points used in various point prescriptions, instead of by meridian. Also the location of various extra points and points on the eight meridians will be covered. Students should wear appropriate clothing to EACH class.
*Prerequisite: TCM105.*

**CHM117 - Chinese Herbal Medicine 1**  
*30 hours / 2 credits*

This course begins the 8 trimester study of Chinese Herbal Medicine (CHM) with learning the Chinese herbal Materia Medica. This class begins with important history and texts related to CHM, then goes into theory directly related to CHM. Next, there is an introduction to cultivation, selection, harvesting, storage, processing, preparation, weights and measures, general cautions and side effects, and general therapeutic classifications. Students will learn Latin prefixes for plant parts and some common Chinese names found in Chinese herbs. Students will learn about 375 herbal substances in the 3 trimesters that cover the Materia Medica. For each herb, students will learn the following: identification, botanical and pharmaceutical name, pin yin name and pronunciation, book in which the herb first appeared, part used, taste, temperature, energetic direction, channels / zang fu associated with, dosage, cooking instructions, traditional functions, common uses, cautions / contraindications, common prepared versions and modern pharmacological and clinical research.
*M.S.TCM Prerequisite: TCM100.  
There is a course fee of $48.47 for materials provided in this class.*

**TCM119 - Acu Moxa Techniques & Practicum A**  
*60 hours / 3 credits*

The lecture part of the course will cover an introduction to various styles of acupuncture, moxibustion and related modalities such as cupping, gua sha, dermal stimulation with pellets, press tacks, etc., electro-acupuncture, plum blossom, bleeding, auricular acupuncture, scalp acupuncture, and other micro-systems, ion cords, magnets, and akabane. Also discussed in general will be needle insertion, depth, duration, manipulation and withdrawal, safety issues, cautions and contraindications, needle gauge, types, selection, replacement, inspection, needle disposal, dealing with fainting and other emergency situations, proper positioning for various techniques, and Clean Needle Technique (CNT). This course will include a practical component where, under close supervision, students will practice and be evaluated on the various techniques learned. Students first practice needling inanimate objects, and then proceed to needling themselves and finally their classmates.
*Prerequisites: TCM100, TCM103, TCM105.  
Corequisites: TCM111, TCM113, TCM115.  
There is a course fee of $220.00 for materials provided in this class.*

**TCM123B - Medical Qi Gong**  
*15 hours / 0.5 credits*

This course builds upon TCM110 and provides a focus on medical qigong forms known for their positive health and healing benefits. Learning and practicing these forms not only benefits students and practitioners in the cultivation of qi and health it also teaches students how to share these healing methods with patients. These Qi Gong forms are known to reduce stress, improve wellbeing, enhance awareness, engender a strong connection with universal energy, and calm the mind. Current research on Qi Gong and Tai Ji will be discussed.
*Prerequisite: TCM110.*
Courses

BIO125 - Western Medicine Anatomy & Physiology 2  
**60 hours / 4 credits**

This course is a continuation of the study of Human Anatomy and Physiology that began in BIO107. This course will focus more on the functions and interactions of the systems of the body including the Endocrine System, the Cardiovascular System, the Lymphatic System, the Immune System, the Respiratory System, the Digestive System, the Urinary System, and the Reproductive System. In addition, this course will also examine other important aspects of human anatomy and physiology such as Nutrition, Metabolism, Fluid & Electrolyte Balance, Acid/Base Balance, Human Development and Genetics/Inheritance. A brief overview of common disorders associated with the different body systems will be covered.  
Prerequisite: BIO107.

TCM 126 - TCM Tui Na 1  
**30 hours / 1.5 credits**

In this practical course the Chinese traditional methods of TCM physiotherapy / massage are taught. In this way, students are introduced to a hands-on, non-invasive method of treating structural and soft tissue problems and improving overall health. This also allows students to develop their own healing qi and be more sensitive to the body. Students are taught and practice treatment protocols using acupoints and structural / soft tissue manipulation. Many specific tui na techniques will be demonstrated with ample time for supervised practice. Students should wear appropriate clothing to class. While it is not required, it is suggested that this course be taken at the same time as TCM100 and TCM103.  
Prerequisite: None.

OBS127 - Clinical Observation 1  
**15 hours / 0.5 Credit**

This is the introduction to the student’s clinical education. Students are required to observe in our student clinic for their required hours and must get the Clinic Observation Hours Form signed off by the head supervisor. In this setting they will be introduced to clinical practice and gain experience working with patients. They will be introduced to the principles of assessment, diagnosis, and treatment of patients in an actual clinic setting. Students will be required to keep a clinical notebook with notes about all patient visits that they have observed. This will begin the actual joining of theory and practical application to establish the foundation for a successful clinic practice. These hours are completed outside of the regular schedule of classes. Students should pay close attention to procedures associated with Clean Needle Technique (CNT) and applicable standards of Occupational Safety and Health Administration (OSHA) and Health Insurance Portability and Accountability Act (HIPAA).  
Prerequisite: TCM100.

TCM130 - TCM Diagnosis & Differentiation B  
**45 hours / 3 credits**

This course is a continuation of TCM111 Diagnosis & Differentiation A. While not required, it is suggested that this course be taken at the same time as TCM132.  
Prerequisite: TCM111.

TCM132 - Acu Treatment of Disease 1  
**60 hours / 4 credits**

This course begins with a general introduction to acupuncture treatment including general principles of treatment, therapeutic methods, basic principles for prescription and selection of acupoints, and application of specific points. This course covers the TCM differentiation of about 50 biomedical symptoms and diseases. Areas of emergency and external diseases, internal and zang fu syndromes, diseases of the head, trunk, and lumbar regions, and ob-gyn diseases will be covered. Signs & symptoms and tongue & pulse are discussed for each disease and the appropriate acupuncture and related modalities used to treat that differentiation. This course emphasizes the memorization of material from Chinese Acupuncture and Moxibustion and Acupuncture: A Comprehensive Text to prepare students for the acupuncture portion of the NCCAOM Exam. The instructor will also give additional valuable personal clinical experience.  
Prerequisite: TCM111. Corequisite: TCM130.

CHM134 - Chinese Herbal Medicine 2A  
**45 hours / 3 credits**

This course continues the study of the Chinese Materia Medica that began in Chinese Herbal Medicine 1.  
M.S.TCM Prerequisite: CHM117.  
There is a course fee of $201.97 for materials provided in this class.

TCM136 - Acu Moxa Techniques & Practicum B  
**45 hours / 2.0 credits**

This course is a continuation of Acu Moxa Techniques & Practicum A. While it is not required, it is strongly suggested that this course be taken at the same time as BIO140, OBS141B, OBS145B and OBS146.  
Prerequisite: TCM119.

BIO140 - Surface Anatomy  
**45 hours / 3 credits**

This course is designed as a review of the more superficial aspects of structural anatomy. Class sessions will focus upon superficial landmarks of the body, including bones, tendons and ligaments, muscles and their attachments, joints, blood vessels, and nerves as they relate to the correct locations of acupuncture points. Through lecture and supervised hands-on palpation, this course trains students to examine and understand the bony and soft-tissue structures of the body using external palpation. This course is designed to assist students in their study of the accurate location of acupuncture points and cannot be substituted with college anatomy courses.
Prerequisite: TCM119. Corequisite: TCM136.

OBS141B – Clinical Observation 2
30 hours / 1 credit

Students observe and participate in a variety of clinical settings. With this variety, they will experience different practitioners’ styles of examination, diagnosis, and treatment. This course helps combine theory and practical application of TCM. Students pay close attention to procedures associated with Clean Needle Technique (CNT), Occupational Safety and Health Administration (OSHA), and Health Insurance Portability and Accountability Act (HIPAA). They are required to keep a clinical notebook recording their observations and must have their Clinic Observation Hours Form signed. M.S.TCM students spend 10 hours in our Chinese herbal supply store learning standards of cleanliness, storage of herbs (both raw and prepared), issues of spoilage and bugs, receive practical experience in filling herbal prescriptions, and general herbal dispensatory business experience in the areas of inventory, ordering, and pricing. For M.S.TCM students the remaining 20 hours are spent observing our student clinic. M.S.Ac. students will do 30 hours of observation in our student clinic.

Prerequisite: TCM111.

TCM142 – Tui Na 2
30 hours / 1.5 credits

This course continues and builds on the study of Chinese traditional methods of TCM physiotherapy/massage. Students will be taught and practice additional treatment protocols using acupoints, acupressure, and structural/soft tissue manipulation. More advanced tui na techniques will be covered in order to broaden treatment options for patients. In addition, external application of Chinese herbs as well as rehabilitative exercises will be covered to enhance clinical skills and effectiveness of treatments. There will be ample time for supervised practice. Students should wear appropriate clothing to class.

M.S.Ac. Prerequisite: TCM126.

OBS145B - Clinic Forum 1
15 hours / 0.5 credits

In this first of 4 forums, students observe actual patients being presented by more advanced students. Students will observe and have written handouts of the interview of the patient, including symptoms and signs with tongue and pulse, the thought process and methodology behind the differential diagnosis, the treatment principle methodology, and the treatment plan with acupuncture and other various modalities including Chinese herbal medicine (M.S.TCM.) The entire forum has lively discussions and gives various opinions and possibilities. The supervisor will then give their opinion and comment on the student’s discussion. Students will be able to use this case-based discussion as a way to synthesize the theoretical foundation they already have. The cultivation of the ability to logically formulate a coherent treatment plan based on differentiation of syndromes is a skill every practitioner must develop. In these forums, students begin to cultivate this ability. Students will use these hours as part of their clinical observation hours and must get the Clinic Observation Hours Form signed. Also see Guidelines for Clinic Forum 1 in the Student Clinic Manual.

Prerequisite: TCM111. Corequisite: TCM136, OBS141B.

OBS146 – Integrative Clinical Observation
30 hours / 1 credit

M.S.Ac. and M.S.TCM students observe and participate in a variety of integrative clinical settings. Integrative clinics feature AOM (Acupuncture and Oriental Medicine) practitioners who are working or collaborating with other health professionals such as MD, DO, ND, NP, PT, LMT, nutritionists and mental health professionals. The purpose of Integrative Clinical Observation is to familiarize students with the various settings where licensed acupuncturists practice alongside other health professionals. This exposes students to a variety of ways AOM and other health care professionals can collaborate and work together with patients in creating optimum health care. Observing different approaches to patient intake, diagnosis and treatment plans also broadens the students’ perspective and horizons on how AOM can be utilized in mainstream health care.

Prerequisite: TCM111. Corequisite: TCM136, OBS141B.

BIO150 - Introduction to Chemistry
30 hours / 2 credits

This course will include the study of the basic fundamental principles and laws of inorganic and organic chemistry. This course is designed to educate students about basic chemical principles involved in daily life.

Prerequisite: None.

CHM201 - Chinese Herbal Medicine 2B
30 hours / 2 credits

This course continues the study of the Chinese Materia Medica that began in Chinese Herbal Medicine 1 and 2A.

M.S.TCM Prerequisite: CHM134.

BIO203A - Microbiology of Infectious Diseases
30 hours / 2 credits

This course provides essential information on the microbiology of infectious diseases afflicting human-kind. The types of microbes including virus-like, viral, fungal, bacterial, sporozoans, protozoans, parasites, and the organisms involved in food poisoning will be identified.
Courses

Their life cycles will be described and their infectious mechanisms detailed. Epidemiology, Pathogenesis, Clinical Diagnosis, Immunity, Treatment and Prevention of several types of major infections will be discussed. This course will emphasize referral of suspected infectious cases, avoidance of transmission, & the safe use of complementary treatments. Prerequisite: BIO125.

**TCM209 - Acu Treatment of Disease 2**

105 hours / 3.5 credits

This course is the student’s final preparation for assuming responsibility for their professional relationships with patients in the clinic. The first part of the course covers health professional level CPR and first aid skills required for all TCM practitioners. They enable clinicians to respond appropriately to emergency situations which may arise in clinical and everyday situations. Current standard procedures will be learned for handling CPR and first aid emergencies like trauma, burns, soft tissue injuries, bandaging and splinting techniques. This course includes certification in CPR from an approved provider such as the American Red Cross or the American Heart Association. This course also teaches students Occupational Safety and Health Administration (OSHA) standards and to apply these standards while in any practical / clinical situation in school, and later in their own clinical practice. The course continues with Clean Needle Technique (CNT) following the manual, Clean Needle Technique for Acupuncturists. In the CNT portion of the course students will learn CNT protocol, safety issues including: infectious diseases, hygiene, sanitation, and sterilization procedures, and practice these protocols. These protocols are designed to reduce the risk of infection of patients, practitioners, and office staff. The last part of the course will cover all clinical procedures, responsibilities, time management, paper work, general care of patients and equipment, and the overall operation of the student clinic. Patient files and case history writing will also be addressed, along with HIPAA regulations. 

*Students must be CPR/FA certified at time of graduation. Prerequisite: TCM136.* 

There is a course fee of $39.30 for materials provided in this class and a required book cost of $25.95.

**CLI213B - Clinical Acupuncture Internship 1**

30 hours / 2 credits

In this course, students continue to further develop their basic skills by practicing interviewing, tongue and pulse diagnosis, differential diagnosis, treatment planning, and carrying out a treatment in a clinical setting, using their classmates as patients. Demonstrations will be given on specialized techniques like needling sensitive points, needle threading, and through-and-through needling. The students will then practice these techniques. This allows for supervised refinement of their skills in a supportive environment. This course prepares students to work in the student clinic the following trimester treating the public. This course can only be taken in the trimester the student is completing 4th trimester. For students in the MSac program, it is suggested that this course be taken after the student has completed TCM142 and OBS146, and be taken after or at the same time as TCM209, TCM212 and OBS214. For students in the MSTCM program, it is suggested that this course be taken after the student has completed CHM134 and OBS146, and be taken after or at the same time as CHM201, TCM209, TCM212 and OBS214, though these are not requirements. 

*Prerequisites: TCM130, TCM132, TCM136, BIO140, OBS141B, OBS145B. Corequisite: TCM217*

**OBS214 - Clinical Observation 3**

15 hours / 1 credit

M.S.Ac and M.S.TCM students continue to observe and participate in a variety of clinical settings by signing up for 30 hours of observation with outside TCM practitioners from the CSTCM approved Clinical Observation Practitioners List. This course furthers the ongoing development of the theory and practical application of TCM in clinical settings. Students are required to keep a clinical notebook recording their observations and must have their Clinical Observation Hours Form signed. 

*Prerequisite: TCM141B. Corequisite: TCM217*

**BIO215 - Survey of Medicine**

10 hours / 1 credit

This course introduces the specialties of allopathic biomedicine, osteopathy, chiropractic, naturopathy, psychology, physical therapy, occupational therapy, complementary medicine, and alternative medicine. Understanding the spectrum of health care services available and how these services can be utilized provides the basis for making appropriate referrals. 

*Prerequisite: None.*

**TCM217 - Clinic Forum 2**

45 hours / 3 credits

In the second of four Clinic Forums, students are required to select a patient, conduct an interview, analyze the signs and symptoms, come up with a differential diagnosis, treatments principle, and a treatment plan, choosing modalities such as acupuncture and Moxibustion, various related modalities, tui na, TCM dietary and lifestyle counseling, Chinese Herbal Medicine (M.S. TCM Students only), and any appropriate...
referrals. The student will write up a comprehensive presentation, which will be given to the supervisor and all students attending the class. The student is aided by a third year student mentor. The student then brings the patient to class, presents and defends their thought process. The supervisor and class then have lively discussions to examine the rationale the student used and to ask the patient about anything that is unclear as well as to check the tongue and pulse diagnosis. The supervisor will then give the last word about the patient and their diagnosis. The patient will then be treated in the student clinic and used as a patient visit. Students will present and be graded on 1-3 patients during the trimester. Additionally all students will be completing a Forum Case Report for both cases in each Forum. This course can only be taken in the trimester the student is completing 4th trimester. For students in the MSAc program, it is suggested that this course be taken after the student has completed TCM142 and OBS146, and be taken after or at the same time as TCM209, TCM212 and OBS214. For students in the MSTCM program, it is suggested that this course be taken after the student has completed CHM134 and OBS146, and be taken after or at the same time as CHM201, TCM209, TCM212 and OBS214, though these are not requirements. **Prerequisites:** TCM130, TCM132, TCM136, BIO140, OBS141B, OBS145B. Co-requisite: CLI213B.

**TCM218B - Acupuncture Assessment & Treatment of Musculoskeletal Disorders 1**

45 hours / 2.5 credits

Students will learn and apply musculoskeletal evaluation methods and treatment strategies synthesizing acupuncture and other modalities for common musculoskeletal disorders. The course will include a basic overview of musculoskeletal anatomy, survey of tissues, and basic orthopedic assessments by regions of the body, such as upper extremities, lower extremities, and spine. Emphasis is placed on developing TCM treatment principles and strategies to treat common orthopedic and sports medicine disorders, as these are some of the most common problems encountered in clinic. Students will observe demonstrations of acupuncture and acumoxa applied to various musculoskeletal problems and students will practice these techniques under supervision of expert musculoskeletal acupuncturists. This course will engage students in critical thinking to integrate Biomedical anatomy and physiology with TCM fundamental theories to assess and treat musculoskeletal disorders. In addition, external application of Chinese herbs as well as rehabilitative/strengthening exercises will be covered to enhance clinical skills and effectiveness of treatments. Conditions needing referral or collaboration with other health care professionals will also be covered. Each class will include demonstrations and practice.  

**M.S.Ac. Prerequisite:** TCM136.

**CHM222 - CHM Prescriptionology & Patent Medicine 1**

60 hours / 4 credits

Using the information learned about individual herbs in Chinese Herbal Medicine 1 & 2, this course provides an in-depth study and analysis of Chinese herbal formulas. For each formula students will learn the English and Chinese pinyin name and the formula’s ingredients, dosage, actions, method of preparation, indications, analysis of the formula, cautions, contraindications, modifications, formula variations and its associated formulas and related patents. Over 150 ancient, traditional and modern formulas will be covered in 2 trimesters of CHM Prescriptionology & Patents 1 and 2. The course covers information on history, manufacture, sources of formulas and patents and includes discussion about differentiation of formulas and patents in the same category and how to combine patents with other patents or decoctions. This integrated presentation of formulas and patents prepares the practitioner to select effective Chinese Herbal Prescriptions and Patents for a wide variety of TCM diseases and clinical applications. Discussions, guidelines and Chinese medicine perspectives are also offered for integrating Chinese Herbal Medicine as adjunct/collaborative or primary treatment for common biomedical conditions. This course will also help students identify illegal, toxic and endangered species ingredients in Chinese patent medicines.  

**M.S.TCM Prerequisite:** CHM201.

**BIO223A - Biochemistry**

30 hours / 2 credits

This course introduces basic concepts of biochemistry so students will become familiar with the essential ideas and facts central to biochemistry. Topics include an introduction to the Krebs cycle, ATP Production, carbohydrates, proteins, amino acids, nucleic acids, DNA, lipids, vitamins, hormones, minerals, enzymes and drug’s role in human metabolism. Students will learn the biomedical use of clinical biochemistry as it is used in the identification of common metabolic disorders.  

**Prerequisite:** BIO150.

**MISC224 - Basic Psychology / Counseling and Communication Skills**

45 hours / 3 credits

This course presents a survey of various psychological theories and their relevance to the Oriental Medicine practitioner and patient relationship. This course is designed to help the practitioner become more familiar with western psychology as well as learn specific skills and techniques for identifying and managing difficult psychological issues in a clinical setting. Methods for working with patients in a variety of clinical situations are presented and discussed. Additionally, students will learn how to effectively talk with patients who are expressing different levels of emotional and mental distress, various disease conditions, terminal illness, or having difficulty dealing with life’s myriad of challenges. Recognizing your limitations as a counselor, understanding the appropriate level of practitioner/patient interaction,
Courses

reviewing ethical considerations for clinicians, establishing appropriate boundaries in professional practice, and guidelines for referral to professional counseling for additional supplemental/appropriate care is covered.
Prerequisite: None.

**CLI225 - Clinical Acupuncture Internship 2**
**90 hours / 3 credits**
In this part of clinical acupuncture internship, students begin supervised clinical practice on patients, taking responsibility for all aspects of their patients’ care, to further develop their clinical skills. During this trimester, students assume the primary responsibility for the initial intake, diagnosis, treatment, follow-up care, as well as practice management, all under close supervision. Supervisors are always nearby, but student interns are encouraged to take the initiative to implement all the theoretical and practical skills that they have been developing in school. The supervisor will then confirm the differential diagnosis, treatment principle, and treatment, make experienced suggestions which could include referral, or carefully guide the student intern to look at other possibilities. Students will continue and solidify the development of the highest professional ethics, proficiency in clinical skills, and compassion towards patients.
M.S.Ac. Prerequisite: TCM142, TCM212, CLI213B. Corequisite: TCM227A.
M.S.TCM Prerequisite: CHM201, TCM212, CLI213B. Corequisite: TCM227A.

**TCM227A - Clinic Forum 3**
**45 hours / 3 credits**
In the third of four forums, students continue their theoretical clinical learning through case-based presentations. Additionally all students will be completing a Forum Case Report for both cases in each Forum.
Prerequisite: TCM217. Corequisite: CLI225.

**TCM228B - Acupuncture Assessment & Treatment of Musculoskeletal Disorders 2**
**45 hours / 2.5 credits**
This course is a continuation and expansion on the concepts learned in TCM218B Acupuncture Assessment & Treatment of Musculoskeletal Disorders 1. While it is not required, it is suggested that this course be taken after TCM218B.
Prerequisites: TCM136

**CHM230 - CHM Prescriptionology & Patent Medicine 2**
**60 hours / 4 credits**
This course continues the study of CHM Prescriptionology and Patent Medicine 1.
M.S.TCM Prerequisite: CHM222.

**MISC231 - Clinical Ethics**
**15 hours / 1 credit**
In this course students will examine professional, ethical issues and discuss a code of conduct for use in the clinic. Philosophical systems from ancient, classical and contemporary philosophers will be discussed in relation to medical ethical issues. This course will give students ethical values that will help guide their conduct and make ethical choices in clinic.
Prerequisite: None.

**CHM232B – Topical Applications of Chinese Herbal Medicine (Formerly Introduction to Chinese Herbal Medicine)**
**15 hours / 1 credit**
This course introduces fundamental concepts in TCM Chinese herbal medicine (CHM) and focuses on the topical application of CHM. The preparation and application of CHM Topical herbs as liniments, balms, plasters, poultices, compresses, soaks, washes and herbal oils for external use is covered along with the CHM basic theory related to Chinese herbal medicine, including therapeutic classifications, thermal and flavor properties, meridian affinity, parts used, herbal processing and prepared forms, cautions, and the concept of Chinese herbal formulas. Good herbal compounding practice and GMP guidelines are introduced.
M.S.Ac. Prerequisite: TCM100.
M.S.TCM Prerequisite TCM100, CHM117. Corequisite: CHM232C
There is a course fee of $30.00 for materials provided in this class.

**CHM232C – Preparation Methods of Chinese Herbal Medicine**
**15 hours / 1 credit**
This course teaches the CHM Internal Medicine students many of the common preparation methods (Pao Zhi) used in CHM for decoctions, extracts, concentrates, syrups, tinctures, wan, honey pills, powders, infusions and internal medicinal formulas along with a review of good herbal compounding practices and GMP guidelines. While it is not required, it is suggested that this course be taken after CHM134, CHM201, and CHM222.
M.S.TCM Prerequisite: TCM100, CHM 117, CHM232B.

**BIO233 - Western Medical Pathology**
**45 hours / 3 credits**
General Western medical pathology will introduce students to a variety of physiological and pathological concepts to give them a well-rounded overview and understanding of the possible pathologies that they may encounter both in practice and study. This course will cover cell injury, repair, death and adaptation; acute & chronic inflammation; cell regeneration, fibrosis & wound healing; hemodynamics, disorders, thrombosis and shock; immune disorders; neoplasticity; genetic & pediatric diseases; environmental diseases; & general pathology of infectious diseases. This is followed by a study and discussion of the diseases that can affect the various organ systems including cardiovascular, pulmonary, hematopoietic, lymphatic, urinary, as well as diseases of the gastrointestinal tract, oral cavity, liver and biliary tract, pancreas, male and female reproductive organs, endocrine system, musculoskeletal system, dermatology, and nervous system diseases.
Prerequisite: BIO125. Corequisite: BIO223A
M.S.Ac. Prerequisites: OBS146, BIO203A, BIO223A, MISC224, CLI225, Co-requisite: TCM237A.
M.S.TCM Prerequisites: OBS146, BIO203A, CHM222, BIO223A, MISC224, CLI225, Co-requisite: TCM237A.

TCM237A - Clinic Forum 4
45 hours / 3 credits
In the fourth of four forums, students continue their theoretical clinical learning through case-based presentations. In this trimester, the 6th trimester student acts as a mentor to assist 4th and 5th trimester students with their case presentations. The mentor’s job is to assist, but not do all the work on the presenting student’s case. Additionally all students will be completing a Forum Case Report for both cases in each Forum.
Prerequisite: TCM227A. Corequisite: CLI307.

CHM301 - TCM Internal Medicine
90 hours / 6 credits
Traditional Chinese Medicine Internal Medicine is probably the most important aspect of TCM. It systematically shows Chinese medicine’s method of basing Chinese herbal treatment on differentiation of syndromes / patterns. This course systematically goes through Lung / Large Intestine, Heart / Small Intestine, Spleen / Stomach, Liver / Gall Bladder, & Kidney / Urinary Bladder systems & the most common symptoms & diseases associated with each of these organ systems. The etiology, pathology, symptoms & signs associated with each differentiation, combined patterns, treatment principles & tips from the instructor’s vast clinical experience, representative formulas for treatment, modifications of those formulas, & related Western medical diseases will be mentioned. Also covered are the most important herbs associated with treating & modifying formulas for each organ system & Chinese names for the symptoms / disease patterns. Time permitting, various acupuncture point prescriptions appropriate for each differentiation will be mentioned.
M.S.TCM Prerequisites: CHM230.

TCM302 – Advanced Acupuncture Treatment of Disease
45 hours / 2.5 credits
This course will focus on advanced acupuncture treatments and strategies for diseases commonly encountered by practitioners in a private or group practice. Emphasis will be placed on selection of effective acumoxa techniques, point combinations, treatment strategies and treatment methods derived from a broad range of acumoxa styles presented by experienced practitioners. Acumoxa diagnosis and differentiation of the diseases and acumoxa prescriptions will be studied and practiced for the treatment of respiratory conditions, skin conditions, psychological syndromes, digestive disorders, pain syndromes, musculoskeletal pain and injury, gynecological and obstetrical syndromes. In depth discussion of each condition will be followed with detailed diagnosis and differentiation of the conditions along with discussion of various approaches to treatment. This will be followed by a variety of advanced acumoxa technique demonstrations and practice sessions. The purpose of this course is to advance the acupuncturists’ skills through the use of effective acumoxa treatments for various disease conditions.
M.S.Ac. Prerequisite: TCM209, TCM218B, TCM228B, TCM227A. 
Co-requisite: CLI235, TCM237A

BIO303 - Western Medical Physical Exam & Diagnosis
45 hours / 3 credits
In this course students will learn to talk with and examine patients using Western medical procedures and protocol. The course begins with interviewing and the health history. Then, students will go through all body regions or systems, reviewing relevant anatomy and physiological abnormalities and the sequencing and techniques of examination. Equipment necessary for a physical exam will be discussed and students will have the opportunity to practice with various equipment. Students will learn to measure and record vital signs (i.e., blood pressure, temperature, pulse and respiratory rate). Students will learn standard allopathic protocols and learn to read basic lab tests in order to provide vital information for responsible referral and follow-up care.
Prerequisites: BIO233.

CHM306 - Clinical Application of Chinese Herbal Medicine
15 hours / 1 credit
This course is designed to enhance student’s comprehension of Chinese herbal medicine and its creative application in a clinical setting. The following topics will be discussed: choosing the most appropriate Chinese herbal preparation, formulation and modification of representative formulas based on the symptoms and differentiation of syndromes, combining formulas, and combining Chinese herbal patent medicines and formulas. Modification of formulas will be reviewed and discussed to choose the best herb from the category to use (i.e., using the mildest or strongest herb in the category, qi or blood movers for specific locations, guides, choosing modifying herbs based on the overall constitution, adding herbs to prevent side-effects of other herbs, etc.) This course will use patient cases, which will be evaluated, differentiated, and then the appropriate formula is modified to fit the patient.
M.S.TCM Prerequisites: CHM230. Corequisite: CHM301.
Courses

CL1307 - Clinical Acupuncture Internship 4
90 hours / 3 credits

In this part of the students clinical acupuncture internship, students continue developing their clinical skills with increasing levels of responsibility in the initial intake, diagnosis, treatment, follow-up care, as well as practice management, all under close supervision. Students continue working their required 350 patient visits [M.S.TCM] or 250 patient visits [M.S.Ac.] as a requirement for graduation.
M.S.Ac. Prerequisites: CLI225, MISC231.
M.S.TCM Prerequisites: CHM230, MISC231, CLI235.

BIO309 - Western Medicine Pharmacology / Pharmacognosy
45 hours / 3 credits

A study of common drugs and their interactions with living organisms, including pharmacodynamics (how drugs produce their effects); chemical structure; toxicology; drug legislation; drug design, testing, manufacturing and marketing; drug forms and routes of administration; absorption distribution, metabolism, excretion of drugs; drug effects; drug terminology and measurement; drug prescription; and the pharmacodynamics of drugs used to treat common diseases are covered. Pharmacognosy will emphasize common botanical drug constituents. The pharmacodynamics of acids, alcohol, esters, carbohydrates, alkaloids, saponins, glycosides, phenols, resins, amino acids, phyto-hormones, ginsenosides, volatile oils, flavonoids and several other herbal constituents will be discussed.
Prerequisite: BIO223A.

CHM310 - TCM Gynecology
45 hours / 3 credits

This course covers an overview of women’s physiology and pathology and an in-depth study of traditional Chinese medicine gynecology (fu ke), including etiology, pathology, diagnosis, and treatment strategies of common women’s disorders. TCM gynecological disorders will also be discussed in terms of Western medicine disorders. Each disorder will be differentiated and treatments will include Chinese herbal medicine, acupuncture, and lifestyle recommendations to maintain optimal female health. Obstetrics will also be covered in this course.
M.S.TCM Prerequisites: CHM301, CHM306.

CHM311 - TCM Nutrition
30 hours / 2 credits

In ancient times, nutrition was used as a treatment modality by TCM doctors. It has always been closely associated with Chinese herbal medicine and each has influenced the other. In this course, foods are classified according to TCM theory such as Yin / Yang, Hot / Cold, Five Elements, Zang Fu, etc. Students learn to assess the effects of diet on patients. Students will learn various food / Chinese herbal recipes that can be used on themselves as well as patients. This course will provide guidelines for understanding the medicinal properties of food and use of TCM dietary recommendations as an effective clinical modality. Dietary recommendations will be given for various conditions. Time permitting, in-class demonstrations of food preparations will be shown.
M.S.TCM Prerequisites: CHM130, CHM232B.
M.S.TCM Prerequisites: TCM130, CHM117.

CL1313 - TCM Internal Medicine Clinic 1
90 hours / 3 credits

In the first part of the student’s clinical TCM Internal Medicine Internship, students begin 2 trimesters of the supervised prescribing of Chinese herbs. They will take primary responsibility for all aspects of their patient’s care, including Chinese herbal medicine, acupuncture, and related modalities, all under close supervision. Students are encouraged to take the initiative to implement all the theoretical and practical skills that they have been developing in school. Students will work in groups and participate in the initial intake / interview, diagnosis / differentiation, treatment plan, treatment, and follow-up care. The student interns will prepare the Chinese herbal prescription in Yan Jing Supply and instruct the patient on its preparation and dosage (whichever is appropriate, whether it be a decoction, powder, pill, etc.). Chinese herbal medicine will be the primary treatment modality with acupuncture as a secondary modality.
M.S.TCM Prerequisites: CHM301, CHM306, CL1307.

CL1315 - Clinical Acupuncture Internship 5
90 hours / 3 credits

In this part of the students’ clinical internship, students continue developing their clinical skills with increasing levels of responsibility. At this stage, student interns assume the primary role in the patients care. Supervisors are still close by, but should be more of a consultant.
M.S.Ac. Prerequisites: CLI235, CL1307.
M.S.TCM Prerequisites: CHM301, CHM306, CL1307.

CL1316 - Clinical Acupuncture Internship 5A
90 hours / 3 credits

Students extend their Internship 5 skills with another 90 hours of clinical training and patient treatments. At this stage, student interns assume the primary role in the patients care. Supervisors are still close by, but should be more of a consultant.
M.S.Ac. Prerequisites: CLI235, CL1307.
M.S.TCM Prerequisites: CHM301, CHM306, CL1307.

BIO317 - Western Medical Referral
30 hours / 2 credits

This course enhances the study of signs and symptoms of common pathologies common to both Western Medicine and TCM. Students will learn to identify signs, symptoms, and conditions that warrant consideration for referral to other medical systems and or specialties. Emphasis is placed upon a complementary approach, which ensures that the optimum care & safety of patients is of primary importance. Essential information on how, when, why and where to refer is presented.
Prerequisite: BIO303.
CHM319 - TCM Internal Medicine & Case Studies
30 hours / 2 credits
In this course, various instructors present advanced lectures on specific specialties such as pediatrics, gynecology, orthopedics, geriatrics, neurology, psychological/emotional, digestive disorders, etc. using Chinese herbal medicine & acupuncture. Instructors will conduct discussions from a case-based approach & students will have the opportunity to bring in cases from student clinic to discuss.
M.S.TCM Prerequisite: CHM301.

MISC321A - Clinical Business Management
30 hours / 2 credits
An introduction to all the basic principles needed to open a successful Traditional Chinese Medicine private practice. In this class, the following is covered: set up costs, selecting a location, marketing, office management, confidentiality, informed consent, release of patient records, malpractice and business insurance, record keeping, bookkeeping systems, billing and collections, medical insurance billing, taxes, scope of practice, legal issues and legislative concerns, patient education, networking, and general practice building. Students will be required to design a business plan to create a head start on building a successful practice. Time permitting, various experts in the field of business and practitioners will share their expertise.
Prerequisite: CLI213.

BIO325A - Western Nutrition
30 hours / 2 credits
This course will cover an in-depth look at the biochemical processes of nutrition and metabolism, daily requirements and food sources. Major categories of nutrients including vitamins, minerals, carbohydrates, proteins, and lipids will be covered. Students will be able to assess and recommend diets. Other areas covered include nutrition through the life stages and recommended diets for various disease states including Diabetes Mellitus, Cardiovascular Disease and Kidney Disease, and Food Allergies.
Prerequisite: BIO223A.

CLI327 - TCM Internal Medicine Clinic 2
90 hours / 3 credits
In the second part of the student’s clinical TCM Internal Medicine Internship, students continue their supervised prescribing of Chinese herbs. The student interns assume more of the responsibility for patient care. The supervisors are still close by, but act more as a consultant.
M.S.TCM Prerequisites: BIO309, CHM311, CLI313.

OBS329 - Advanced Clinical Observation
30 hours / 1 credit
Advanced Clinical Observation is designed to be completed near the end of the student’s clinical training. At this point, students should have a very good foundation in clinical theory, practice, and can benefit from asking more advanced questions and observing experienced practitioners treating patients. Also, the student interns can assist student clinic supervisors in Clinical Acupuncture Internship courses. These observation hours are completed outside of the regular schedule of classes. Students will use these hours as part of their clinical observation hours and must get the Clinic Observation Hours Form signed by the observed practitioner.
M.S.Ac. Prerequisite: CLI225.
M.S.TCM Prerequisite: CLI307.

TCM331 - Exam Prep
15 hours / 1 credit
This course will prepare students for taking the CSTCM Proficiency Exit Exam and also the NCCAOM Acupuncture and Chinese Herbal Exams if they have not already been taken. In this course, students will review important areas of study, learn systematic ways to study and memorize the material, learn test-taking skills and strategies, and have the opportunity to take practice exams.
Prerequisite: Must be taken in the trimester in which the student will graduate.

CLI333 - Clinical Acupuncture Internship 6
90 hours / 3.0 credits
In this part of the students clinical acupuncture internship, students continue developing their clinical skills with increasing levels of responsibility. At this stage of clinic, student interns assume the primary role in the patients care. Supervisors are still close by, but should be more of a consultant.
M.S.TCM Prerequisites: CLI315, CLI316.
## PDA / CEU Courses

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<td>The above PDA / CEU seminars are approved for CSTCM to teach by the Colorado Department of Higher Education. Many have been taught in the past at CSTCM. Some have not been taught because of lack of interest. These seminars are not taught every year. Students are not required to take any seminars as part of our regular program but they are recommended.</td>
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**Academic Calendar & Schedule**

2019 School Year:
- **Winter / Spring Trimester:** January 7 – April 27
- **Summer Trimester:** May 6 – August 24
- **Fall Trimester:** September 3 – December 21

Courses in our two programs are offered during every trimester. Students can register for a course offering if they meet the listed prerequisites or corequisites for that course. If registration is too low for a particular course, then it is canceled. Courses are offered Monday through Saturday between 8:00am - 10:30 pm. Students should anticipate being on campus for 3-5 days a week or more. The times and days of the week of courses may vary each trimester. CSTCM utilizes 15 week trimesters and a one week break at mid-trimester, 3 trimesters per year. This schedule provides an average of 16-22 hours of classroom instruction per week.

**Faculty**

*The faculty listed in this section was current in the trimester that this catalog was printed. For the most recent listing of faculty, please go to CSTCM Website at www.cstcm.edu; under the “Academics” tab, click on the link “Our Faculty”.

**Katherine Altneu, L.Ac., Dipl. O.M., MSOM**

Katherine is a Colorado licensed and nationally certified acupuncturist. She holds a master’s degree from Southwest Acupuncture College. She is a recognized Diplomate of Acupuncture and Herbology by NCCAOM, is certified in CNT and is a member of the Colorado Acupuncture Association. She has successfully treated a wide variety of conditions with a gentle technique. She has a special interest in women's health, fertility, digestive disorders and chronic pain. She first discovered the healing power of Oriental Medicine when she suffered from digestion problems of her own. When her doctors couldn't help her, she tried acupuncture and was amazed by the results and became a strong believer in the power of holistic medicine.

**Joseph Brady, L.Ac., Dipl. O.M., MSTCM**

Joe earned his Master degree in Traditional Chinese Medicine from the CSTCM in 2006. He is an internationally recognized expert on healthy aging. He has spent over 20 years teaching t'ai chi, qigong and Traditional Chinese Medicine at the University of Colorado, Health Sciences Center, the University of Denver, Institute of Gerontology, and Metropolitan State University, Dept. of Human Performance. Former columnist on healthy aging for the Rocky Mountain News, he has presented at many scientific and medical conferences and twice been a featured presenter at the Oxford Roundtable at Harris Manchester College in the University of Oxford U.K. He currently runs his own clinic in the Denver Colorado.

**Jon Cacherat, L.Ac., M.S.O.M, M.Sc.**

Jon has been a self-employed, holistic warrior in Denver, CO since 1996. He studied at the MTIC under Mark Manton and became a certified massage therapist, graduating with honors. Jon went on to attend the SWAC in Boulder, CO. He served his acupuncture externship at the Boulder County AIDS project. In addition to SWAC’s 3,100 hour program, he spent an additional 500 hours studying trigger point and sports acupuncture under Whitfield Reaves, O.M.D. Jon graduated in 2001 with a M.S.O.M. He has a huge reservoir of clinical experience with treating musculoskeletal conditions and Chinese nutritional theory. All this time, Jon has always maintained his own private clinic as well as occasionally contracting with medical, physical therapy, or chiropractic offices.

**Chris Cannon, L.Ac., Dipl.Ac. & CH, DAOM**

Chris graduated from Colorado School of Traditional Chinese Medicine in 1993 and completed a clinical internship at Heilongjiang University of Traditional Chinese Medicine in Harbin, China. She is a Nationally Certified Diplomate in Acupuncture and Chinese Herbology through the NCCAOM and is licensed in Colorado and Hawaii. Since graduation she also was involved in a research study on treating pelvic pain with acupuncture and Chinese herbal medicine. Chris has also taught various Traditional Chinese Medicine subjects at other Colorado Oriental medicine schools. She specializes in Chinese herbal medicine, women’s health care and sports medicine.
Yi Cao, L.Ac., Dipl.Ac., B.M. (China)

Yi Cao is a third generation Traditional Chinese Medicine doctor who graduated from Heilongjiang University of Traditional Chinese Medicine. He has published many articles in the Journal of Clinical Acupuncture and Moxibustion, has been invited to many international conferences and has won many awards in China. Yi has taught acupuncture and supervised clinic interns at the university and in the hospital before coming to the United States. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is an L.Ac. in Colorado. He specializes in the areas of neurological and psychological problems and currently has a private practice in Denver Colorado.

Courtney Carag, ND, M.S.AOM

Courtney earned a M.S.AOM from Bastyr University and her Doctorate of Naturopathic Medicine there in 2006. She specializes in family practice, women’s health, pediatrics, fertility, and digestive issues. She enjoys swing dancing, rock climbing, hiking, and travel. She is NADA certified, has worked with pediatrics in Bolivia, Traditional Chinese Medicine in China and Taiwan, and homeopathy in Germany, England, Scotland. She currently utilizes naturopathic medicine, acupuncture and Oriental medicine, along with visceral manipulation at her private practice in Arvada Colorado.

Greg Cicciu, L.Ac., Dipl.Ac., AP (Florida)

Greg graduated from the Florida Institute of Traditional Chinese Medicine. The idea of being a healer “is a way of life” was the original draw for Greg to study Traditional Chinese Medicine. A healer is someone who uses the tools they have to assist and teach others ways of improving their lives. He is a Nationally Certified Diplomate in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is a L.Ac. in Colorado. He is currently using his skills to treat patients of all ages and also massages horses. He has studied auriculotherapy intensively for the past five years. He is in private practice in Lakewood, Colorado.

Xiaorong Ding, L.Ac., Dipl.Ac., Ph.D (China)

Xiaorong received her B.M. from Heilongjiang University of Traditional Chinese Medicine, Harbin, P.R. China. She received her M.S. and her Ph.D. from the Department of Acupuncture, Tianjin University of Traditional Chinese Medicine. Her post-doctorate work was research on the integration of TCM and Western Medicine at the China Academy of Chinese Medical Sciences in Beijing. She specialized in treatment of Wind stroke, Dementia, Women’s Medicine and joint pain at the First Teaching Hospital of Tianjin TCM University in Tianjin. Xiaorong taught foreign students in China from the US, Canada, Holland and Brazil. She moved from Beijing to Denver to join the Faculty of CSTCM. She is a Nationally Certified Diplomate in Acupuncture and an L.Ac. in CO.

Hsiao-Wei Fang, L.Ac., Dipl. O.M., MSTCM, M.S.

Hsiao-Wei holds a Bachelor of Arts in Business Administration and Accounting from Seattle University in Seattle, Washington. She also received her Master of Science in Finance from the University of Denver. She later completed her Master of Science in Traditional Chinese Medicine from CSTCM. She is a Nationally Certified Diplomate in Oriental Medicine through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is a Licensed Acupuncturist in Colorado. She is the owner and operator of Life Spring Acupuncture Clinic in Stapleton, Colorado. She is fluent in English, Chinese-Mandarin and Taiwanese.

Shanwen Gao, L.Ac., MSOM, B.M. (China)

Shanwen graduated from Guangxi College of Traditional Chinese Medicine with her bachelor’s degree in Traditional Chinese Medicine and later graduated from Royal University in Los Angeles, California with a Master of Science in Oriental Medicine. She practiced in Los Angeles before moving to Denver, where she was on the faculty at International Institute of Chinese Medicine. She is a Licensed Acupuncturist in Colorado. She specializes in Chinese Herbology and patent medicines, as well as the treatment of pain, women’s health care and immune deficiency.
James Gilchrist, L.Ac., R.N.D.

Originally from Parker, Dr. Gilchrist left Colorado in 1998 to attend college in Utah. He interrupted his studies to serve a mission in Argentina, and among the lessons he learned there was that making healthy food choices and getting regular exercise were powerful tools for health and well-being. Upon returning home, Dr. Gilchrist decided he would learn all he could about natural health so he could teach these tools to his future patients. World events took Dr. Gilchrist overseas for a few more years, but he eventually found the path to realize his dream at Bastyr University in Seattle, Washington. There Dr. Gilchrist discovered the world of Acupuncture and Herbal Medicine, earning his Doctorate in Naturopathic Medicine, and his Master's degree in Acupuncture and Chinese Herbal Medicine. Dr. Gilchrist specializes in working with children and adolescents, treating auto-immune conditions and behavioral issues with safe and effective natural therapies.

Sa’bura J. Goodban, L.Ac., Dipl. O.M., DAOM

Sa’bura received her bachelor’s in psychology from Elmhurst College, and her master in social work with an emphasis in health care from the University of Illinois at Urbana. While working as a social worker, she felt called to pursue shiatsu and energy work, and completed the Zen shiatsu program at Ohashiatsu Chicago in Evanston, Illinois; she also began studying Sufi healing with multiple teachers in the Chicago area and completed her massage and hydrotherapy training. After teaching Zen shiatsu in upstate New York, she realized it was essential to learn as much as she could about Chinese medicine, and graduated from OCOM in Portland, with a MAcOM. After graduation, she returned to the Chicago area, where she practiced acupuncture and bodywork, before moving to the Denver area to teach Zen shiatsu and Swedish massage at the Denver School of Massage Therapy. She received her doctorate in acupuncture and oriental medicine at ACTCM. She is in private practice in Lakewood as an acupuncturist, Chinese herbalist, psychotherapist, bodyworker, and Sufi healer.

Ziv Greenfeld, L.Ac., Dipl. O.M., MSOM

Ziv’s academic journey started with mathematics and physics, continued with medical school, research in neurobiology and nephrology, including post-doctoral research at the West Virginia University on mechanisms of aging in the kidney. His Traditional Chinese Medicine studies were in Israel, Sri Lanka and at the International Institute of Chinese Medicine in New Mexico. He taught classes and supervised in the clinic at the Chicago campus of PCOM for 3.5 years. He is a proponent of research in Oriental Medicine and believes that such a research will improve the quality of the treatments and will promote the profession.

Zack Gutman, L.Ac., Dipl. O.M.

Zack graduated from Colorado School of Traditional Chinese Medicine in 2013 and is recognized by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) as a Diplomate of Oriental Medicine. He also completed an additional 500 hour program in 5 Element Acupuncture which specializes in treating psychological and emotional conditions. Zack has been the Assistant Clinic Director at CSTCM since 2017. He currently has a private practice in Denver, Colorado.

Drew Henderson, L.Ac., Dipl.Ac. & CH, B.S.

Drew received his B.S. in Chemistry from Spring Hill College in Mobile, Alabama. His interest in neuroscience led him to graduate level studies in neuroanatomy and molecular pharmacology at University of South Alabama & neurophysiology at the University of Colorado. While becoming certified in Postural Integration, he began studying Chinese medicine with practitioners. He graduated from CSTCM in 1993 & studied at Heilongjiang University of Traditional Chinese Medicine in Harbin, China in 1995. He is a Nationally Certified Diplomate in Acupuncture & Chinese Herbology through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is an Licensed Acupuncturist in Colorado. He has a private practice in Boulder.
Dayong Hou, L.Ac., Dipl.Ac., B.M. (China)
Dayong graduated from Hei Long Jiang University of TCM, Harbin, China in 1989. Prior to and after completion of this program, he further developed his expertise by training with his father, Dr. Lusheng Hou, well known western and eastern doctor and leader of Acheng hospital. He specialized in both individualized treatment and in diagnosis in herbs, acupuncture, Tui Na and traditional rehabilitation exercise. He completed his residency as doctor at Harbin Dao Li Hospital and became the Director of the Acupuncture and Moxibustion Department in 1994. He is an instructor and a clinic supervisor at CSTCM and also runs his own acupuncture clinic. He is nationally certified in Acupuncture by the NCCAOM and is an L.Ac. in CO.

Parago Jones, L.Ac., Dipl.Ac.
Parago has been the Clinic Director at Colorado School of Traditional Chinese Medicine since 2007. He graduated from Colorado School of Traditional Chinese Medicine in 1998, is a nationally certified acupuncturist by NCCAOM and a licensed acupuncturist in Colorado. Since graduation, he has gone on to specialize in the neo-classical Japanese Meridian Therapy, moxibustion. He teaches & supervises & is a member of the Academic Leadership Team. He is also an instructor of Basic Life Support for Healthcare Providers and First Aid and is a nationally certified instructor and examiner for CCAOM for Clean Needle Technique.

Christina Lee, L.Ac., Dipl.O.M., MAOM
Christina graduated with a Master’s degree in Acupuncture & Oriental Medicine from South Baylo University in Southern California, where she received the Scholarship for Academic Excellence as well as the Clinical Excellence Scholarship Award for outstanding service to patients and clinic supervisors. She is a fully licensed practitioner with the California Acupuncture Board, a certified Dipl.Ac. & OM by the NCCAOM and is now a licensed Acupuncturist and Herbalist in the state of Colorado. Christina believes in treating every person with compassion, respect, and integrity with the understanding that every person is unique. She is dedicated to providing multidimensional healing that restores balances in body, mind, and spirit. She believes it is equally important to educate every person on expanding consciousness and self-awareness so they may take an active role in their healing process.

Fung Fung Lim, L.Ac., Dipl.O.M., MSTCM
Fung Fung is a national board certified Acupuncturist and Herbalist through the NCCAOM. Prior to receiving her Master of Science in TCM at CSTCM, she received her Bachelor of Science in Biochemistry at Marietta College in Ohio. Her undergrad internships focused heavily on type-II diabetes and metabolic syndrome research, which were funded by the National Institutes of Health. She has interned at the biomedical laboratories of University of Alaska Anchorage (UAA) and University of California San Francisco (UCSF). Fung Fung has a private practice in Centennial, CO, where she specializes in the treatment of migraine, menstrual related pain, and infertility. Other languages that she speaks include Chinese (Mandarin, Cantonese, Hakka dialects), Pilipino (Visayan dialect) and Malay.

Judy Lemieux, L.Ac., Dipl.Ac., MSTCM
Judy is licensed as an acupuncturist by the state of Colorado. She earned her Master of Science degree in Traditional Chinese Medicine from Colorado School of Traditional Chinese Medicine in 2003. Additionally, she is nationally certified as a Diplomate in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM). She is also a member and past president of the Acupuncture Association of Colorado. Judy also studied sports medicine acupuncture with Whit Reaves at Southwest Acupuncture College.

Alexander M. Love, L.Ac., Dipl. O.M., MSAC
Alexander received a master’s degree in Acupuncture from the Academy for Five Element Acupuncture and is currently pursuing a Ph. D in Classical Chinese Medicine taught by 88th generation Taoist priest, Dr. Jeffery Yuen. He is also on faculty at the Academy for Five Element Acupuncture, and Southwest Acupuncture College. He’s a Dipl. O.M. through the NCCAOM and is an L.Ac. in Colorado. He is the developer of Evolutionary CranioSacral Therapy. This method is a form of Craniosacral therapy that bridges ancient Chinese & Indian medical wisdom with the Cranial Osteopathic traditions, viewed through an evolutionary lens. He’s a passionate and dynamic teacher who excels at bringing the heart of medicine into the learning environment in a palpable, exciting and profound way.
Hong Ma, L.Ac., Dipl.Ac., B.M. (China)

Hong Ma received a Bachelor of Medicine from Shandong University of Traditional Chinese Medicine, Jinan, P.R. China. Hong Ma is a very knowledgeable practitioner with extensive clinical experience as a Traditional Chinese Medicine doctor for 25 years in China and U.S.A. She trained in Emergency Room and cardiovascular medicine in Qilu Hospital of Shandong University in order to enhance her expertise in both TCM and Western Medicine. She has published many articles in the Journal of TCM Clinical in China as well. Hong Ma specializes in Chinese Herbology, as well as the treatment of wind stroke, immune disorder, endocrine disorders and all kinds of pain. Hong Ma is a Nationally Certified Diplomate in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is L.Ac. in the state of Colorado.

Takeshi Muro, LMT, Associate of Tuina (China)

Takeshi was born and raised in Japan and is a Licensed Massage Therapist. His interest in alternative medicine began after his father died of cancer. He knew there must be a better way to handle disease. In 2008, Takeshi completed a 3-year Tuina major program at the Shanghai University of Traditional Chinese Medicine. His vision is to broaden awareness of Chinese massage and medicine in Colorado. He enjoys traveling, and visiting hot springs and sauna. He has been practicing Tuina and Chinese Herbal Medicine in Denver for about 10 years. He specializes in treating spine, neck, back (herniated disc and sciatica) problems.

Rui Nan, L.Ac., Dipl.Ac., M.M. & B.M. (China)

Rui Nan is a third generation practitioner of Chinese Medicine and received her Master of Medicine from Beijing University and her Bachelor of Medicine from Heilongjiang University. Rui Nan has published several texts and worked as a doctor at Harbin Traditional Chinese Medicine Hospital in China. Rui Nan is a Nationally Certified Diplomate in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is an L.Ac. in Colorado. Rui Nan currently has a private practice on the CSTCM campus.

Matthew Orischak

Matt earned the title of Lao Shi in 2015 from Wu Tung Nei Jia of D.A.O. With over 26 years of research and practice, he teaches Tai Chi, Qi Gong, Dao Yin, and Meditation, with an emphasis on increasing kinesthetic intelligence, understanding and capability with energetic harmonization and working with energy, and establishing and enhancing transformative practice. After many years of experience with various movement systems, Matt found a profound capacity and ardor for Tai Chi and Qi Gong and is dedicated to sharing the internal practices with any and all who can benefit from their practice.

Esther Park, PsyD

Esther holds a PsyD in Clinical Psychology, graduating from Rosemead School of Psychology located in Southern California. She was born in South Korea and immigrated to the U.S. when she was three. Holding dual cultures and having to balance both worlds has helped her become a competent and specialized clinician dealing with identity, culture, multicultural issues, and how it impacts mental health. Her experience includes working with individuals across the life-span and with a wide range of difficulties one may experience and continues to work with a variety of difficulties individuals present with. She finished her internship at Manhattan Psychiatric Center, an inpatient hospital working with individuals suffering from severe mental illness before graduating with her degree in 2017. Lastly, she currently sees patients at The Colorado Center for Clinical Excellence in the DTC location.

Angie Pierce, L.Ac., Dipl. Ac., MSTCM

Angie earned her Bachelor of Arts in Psychology from the University of Colorado Boulder in 1991 and after 20 years in the Healthcare field, went back to school and earned her Masters of Science degree in Traditional Chinese Medicine from the Colorado School of Traditional Chinese Medicine in 2013. Angie has practiced tai chi quan, and qi gong for the past 18 years and finds time to dance at least once a week. She is certified by the NCCAOM in Acupuncture and is a L.Ac. in Colorado. Angie has an acupuncture and herbal medicine practice in Denver Colorado where she says her specialty is people.
Patti Polman, L.Ac., Dipl.Ac. & CH

Patti graduated from CSTCM in 1994. She received her Associate's Degree in Dental Hygiene from Indiana University and worked as a dental hygienist for more than ten years before studying Traditional Chinese Medicine. Patti is a Nationally Certified Diplomate in Acupuncture and Chinese Herbology through the NCCAOM and is an Licensed Acupuncturist in Colorado. Patti currently has an Acupuncture and Chinese Herbal Medicine practice in Denver Colorado, specializing in gentle Japanese acupuncture and Chinese herbal medicine for the whole family, including pediatrics.

Billy Quintana, L.Ac., Dipl. O.M., MSTCM, B.A.

Billy obtained his Bachelor of Arts in Environmental Science with a focus in Chemistry from Colorado College in Colorado Springs, Colorado in 2007. After realizing he had a special interest in how our surroundings affect our holistic health, Billy attended the CSTCM in Denver Colorado. Currently, he holds his master’s in Traditional Chinese Medicine, is certified by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) in Oriental Medicine and is a Licensed Acupuncturist in Colorado. Billy has a special interest in cosmetic acupuncture, skin disorders and Chinese herbology. He currently has a private practice in Denver, Colorado.

Scott Richardson, L.Ac., DAOM

Scott has 6 years of graduate and post graduate education in acupuncture and needling therapy. He received a Masters and Doctorate degree from Pacific College of Oriental Medicine in San Diego California. In addition to his training in the US, Scott also studied at ChengDu University in China and did an apprenticeship in Taipei Taiwan. He has over 15 years experience treating athletes and will often combine multiple modalities like manual therapy, Acupuncture, Dry Needling, Injection Therapy, and sports taping to achieve effective and long lasting results. Scott is the President Emeritus of the Acupuncture Association of Colorado. As an Ironman Triathlete, Scott has a unique insight into the needs of athletes and active people. Scott has a private practice in Denver Colorado.

Dustin Slade, L.Ac., Dipl.Ac. & CH

Dustin’s interest in health and healing started at an early age. Growing up, his father owned a health food store, so he was always exposed to alternative forms of healthcare. After researching the many alternative healthcare approaches, he graduated from Colorado School of Traditional Chinese Medicine. He is a Nationally Certified Diplomate in Acupuncture and Chinese Herbology through the NCCAOM and is an L.Ac. in Colorado. He currently works for the Mile High Council on Alcoholism and Drug Abuse in Project Recovery, a drug and alcohol Acupuncture program, and also has a private practice in Denver Colorado.

Albert Stern, L.Ac., Dipl. O.M., MSAOM, B.A.

Albert received his Masters of Science in AOM from Bastyr University, his bachelor's degree from the NY School of Visual Arts, and his license in massage therapy from the Brenneke School of Massage. He is a Nationally Certified Diplomate in Oriental Medicine through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is a Licensed Acupuncturist in Colorado. He juggles, enjoys yoga, travelling and commuting by bike. Today, he applies his ability to make complex information easily digestible to our school and clinic.

Anna Tsang, L.Ac., Dipl.Ac. & CH, M.S.

Anna received her B.S. in Microbiology from the University of Michigan and her M.S. in Microbiology from Eastern Michigan University. She then worked as a clinical and research microbiologist at National Jewish in Denver. Anna also supervised and NIH project while at National Jewish. After leaving the western medical field, she studied TCM at the Heilingjiang University of Traditional Chinese Medicine in Harbin, China in 1996 before graduating from Colorado School of Traditional Chinese Medicine in 1997. She is a Nationally Certified Diplomate in Acupuncture and Chinese Medicine through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is a Licensed Acupuncturist in Colorado. Anna currently has a private practice in Littleton Colorado.
Robin van Maarth, L.Ac., Dipl.O.M., DACM
Robin is a Colorado native and has been licensed to practice acupuncture in Colorado since 2009. She maintains a general practice in Denver in a multidisciplinary healthcare office. She graduated from Touro Health Sciences College Graduate Program in Oriental Medicine in New York City and earned a Doctorate of Acupuncture and Chinese Medicine from PCOM. She is a nationally certified Diplomate of Oriental Medicine through the NCCAOM. Robin got her first ever acupuncture treatment at the CSTCM student clinic over 25 years ago, which sent her on the path to eventual practice. She has a practice in Englewood, Colorado.

Caylor Wadlington, L.Ac., Dipl.Ac.
Caylor began his oriental medical studies in Santa Fe at the Kototama Institute, where instruction focused on classical Japanese-style acupuncture. After completing that two-year acupuncture program in 1982, he traveled to Taiwan to attend the Taipei Institute of TCM. He then completed his Doctorate in Oriental Medicine at SAMRA University of Oriental Medicine in 1988 where he focused on Chinese medical translation work. He is a Nationally Certified Diplomate in Acup. through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is an L.Ac. in CO. He practices in Denver Colorado.

Nicholas Wismann, L.Ac., Dipl.Ac., MSAOM
Nicholas originally earned his bachelor’s degree in Integrative Physiology at the University of Colorado. After studying abroad in Kunming, China he returned to the US first attending massage school then attending Bastyr University to earn his graduate degree in Chinese Medicine. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is a L.Ac. in Colorado. He has served as a medical volunteer in the barrios of San Jose, Costa Rica, worked in a progressive assisted living center in Seattle, studied sustainable medical practices in Cuba, worked in several low-income clinics, studied medicine in both Shanghai and the Yunnan Province of China. He currently maintains his private practice in Centennial, CO.

Nicholas Wismann, L.Ac., Dipl.Ac., MSAOM
Nicholas originally earned his bachelor’s degree in Integrative Physiology at the University of Colorado. After studying abroad in Kunming, China he returned to the US first attending massage school then attending Bastyr University to earn his graduate degree in Chinese Medicine. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is a L.Ac. in Colorado. He has served as a medical volunteer in the barrios of San Jose, Costa Rica, worked in a progressive assisted living center in Seattle, studied sustainable medical practices in Cuba, worked in several low-income clinics, studied medicine in both Shanghai and the Yunnan Province of China. He currently maintains his private practice in Centennial, CO.

Jianmin Zhu, L.Ac., Dipl.Ac., MD (China)
Jianmin received his medical degree from the Xian Medical University. Before completing his Chinese medicine training. He was appointed professor of medicine and chief of the renal division in the Second Teaching Hospital of Xian Medical University and he has published several books and scientific papers. After coming to the United States, he has been working in the Department of Pathology at University of Colorado Health Science Center as a visiting professor and research fellow doing research work in metabolic bone disease. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is an Licensed Acupuncturist in Colorado. He has over 30 years of experience and specializes in nephrology, endocrinology, metabolic bone disease and Traditional Chinese Medicine. He also taught at the International Institute of Chinese Medicine. Currently, he has a TCM practice in Denver CO.
Guest Faculty

*All guest faculty listed in this section only teach in the CEU Program or are faculty that are not teaching in the current trimester.

Spencer Ames, L.Ac., Dipl. O.M.
Spencer is the founder of Clear Stream Integrative Medicine, a Colorado Non-profit that provides Traditional Chinese Medicine treatments for underserved populations and supports community health education. Before going into private practice he was the co-founder of Berkeley Community Acupuncture in the Denver Highlands. He sits on the board of the Lapis Buddha Foundation, which works to support doctors of Tibetan Medicine in the West. Spencer is currently the lead trainer and project director for the Pan African Acupuncture Project in Tanzania.

Dede Barry, L.Ac.
Dede graduated from CSTCM in 2001. She has a private practice in Park Hill and treats on a referral basis only. She has 2 rescue dogs, Buddy & Gigi. Her passion for animals has translated into helping dogs and cats live a longer, healthier quality of life without or in conjunction with drugs, steroids, & surgeries. She has done volunteer work with Best Friends Animal Sanctuary & also New Mexico Rescue group. She also networks and gets referrals from several local Veterinaries in post-surgery cases, incontinence issues, renal diseases, dysplasia, arthritis & other mobility problems.

Warren Bellows, L.Ac., Dipl.Ac.
Warren currently resides in California and has a part-time practice in Boulder and Denver. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is a Licensed Acupuncturist in Colorado. He was trained at the Traditional Acupuncture Institute in Maryland and J.R. Worsely’s Traditional Acupuncture Institute in Leamington Spa, England in 1982. He was a founder of “Organizational Energetics” and spent five years translating and teaching the Five Element theory to business consultants who used this model to understand, diagnose and intervene in large scale systems. Role-playing and theater are some of the main tools he uses in his teaching methodology.

Tom Bisio, L.Ac.
Tom has taught martial arts since 1979 and is a licensed practitioner of acupuncture and TCM. He is also the Co-Founder of Zheng Gu Tui Na (ZGTN), an organization which teaches TCM skills worldwide. Tom is the author of the popular book, A Tooth From the Tiger’s Mouth: How to Treat Your Injuries with Powerful Healing Secrets of the Great Chinese Warriors (Simon and Schuster) Zheng Gu Tui Na: A Chinese Medical Massage Textbook, which he co-authored with Frank Butler. He has also written and collaborated on a number of books on Ba Gua Zhang, Xing Yi, Quan and Nei Gong.

Jason Blalack, L.Ac.
Jason is the translator, compiler, and editor of, “Qin Bo-Wei’s 56 Treatment Methods: Writing Precise Prescriptions”, with clinical commentary by Wu Bo-Ping. He has made numerous trips over the past decade to study closely with Dr.Wu (Bo-Ping), one of Qin Bo-Wei’s most intimate and long-standing students, as well as several other older generation doctors. He is passionate about helping students & practitioners bridge the gap between this approach & our modern TCM model, by clearly presenting a clinically oriented method of thinking. He is a graduate of PCOM in San Diego, California & maintains a full-time practice in Boulder, Colorado.

Brian Bowen, L.Ac., Dipl.Ac., M.S.Ac., CMT, PAS
Brian is a Licensed Acupuncturist and Massage Therapist, Postural Alignment Specialist and Functional Movement Trainer. He has a successful practice in Greenwood Village, Colorado since 2001. Since his discovery and implementation of the Dāo needle, he has utilized his advanced background & skills as a musculoskeletal therapist to develop this unique therapy. Dāo needle therapy not only utilizes a special style of acupuncture needle, but integrates a variety of essential diagnostics, making this therapy one of the most effective therapies for musculoskeletal conditions.

Dennis Brooks, L.Ac., Dipl.Ac.
Dennis attended the International Institute of Chinese Medicine in Santa Fe, New Mexico and completed his residency in Harbin, China in 1989. He has lived & studied acupuncture and Chinese herbs, and worked in America, China and Vietnam. Upon finishing an apprenticeship in Boulder, Colorado, he moved to Paonia, Colorado, and practiced there for six years. Brooks then went to Saigon, Vietnam to study Vietnamese acupuncture techniques, which extended into a six-year study. He finally moved to Springdale, Utah in 2003, where he has a private practice.
### Guest Faculty

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<th>Name</th>
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<td><strong>Stephen Brown, L.Ac.</strong></td>
<td>Stephen Brown graduated from Japan Central Acupuncture College in Tokyo in 1983 &amp; obtained his license to practice shiatsu, acupuncture, and moxibustion in Japan. In 1984 he attended the Advanced International Acupuncture Training Course at the Academy of Traditional Chinese Medicine in Beijing, Peoples Republic of China. In 1986 he moved to Seattle, Washington and started teaching shiatsu and acupuncture at the Northwest Institute of Acupuncture. He is also a practitioner and teacher of traditional exercises for health including yoga, taichi, sotai, and qigong. Being a native speaker of Japanese he has translated many texts on TCM and has served as an interpreter for international seminars and conferences. He is a founding member of the North American Journal of Oriental Medicine (NAJOM), a journal devoted to traditional Japanese medicine.</td>
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<td><strong>Chip Chace, L.Ac., Dipl.Ac. &amp; CH</strong></td>
<td>Chip is a graduate of the New England School of Acupuncture (1984), and is certified by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) in acupuncture and Chinese herbs. He is licensed in Colorado. Chip's approach to acupuncture has been strongly influenced by three decades of study in a variety of acupuncture styles originating primarily in Japan, most notably the Toyohari style. Toyohari places a great emphasis on palpatory sensitivity &amp; precision, and is characterized by its remarkably gentle needling techniques. Complementing this is his longstanding interest in the palpatory techniques of cranial osteopathy and their adaptation to acupuncture. Such a synthesis allows the practitioner to truly listen to a patient's qi and to engage it directly. He is also a committed student of Classical Chinese literature, translation, and its practical application in the practice of medicine. He has published extensively on the application of pre-modern Chinese medical ideas to modern clinical practice in the west.</td>
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<td><strong>Jianshu Cheng, L.Ac., Dipl.Ac., B.M. (China)</strong></td>
<td>Jianshu graduated from Chengdu College of Traditional Chinese Medicine with a bachelor’s degree in Chinese Medicine in 1985. Since then, he has worked as a practitioner and teacher in Traditional Chinese Medicine Internal Medicine and Western Internal Medicine departments in Luzhou Medical College and Teaching Hospital in Luzhou, Sichuan, PRC. He has done research in the areas of Traditional Chinese Medicine Geriatrics and Rehabilitation and also in Integration of Traditional Chinese Medicine and Western Medicine for Commonly Seen Diseases in Clinic. He is a Nationally Certified in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is a Licensed Acupuncturist in Colorado. He is currently practicing in Denver.</td>
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<td><strong>Ken Cohen, M.A.</strong></td>
<td>Ken is the Executive Director &amp; founder of the Qigong Research &amp; Practice Center. He is a world-renowned health educator, China scholar, &amp; Qigong Grand Master. A former collaborator with Alan Watts, he is the author of the internationally acclaimed book The Way of Qigong: The Art and Science of Chinese Energy Healing, self-healing audio &amp; video courses, and more than 200 journal articles. He speaks and reads the Chinese language and is the author of various works published in China. He received his Teaching Certificate from the William C.C. Chen School of Tai Chi Ch’uan in 1974 &amp; was a student of Taoism &amp; Taoist literature with Drs. Michel Strickmann, Wolfram Eberhard, Edward Schafer, and other renowned scholars. Probably the first Qigong practitioner in the West to treat physician-referred patients, his sponsors have included the American Cancer Society, Mayo Clinic, Health Canada, &amp; numerous hospitals, medical schools, conferences, &amp; cultural organizations.</td>
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<td><strong>Mark Costello, L.Ac., M.A.</strong></td>
<td>Mark was extensively studied in eastern philosophy and martial arts before attaining a Master’s of Arts in Acupuncture and Oriental Medicine from the Oregon College of Oriental Medicine in 1996. He was the clinical director of acupuncture at three large multi-disciplinary pain clinics from 1998 until 2003 treating trauma patients in conjunction with MDs, DCs and PTs. In 2001, he trained with renowned addiction specialist George Lucio outside of Toronto to become a laser therapist with the focus on treating addictions. He also started studying endocrinology with Dr. Datis Kharrazian in 2006 and has taken over a hundred hours of detailed lectures on neurology, immunology and endocrinology. He is now treating patients at the Ancient Art Healing Center in Littleton, Colorado.</td>
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<td><strong>Xiangyang Cui, L.Ac., Dipl.Ac. &amp; CH, M.M. (China)</strong></td>
<td>Xiangyang received his Masters of Medicine degree from Heilongjiang College of Traditional Chinese Medicine in Harbin, China. After graduation, he worked at Xi Diao Yu Tai hospital in Beijing. He was the assistant chief of staff in the Department of Traditional Chinese Medicine. He worked in both the outpatient clinic and in the hospital doing acupuncture and internal medicine. He was a clinical supervisor for young doctors in the hospital. In China, he taught Traditional Chinese Medicine Diagnosis and Differentiation, Chinese Herbs, Acupuncture, Qi Gong and TCM Food Therapy. He has done research and written many publications on various Traditional Chinese Medicine topics. Before moving to Denver, he practiced in San Jose, California. He is a Nationally Certified Diplomate in Acupuncture and Chinese Herbology through the NCCAOM and is an L.Ac. in Colorado. He is also fluent in Japanese and Russian. He currently practices in Denver.</td>
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Jeffrey Dann, Ph.D., L.Ac.

Originally a medical anthropologist who studied Japanese Body-Mind training in the art of Kendo, he has been a practitioner and educator of Seiitai Shiatsu, Acupuncture, and Sotai movement therapy for many years. His seminars on structural acupuncture, manual medicine and channel palpation have been presented at leading acupuncture schools, such as Tri-State Acupuncture College and AIMG. He has been a leader in Japanese Meridian therapy, co-presenting in 2001 with Shudo Denmei, one of Japan’s leading master acupuncturists. Additionally, he is the editor for the North American Journal of Oriental Medicine, the only bi-lingual journal on Japanese medical arts. He was the president of the Hawaii Traditional Japanese Acupuncture Foundation for 12 years and was instrumental in bringing leading Japanese masters to the United States. He has achieved the rank of 4th degree in Kendo, 2nd degree in Iaido, and 1st degree in Naginata-do. His current interest in Body-Mind work is contact improv and osteopathic visceral manipulation.

Subhuti Dharmananda, Ph.D.

Subhuti is an internationally known author & lecturer on Chinese Herbal Medicine. He has formulated more than 120 prescriptions that are widely used in the United States, including the entire line of more than 80 Seven Forests formulas. Video programs written by him include programs on the treatment of AIDS and Cancer with Chinese herbs and the Study Guide series to the Chinese Materia Medica. He has a B.A. specializing in physics, chemistry and mathematics. He has a Ph.D. in cellular physiology and biochemistry from the University of California. He has been a practitioner of both Western and Chinese herbalism since 1976 and has conducted many studies on the use of herbs, including such subjects as Cardiovascular Disease, Peripheral Arterial Occlusion, Bronchial Asthma, Atherosclerotic Dementia, Food Allergies, Hypertension, HIV and AIDS. He is currently the director of the Institute of Traditional Medicine in Portland, Oregon, a non-profit institute with the primary goals of determining how traditional medicine can best be integrated into modern health care systems & assisting in the implementation of traditional methods.

Amy Dickinson, L.Ac., MTCM, B.A.

Amy has been practicing acupuncture for 13 years in the injury-prone city of Boulder, Colorado. She is an Associate Professor at Southwest Acupuncture College and teaches Sports Medicine. She created a very successful Sports Medicine Externship with the University of Colorado Buffaloes, the only program in the nation that partners Sports Med Acupuncture Students with Division 1 college athletes. She lectures throughout the nation and in Colorado.

Holly Eagle Guzman, L.Ac.

In 1972, at the age of 13, Holly studied acupuncture with help from the Chinese Embassy in Afghanistan where she lived. There, she was given a booklet on curing deaf mutes. A few years later, Holly traveled to the Guang Zhou School for the Deaf Mute in China to see the successful acupuncture protocol in action. In 1979, she attended the New England School of Acupuncture, and a year later assisted Ted Kaptchuk to open an acupuncture program at a state hospital, a first in 1980. In 1983, she joined the first graduating class of ACTCM. She assisted Miriam Lee and studied with Yat Ki Lai, expert on herbal safety, from Lai's lineage treating royalty. Lois Johnson M.D., an oncologist, is her mentor for advanced western herb studies, and Daoist Jeffrey Yuen inspires her applications of Chinese spiritual aspects in health. In 1985, she became one of the first faculty members of Five Branches University. She is a contributing author in Acupuncture in Practice, The Natural Health First Aid Guide, & Breast Cancer/Breast Health. She has practiced in Santa Cruz, California since 1983.

Stuart Edwards, Ph.D., DOM (NM)

Stuart was a University Professor of Philosophy before training with J.R. Worsley in England over 35 years ago. Since then he has practiced Acupuncture in Europe, India and the United States. He currently practices in Santa Fe, New Mexico. For as long as he has been doing acupuncture he has maintained a spiritual connection with Osho Rajneesh. He was one of a team of Acupuncturists at the Poona Ashram in India, where he was able to develop the "Spirit" aspect of acupuncture in a community of meditators, work he has continued ever since.

Denise Ellinger, L.Ac., Dipl.Ac.

Denise is a NCCAOM Diplomate of Acupuncture. She graduated from CSTCM in December 2001 and is an L.Ac. in Colorado. She is a member of the Acupuncture Association of Colorado and the American Association of Acupuncture and Oriental Medicine (AAAOM). Denise has given several presentations on various aspects of TCM since 2002. Denise has over 20 years of experience in the field of plastic surgery. She is currently the owner and instructor of Cosmetic Rejuvenation Acupuncture and is also the owner of the Center for Rejuvenation Acupuncture in Denver, CO.
Andy Ellis, Dipl.Ac. & CH

Andy taught students with learning & emotional difficulties in the public school system before he entered Chinese medicine. He graduated from the New England School of Acupuncture in 1983. After graduation, he studied with many famous Chinese medicine doctors in the U.S., Taiwan, & the P.R.C. He has always been a very popular lecturer around the United States and has designed courses and taught at various TCM schools around the country. He is a Nationally Certified Diplomate in Acupuncture and Chinese Herbs through the NCCAOM. He was the co-translator or co-author on such books as Fundamentals of Chinese Medicine, Fundamentals of Chinese Acupuncture, Grasping the Wind, & the Clinical Experience of Dr. Shi Neng-Yun. He is fluent in the Chinese language & has a unique understanding of the medicine. He also founded a Chinese style herb shop & a wholesale herb distributorship, Spring Wind Herbs, in Berkeley, California.

Jake Paul Fratkin, L.Ac., Dipl.Ac., DOM (NM)

Following undergraduate degrees in Chinese language and philosophy from the University of Wisconsin, he trained in Korean & Japanese acupuncture starting in 1975 in Chicago & began clinical practice in 1978 in Madison, Wisconsin. In 1980, he began his education in Traditional Chinese Herbal medicine, which included six months advanced training in China at several traditional hospitals. He has taught at various acupuncture colleges from 1982 to 1990. He is a practitioner & teacher of tai ji quan & qi gong, which he has followed since 1974 & is the author of several books, including the well-known Chinese Herbal Patent Formulas. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is an L.Ac. in Colorado. He is currently in private practice in Boulder, Colorado.

Michael Gaeta, L.Ac., Dipl.Ac.

Michael is a visionary educator, clinician & writer in the field of natural healthcare. He holds licenses in acupuncture, dietetics-nutrition & massage therapy, and is a doctor of acupuncture in Rhode Island. He earned his master’s degree in acupuncture from the New York College of Health Professions. Michael is a Certified Instructor of the American Organization for Bodywork Therapies of Asia. His teaching is informed by 21 years of successful clinical practice. In his New York and Colorado clinics, he combines acupuncture, nutrition, herbal medicine & bodywork therapy to help people heal, grow & evolve. He is co-founder of Acupuncture for Veterans, providing free treatments in New York City to US veterans. He has appeared on the CBS Early Show, WB11 News & NBC News, & presents seminars nationally on nutrition, herbal therapy, business success, medical ethics & Chinese medicine. He has trained thousands of clinicians in his Success with Natural MedicineTM clinical seminars since January 2001, and his Love, Serve & Succeed® business seminars since 1996.

Soma Glick, L.Ac., Dipl.Ac. & CH, DOM (NM)

Soma is a Diplomate in Acupuncture and Herbolgy and holds a D.O.M. from NM and is a Licensed Acupuncture in CO as well as a certified Classical Homeopath. After graduating from the International Institute of Chinese Medicine in Santa Fe, New Mexico, she has completed internships in Beijing, China and Ho Chi Minh City, Vietnam. She studied Pediatric Sho-Ni-Shin with Miki Shima. In 2003, Soma started teaching weekend seminars on pediatric acupuncture around the world. She was invited to speak on healing and spirituality in India and Singapore. In 2005 she moved to the island of Bali and donated one day a week to the children’s clinic of the Bumi Sehat birthing center in Ubud. She also conducted numerous intensive courses teaching pediatrics and obstetrics to licensed acupuncturists and offering clinics to the poor local Balinese population. In 2013 Soma returned to Boulder & has resumed her professor position at SWAC.

Jishun Hao, DOM (NM), Dipl.Ac., M.M. (China)

Jishun graduated from Heilongjiang College of Traditional Chinese Medicine in 1982 with a master’s degree in Chinese Medicine. He has worked as a doctor, teacher, clinic supervisor and translator in both Internal Medicine & Acupuncture departments. He has been researching the treatment of Paralysis with Traditional Chinese Medicine for over 10 years in China and the United States. He has done extensive research & has had a number of articles published on the treatment of Windstroke, Liver and Gallbladder Diseases and Diabetes with Acupuncture, Moxa and Chinese Herbs, and has also published articles on Eye and Ear Diagnosis. Since arriving in the United States, he has been an instructor at the TCTCM in Austin. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in New Mexico. Currently, he is in private practice in Santa Fe and Albuquerque, New Mexico.

John Howard, L.Ac.

John has a diverse experience in Eastern Medicine as well as the Western medical field acquired. Graduating from the Maryland Institute of TCM he also graduated with honors as a Corpsman in the U.S. Navy from the Hospital Corps School in Chicago, Illinois. While in the U.S. Navy he learned Field Medicine & Trauma Training with the U.S. Marine Corps. While stationed at the National Naval Medical Center in Bethesda, Maryland, he practiced in numerous clinics. Later he was chosen to attend the Army's School 18 Delta Special Operation Medicine, which trains members of the elite Delta Force. He graduated with MOS 18 Delta. Later he went to the Uniformed Services University of Health Sciences where he learned field surgical skills. Following this he worked at George Washington University Hospital in the ER as a Physician Assistant & has taught emergency medicine as an
Assistant Adjunct Professor of Emergency Medicine at the same university. In 2004, he met Dr. Richard Niemtzow, the founder of Battlefield Acupuncture, and trained under him for five years and now teaches with Dr. Niemtzow nationally when their schedule allows.

**Bingshan Huang, Dipl.Ac., M.D. (China)**

Bingshan was a Professor and Vice President at Heilongjiang College of Traditional Chinese Medicine, P.R.C. He graduated from Hebei Medical College and has over 60 years of teaching and clinical experience. He has published more than 50 articles and several books pertaining to Acupuncture, Internal Medicine, Neurology, Theory and Diagnostics of Traditional Chinese Medicine. He is a Nationally Certified Diplomate in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is licensed in California. He is currently practicing in San Jose, California.

**Daniel Hudson, L.Ac., Dipl.Ac.**

Daniel is the owner, founder, and president of YAO Company and Clinic in Denver, Colorado. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado. As a practitioner in Chinese medicine, he has specialized both in Chinese herbal pharmacology with applied treatment of acupuncture in addition to female obstetric and gynecological issues. Daniel has been in practice for 20 years in the Washington Park neighborhood of Denver, Colorado. He is a doctoral fellow in Chinese Medicine at Five Branches University. Daniel's primary education in Chinese Medicine began at CSTCM, and his additional post-graduate studies include advanced courses in Functional Endocrinology, Blood Chemistry, Feng Shui, Chinese Astrology and Homeopathy. He is the owner of Yin-care Herbal Wash and Supreme Oral Care and is the developer of a proprietary formula, Altigen, used for assisting those who are challenged by high altitude sickness.

**Nawei Jiang, Dipl.Ac., M.D. & Ph.D. (China)**

Nawei holds a Ph.D. in TCM and Acupuncture and is the first woman in China to have achieved this level of education. Additionally, she earned a Bachelors degree in Chinese Medicine, a Master's degree in Acupuncture and is an M.D. in China. Formerly, she served as the Vice President of the Acupuncture Techniques Branch of The Chinese Acupuncture Society and is the author of the book entitled Chinese Single Point Acupuncture & Moxibustion, published in 1990. In order to expand her practice and to share her knowledge she moved to the U.S., where she has practiced since 1999. She was an instructor for CSTCM in Denver. She also specialized in gynecology and eye disease treatment. She founded Nawei's Acupuncture Clinic in Colorado Springs, Colorado in 1999. She is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado.

**Susan Johnson, L.Ac.**

Susan Johnson has been practicing acupuncture since 1982. A graduate of the American College of TCM, Susan practiced in San Francisco from 1983-88, specializing in the treatment of HIV. She studied Master Tung’s Magic Points with Dr. Miriam Lee and Dr. Young Wei Chieh, Ph.D. for more than 12 years and has used them nearly exclusively in her practice for thirty years. Dr. Tung’s system, which utilizes meridian points in new ways and also includes extra points, can provide perfect keys to the treatment of particularly challenging conditions, in addition to a wide range of common ailments. Dr. Tung’s Points are immediately useful and instantly effective in most cases. Susan maintains a private practice in Santa Cruz. She is a dynamic teacher renowned for her clear presentation of this style of acupuncture.

**Bob Kelley, L.Ac., Dipl.Ac., A.A.**

After a serious horseback accident in 1974 and a subsequent surgery, Bob became necessarily interested in health care. Two years of pre-med, five and a half years in the Natural Foods Industry and seven and a half years of being vegetarian led to the path of Chinese Medicine and Acupuncture. With undergraduate study at Colorado Mountain College, Santa Barbara Community College, the University of Colorado and Santa Fe Community College, He graduated from the ICM in 1988 with a Diploma of Acupuncture. He has further completed the Oriental Medical Doctor degree through studies at the hospital of Chengdu College of Traditional Chinese Medicine, Chengdu, China, in 1987. He participated in research for HIV peripheral neuropathy at Denver General Hospital and had a private practice in the Denver area since 1988. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado and Hawaii. He currently practices in Hawaii and Colorado.

**Sung Yul Kim, PT, MSPT, Ph.D.**

Educated in two prestigious universities and with a Ph.D. in Physical Therapy, Dr. Kim’s advanced skill and knowledge led him to be the physical therapist for the former Korean president. Currently, he is the president and senior instructor of Eastern and Western Pain Control Institute and a faculty member and the PT program director at in S. Korea. Sung Yul Kim, the founder of Reflex-Balance Therapy, has been teaching PT’s, Acupuncturists, and MDs for over 10 years in S. Korea and Japan.

**George Kitchie, Dipl. Ac. & CH & OM (Ret.), L.Ac.**

George is a graduate of the International Institute of Chinese Medicine where he received his certification in Acupuncture, his Doctor of Oriental Medicine Degree and a Ph. D. in Traditional Chinese Medicine. George has done internships in China at Heilongjiang College of TCM and Chengdu College...
of Traditional Chinese Medicine, while working on his Ph.D. in Traditional Chinese Medicine. He is also a certified Diplomate of Acupuncture and Chinese Herbology and a Diplomate of Oriental Medicine, granted by the National Commission for the Certification of Acupuncturists. He is a past Vice President of the Acupuncture Association of Colorado, has been an NCCAOM CNT examiner, has served as a NCCAOM subject matter expert on development of the acupuncture and Chinese herb exams, has been an educational consultant for other AOM colleges, and has also served on NCCAOM Blue Ribbon Panels. He has studied and practiced Traditional Chinese Medicine, Acupuncture, Chinese Herbal and Dietary Medicine and Iridology since 1984. He is licensed in New Mexico and Colorado. He was the CSTCM School President from 1990 to 2018. He is currently the Director of the Acupuncture Wellness Center in Denver, Colorado.

David Legge, Dipl. TCM., DO

David has practiced osteopathy and acupuncture for over 35 years. David graduated as an Osteopath in 1980 and received a diploma in Traditional Chinese Medicine in 1981. He completed postgraduate work in Nanjing, China in 1982. David is the author of Close to the Bone - A Guide to the Treatment of Musculo-skeletal Disorders, which is considered one of the best orthopedic acupuncture books for westerners. He has taught widely on this subject in Australia, New Zealand, South Africa, and the U.S. He has been an instructor at the Sydney College of Traditional Chinese Medicine and the Sydney College of Bodywork. He is one of the leading authorities in the treatment of musculo-skeletal disorders. He is completing a research degree in Clinical Epidemiology at Newcastle University. He currently practices on the central coast of New South Wales, Australia specializing in musculo-skeletal problems.

Fangzheng Liao

Fangzheng is the director and tutor of the master’s degree Program in the Traditional Chinese Medicine Acupuncture Department at Chengdu University of TCM. She is a board member of All China Acupuncture Association, Needle and Moxa Technique Branch. Professor Liao has nearly 30 years of clinical and teaching experience in acupuncture. She specializes in treating hyperthyroidism, stroke, senile and post-stroke dementia, asthma and arthritis. She conducted 7 research topics, with 3 winning provincial awards, has published over 20 papers and has written 2 books on Traditional Chinese Medicine topics. She currently is an acupuncture doctor at Chengdu University of TCM.

Wenying Lin, L.Ac., Dipl.Ac., B.M. (China)

Wenying was born and raised in Beijing in a family who used Traditional Chinese Medicine as their primary form of healthcare. Her parents encouraged her to study Traditional Chinese Medicine and she graduated as an honor student from Beijing University of Traditional Chinese Medicine after 6 years of study and internship beginning in 1986. Upon completion of her six-year program, she worked at Beijing Xuan Wu Hospital where she practiced both Western and Chinese medicine, and was trained to treat a broad range of illnesses and diseases, specializing in infertility and pain. She received training from Dr. Xiaoping Ji. She currently is enrolled in a DAOM program at PCOM in San Diego, California. She is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado. She is part of Craig Hospital's Complementary Alternative Medicine (CAM) program. She was credentialed at Craig Hospital starting in 2000. She also worked on the NIH grant for an acupuncture study for spinal cord injuries. In addition, she has been an instructor and clinic supervisor at the CSTCM. She is also a FABORM Fellow to the American Board of Acupuncture and Oriental Medicine.

Li Lu, L.Ac., Dipl.Ac., MM (China)

Li is from the China Tui Na Center which is hosted by Yue-Yang Hospital of Shanghai University of Traditional Chinese Medicine. He is one of the few Tui Na doctors who have completed the full 5 year bachelor’s Medical Degree in Traditional Chinese Medicine and the 3 year master’s degree in Traditional Chinese Medicine Tui Na. He has acquired classical and standard manipulations and techniques from some nationally recognized experts and professors in China. He has over 30 years of clinical experience in Orthopedics and 25 years of experience in Tui Na practice and teaching. Li lectured, demonstrated and practiced Tui Na in Israel and England and was invited to America as a guest professor. As a chief instructor for foreign medical practitioners of Tui Na training at the China Tui Na Center and also a world-wide Tui Na lecturer and practitioner, he has created a unique approach to Tui Na for all types of medical practitioners in the West, including acupuncturists, massage therapists, physical therapists. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado. He currently has a practice in Denver, Colorado.
Martha Lucas, L.Ac., Dipl.Ac., Ph.D

Martha holds a Ph.D. in Psychology. She is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado. In addition to her formal training at CSTCM, she considers herself blessed to have been mentored in Pulse Diagnosis by the late Jim Ramholz, and bases her treatments on knowledge gained while working with Jim. Additionally, she had internships in Acupuncture & Chinese Herbs with Timothy McGee and Qi Gong Medical Massage with Master / Dr. Zhengao Yao. She has more than 25 years of teaching experience, including at the university graduate school level. She has been described as “a dynamic speaker who keeps her classes engaged and who can explain complex information in an understandable form.” She currently has a private practice in Denver, Colorado and lectures around the United States.

Atsuki Maeda, L.Ac., M.T.O.M

Atsuki is a licensed acupuncturist in Japan and California and has completed the Master Course of Xing Nao Kai Qiao Fa and was certified by Dr. Shi Xue Min of Tianjin, China, the founder and creator of Xing Nao Kai Qiao. Maeda has been treating various post-stroke patients with this method for over 22 years. He leads the Stroke Rehabilitation & Prevention / Dementia module of the DAOM program at Emperor’s College as well as is a leading acupuncturist at Stroke/Dementia Acupuncture Clinic at Emperor’s College in Santa Monica, California. He is also an expert in Japanese-style acupuncture, founded the Japanese Acupuncture Program at AIMC, Berkeley, California, and taught various classes and CEU courses. He has a private practice in Torrance, California.

Henry McCann, L.Ac., DAOM

Henry is the author of Pricking the Vessels: Bloodletting Therapy in Chinese Medicine, and the co-author with Dr. Hans-Georg Ross of Practical Atlas of Tung’s Acupuncture. Dr. McCann has bachelor degrees from Oberlin College and Conservatory of Music, and was a Fulbright fellow to Japan where he specialized in modern Japanese history. He completed his professional training in Chinese medicine first at the New England School of Acupuncture and then finished his doctoral degree at the Oregon College of Oriental Medicine. Dr. McCann is a faculty member at the Pacific College of Oriental Medicine in New York where he teaches medical classics. He also teaches for the doctoral degree programs at the Oregon College of Oriental Medicine and the American College of Traditional Chinese Medicine. In addition to his medical practice, Dr. McCann has been involved in Asian martial arts for over 30 years and is a 12th generation lineage disciple of Chen style Taijiquan, and a 3rd generation lineage disciple of Hunyuan Chen style Taijiquan. Currently, he is finishing a PhD at the Nanjing University of Chinese Medicine in China.

Junji Mizutani

Junji was born and raised in Japan, graduated from Japan Central Acupuncture College in Tokyo in 1983 and obtained his license to practice shiatsu, acupuncture, and moxibustion in Japan. In 1983 he continued his study at Kikkawa College, Toronto, Canada, going on to join their teaching faculty. He moved to Seattle in 1992 where he is in private practice. He is also a practitioner and teacher of shiatsu. Mizutani Sensei, a well-known and popular teacher in North America and internationally travels widely teaching primarily on moxibustion. He is also a founding member and director of the North American Journal of Oriental Medicine devoted to traditional Japanese medicine.

Nate Mohler, L.Ac., Dipl.Ac., MSOM

Nate earned his Master of Science in Oriental Medicine from East-West College of Natural Medicine in 2003. In 2011, Nate moved to Denver and has been practicing community acupuncture as well as teaching at CSTCM. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is a Colorado Licensed Acupuncturist. Additionally, he has created a program to teach students how to practice community acupuncture at Southwest Acupuncture College. Nate’s interest in Oriental medicine stems from his longtime study of martial arts and qigong. He began studying Karate in 1991 and later Taijiquan (Tai Chi). Nate specializes in the treatment of headaches, anxiety/stress, as well as pain. He also blends his own medicinal formulas for external application in the treatment of traumatic injury. He combines his love of acupuncture and oriental medicine with his love of teaching martial arts; as both healing and martial arts have the same root in the Chinese and Okinawan/Japanese traditions.

Zhizhong Nan, L.Ac., Dipl.Ac., Ph.D. (China)

Upon completion of an eleven-year program, Dr. Nan obtained a Ph.D. degree in Chinese Medicine and Acupuncture from Heilongjiang University of TCM. Prior to and after completion of this program, he further developed his expertise by training with his uncle, Dr. Jingzhen Nan, as well as his aunt, Dr. Xuehua Wang. He taught at the Heilongjiang University of TCM for 4 years before coming to the U.S. in 1992 to teach Chinese Medicine at the CSTCM. In over 20 years of teaching, he has trained thousands of acupuncturists both in China and the U.S. at TCM schools and at seminars in both the U.S. and China. He was a member of a clinical research team on pain management with Kaiser Permanente and Saint Joseph Hospital. Since 1995, he was the official acupuncturist for the Denver Broncos. Prior to the Broncos, he also served as the official acupuncturist for the Colorado Rapids professional soccer team. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado. He is currently in private practice in Denver.
John Nieters, L.Ac., DAOM

John began teaching at the Academy of Chinese Culture and Health Sciences, in Oakland, California, in 1999, and is currently an Associate Professor at both ACCHS and Five Branches University in San Jose and Santa Cruz. He has been in active clinical practice for over 10 years is also a frequent guest lecturer at UC Berkeley. He hosts two radio shows: The Balancing Point and The Medicine Men. He received certification in the Integrative Diabetes Protocol at Xin Hua Hospital in Hangzhou. He authored the book “Practical Fertility – the 90 day plan” and has published various acupuncture and herbal medicine articles. He is a Diplomate of the National Board of Acupuncture Orthopedics, NCCAOM certified in Acupuncture and Herbal Medicine, and a Qualified Medical Evaluator for the State of California.

Xiaochuan Pan, B.M. & M.M. (TCM - China)

Professor Pan Xiaochuan graduated from Heilongjiang University of Traditional Chinese Medicine in 1983, & earned a master’s degree in TCM from Dalian Medical University in 1991. Professor Pan was president of the Canadian Oriental Medical College from 2001 to 2009, & vice chairman of Acupuncture Council of British Columbia from 2010 to 2012. Professor Pan has been practicing & teaching TCM in Victoria, BC since 1999. Since 2012 he has dedicated himself to teaching & promoting his Classical Chinese Medicine Self-consistent System all around the world. More than thirty years of studying the classic Chinese medicine literature led Professor Pan to develop the Classical Chinese Medicine Self-Consistent System. The System is based on the classic texts including the Huang Di Nei Jing, Nan Jing, the Yi Jing & the synthesis of Classical Chinese Medicine with TCM theory & modern astrophysics.

Paul A. Pitetti, L.Ac., Dipl.Ac., DOM (NM)

Paul has been interested in what healing is & how it is applied to each individual since his mid-twenties. In pursuit of this, he has searched many ways & worked with many types of illnesses. He was a mental health counselor in New Mexico where he did counseling with dysfunctional families, depressed persons, substance abusers & a wide range of mental health conditions. He also did ongoing group therapy with teenagers. Later, he worked several years with developmentally disabled persons. Throughout this process, he was constantly open to finding an approach to healing which would truly work with the whole person. It was then that he went to the Kototama Institute to study Kototama Life Medicine & Acupuncture. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM & is licensed in Colorado. In 1985, Paul moved to Boulder, Colorado and opened his own clinic & still practices there.

Mia Ramsey, DPT, CKTP

Mia earned her Doctorate in Physical Therapy from Northern Arizona University in 2002. Since then, her primary focus has been outpatient orthopedics, as well as prenatal and postpartum populations, in which she has a specialty. She is a certified prenatal yoga instructor as well as a certified Kinesio Taping Practitioner. She has done some assistant teaching for Kinesio Taping courses, and has led some Kinesio Taping workshops. Her continuing education includes the APTA’s CAPP OB prenatal and postpartum courses, Mulligan, McKenzie, and Postural Restoration. She completed Kinetacore’s course of study on Functional Dry Needling® and integrated dry needling into her practice in 2011. Mia works at CORE Physical Therapy in Fort Collins, Colorado, lives in the community there with her husband, two amazing daughters and two old and loyal dogs.

Whitfield Reaves, L.Ac., Dipl. Ac., CA, DOM (NM)

Whitfield has been teaching acupuncturists & other health care practitioners for over 35 years ever since graduating from his formal training in 1981. In 1986, he taught one of the first courses ever offered in North America on sports acupuncture, thus emphasizing the necessity for specialization in the profession. This course, & his programs since 1986, includes protocols such as trigger points, motor points, & the needling of anatomically significant tissues of the body. His work has been a significant contribution to orthopedics & sports medicine as an integral part of the acupuncture community. Currently, he teaches in the U.S., Canada & Europe. In addition, he is an instructor for the Doctoral program of ACTCM in San Francisco, as well as a visiting professor at Tri-State College of Acupuncture in New York. He teaches a wide variety of seminars on Acupuncture Sports Medicine that his organization hosts. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado, New Mexico & Idaho.

Jason D. Robertson, L.Ac.

Jason is a licensed acupuncturist & educator in Seattle, WA. He spent 8 years studying Chinese language & medicine in Taiwan & China (B.A. Washington & Lee University, Taiwan National University, Chengdu University of Chinese Medicine, Cui Yue Li Institute Beijing). He is the author of articles on acupuncture channel theory & palpatory diagnostic techniques. In 2008, along with Professor Wang Ju-Yi, he co-authored Applied Channel Theory in Chinese Medicine. Besides his work as a clinician & author, he is a member of the core faculty at SIOM & teaches palpation technique in schools and seminars around the world. Completing his Masters degree in Chinese medicine at the ACTCM in San Francisco and being fluent in Mandarin Chinese, he then completed two post-graduate internships in China at both the Chengdu University of Chinese Medicine (1998-1999) and the Cui Yue-li Institute in Beijing (2001-
2002). He practices a classical Chinese form of acupuncture that places a great emphasis on careful palpation of the acupuncture channels for diagnosis. For every patient, the treatment goal involves looking carefully for, then treating, the ‘root’ of the imbalance.

### Michael Sasnow, L.Ac., Dipl.Ac., DC

Michael is a 1978 graduate of the Palmer College of Chiropractic and a 1993 graduate of CSTCM. He was a full-time instructor and clinic supervisor at the Anglo-European Chiropractic College (UK) from 1986-88 and now practices both acupuncture and chiropractic. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado, Montana, and Oregon. Michael is currently practicing in Oregon focusing on music-thanatology, a musical/clinical modality that unites music and medicine in end of life care.

### John Scott, Dipl.Ac., DOM (NM)

John is a Doctor of Oriental Medicine currently in practice in Albuquerque, N.M. He has been in practice since 1982 & is licensed in New Mexico & Texas. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM. He is the founder & president of Golden Flower Chinese Herbs Inc. He has been active in promoting Oriental medicine on a local, state, national & international level. He has taught classes in the field and has been active in research. His particular passion for Chinese herbal medicine has guided his writing & teaching. He was awarded "Acupuncturist of the Year" by the American Association of Oriental Medicine in 1997. He served on the Board of Directors of various acupuncture & Oriental medicine Associations in Texas & New Mexico & has been active on the national level. He served as Professional Board Member of New Mexico Board of Acupuncture & Oriental Medicine appointed by Governor Gary Johnson from 1997-2001. He is a member of the United States Delegation for TAC (Technical Advisory Committee) for ISO TC 249.

### Abbye Silverstein, M.Ac., L.Ac., Dipl.Ac

Abbye is a Colorado licensed Acupuncturist. She holds a Masters of Acupuncture from the Traditional Acupuncture Institute in Laurel, Maryland, the oldest Five Element school and the first accredited acupuncture college in the US. She has been practicing since 1999. Since 2005 Abbye has been an associate professor and clinic supervisor as well as clinic director at SWAC in Boulder, CO. From 2007-2011, she administered the acupuncture recovery program for Larimer County Probation and Community Corrections Center. Currently, she practices part-time at Fort Collins Community Acupuncture clinic & Healing Warriors Program. Also, her background includes training at a master's level in humanistic/ transpersonal psychology counseling with 3 years in addictions counseling as well as 16 years in corporate human resources specializing in recruiting and training and development. As an acupuncturist in private practice, her specialty has been treating autoimmune, stress-related disorders and trauma related conditions. She practices an integration of Five Element, Traditional Chinese Medicine, Japanese/Meridian, Auricular acupuncture and Dr. Tan.

### Eric Silver, Dipl.Ac.

Lived in Taiwan, Hong Kong and mainland China for a period of eight years studying TCM and Chinese language. He received a B.A. in TCM from the Hong Kong Kowloon Chinese Medical Research Institute. Eric did post graduate work at the Chinese Medical Hospital of Beijing and the International Physiotherapy and Acupuncture Research Institute Kowloon, Hong Kong. He did apprenticeships with Dr. James Wong, Hong Kong and Dr. Michael Broffman, San Francisco. He also studied Chinese language at the Chinese University of Hong Kong and is fluent in Mandarin and Cantonese. Eric has been involved in Chinese medicine for over 20 years.

### Jim Skoien, L.Ac., Dipl.Ac.

Jim began his formal study of acupuncture and herbal medicine at California Acupuncture College, Los Angeles in 1982. Three years later, he completed preliminary requirements for licensure by attending a four-month advanced internship in Nanjing, PRC. In early 1985, he received a license to practice acupuncture and herbal medicine in the State of California, and also became certified as an acupuncturist nationally. He first became an instructor of Acupuncture and TCM in 1984 at California Acupuncture College. He has instructed students in virtually all areas of TCM. He has also had the fortunate experience of lecturing in numerous Acupuncture training courses for the International Veterinary Acupuncture Society. He is the author of numerous journal articles, course notes, and six published text books on Chinese Medicine. He currently is practicing in Switzerland and teaching at a TCM school.

### Mary Elizabeth Wakefield, L.Ac.

Founder of the Chi-Akra Center, Mary is one of the leading proponents of facial acupuncture and related techniques in the world today. She is one of a select few US acupuncturists to have been awarded the title of Educator of the Year by the AAAOM, for her contributions to the field of Oriental medicine as a teacher, creator of innovative treatment protocols, writer for acupuncture periodicals, and advocate of acupuncture in the national media. Mary Elizabeth has personally trained close to 5,000 acupuncturists, body workers and estheticians in her protocols from 5 continents – North & South America, Europe, Asia, and Australasia. She maintains a private practice on the Upper East Side of Manhattan, in New York City.
Yanyun Wang, B.M. (Pharmacology - China)

Yanyun graduated from Beijing College of TCM, Pharmacology Department in 1982. She worked as a research Pharmacist at the Beijing Clinical Pharmacy Institute for six years (the PRC equivalent of a FDA for Herbal Medicine). She began operating a complete TCM Pharmacy at CSTCM (Yan Jing Supply) as of April 1991 and offers her expertise in Chinese Herbal Pharmacy. Yanyun also worked in the research department at the Barbara Davis Center for Childhood Diabetes, University of Colorado Health Sciences Center.

Stuart Watts, L.Ac., Dipl.Ac., DOM (NM), ND

Stuart is a multi-state licensed Chinese Medicine Doctor with over 40 years of experience. His work includes training & application of herbology, nutrition, massage, iridology, yoga, spiritual healing, homeopathy & a variety of bodywork techniques. Stuart has taught Chinese Medicine for over 30 years throughout the world & is the founder & past director of SWAC in Santa Fe, the Academy of Oriental Medicine in Austin. He is past Vice Chairman of the New Mexico Acupuncture State Board. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM. Stuart currently lives and practices in New Mexico.

Sharon Weizenbaum, L.Ac., Dipl.Ac. & CH

Sharon is the founder and director of White Pine Healing Arts and White Pine Institute. She began her study of Chinese medicine 30 years ago, graduating from the New England School of Acupuncture in 1983 and spending several years studying with Kiiko Matsumoto. She also interned and studied with Dr. Qiu Xiaomei and Dr. Cheng Yufeng in gynecology and obstetrics at the Zhe Jiang College of TCM. She studied extensively with doctor Zhu Shurong from Shanghai. She also taught for 3 years at Northwest Institute of OM in Seattle. She is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Massachusetts.

Hugh Wheir, DVM, DOM (NM)

Hugh graduated from Ft. Lewis College in Durango, in 1973 with a BA in Southwest Studies and from Texas A&M with a BS in Bio-Medical Sciences in 1975 and a Doctor of Veterinary Medicine in 1979. He went on and graduated from Kotatama Institute in Santa Fe, New Mexico in 1982. He is involved in setting up rural spay and neuter clinics in outlying areas of Mexico and works with many Indian Pueblos in New Mexico on spay and neuter clinics, small animal care and also has treated many buffalo and wild horses. He has had a mixed dog, cat and horse veterinary practice in Santa Fe, New Mexico since 1981, called East West Mobile Animal Care. He has been a licensed acupuncturist in N.M. since 1983 with a family practice.

Honora Lee Wolfe, L.Ac., Dipl.Ac., C.M.T.

Honora has been involved in alternative / complementary health care modalities for over 40 years. The founder and first director of the Boulder School of Massage Therapy from 1975 to 1981. She went on to study Chinese remedial massage at the Shanghai College of TCM and as an intern at the Yu Yang Hospital in Shanghai in 1985 and again in 1986 and 1987. She completed her acupuncture studies in 1988 and completed the national acupuncture board examinations in 1989. She is the author / translator of several books on Chinese medicine: How to Have a Healthy Pregnancy, Healthy Birth with Traditional Chinese Medicine, The Breast Connection: A Laywoman’s Guide to the Treatment of Breast Disease by Chinese Medicine, Second Spring: A Guide to Healthy Menopause According to Traditional Chinese Medicine, Highlights of Ancient Acupuncture Prescriptions (translated with Rose Crescenz) and Prince Wen Hui’s Cook: Traditional Chinese Dietary Therapy (with Bob Flaws). She is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is licensed in Colorado. She currently has a private practice in Boulder.

Farong Zhang

Farong is the director and tutor of the Doctoral Degree Program in the Traditional Chinese Medicine Internal Medicine Department at Chengdu University of TCM. He has over 40 years of clinical and teaching experience. In recent years, he has conducted over 20 research projects, many of which were highly recognized nationally in China. The clinical and laboratory studies have been on such topics as Treatment of Acute Cerebral Hemorrhage and the Treatment of Diabetes. He has published over 30 articles and has written 8 books, all related to Traditional Chinese Medicine. In 1985 he won an award for being “The Best Instructor in Sichuan Province”. Currently he is the director of the Internal Medicine Commission of All China Association of Traditional Chinese Medicine, Chengdu Branch, the director of the Diabetes Commission of All China Association of TCM, Sichuan branch and is an Internal Medicine doctor at Chengdu University of TCM.
Admissions

In compliance with ACAOM standards, students entering the program must have completed at least two academic years (60 semester credits / 90 quarter credits) baccalaureate level general education at an accredited institution, accredited by an agency recognized by the U.S. Secretary of Education, or be certified in a medical profession requiring at least the equivalent training of a Registered Nurse or a Physician’s Assistant as a prerequisite for admission. Students may enter the program three times a year (Beginning of January, May, or September). Applications are accepted throughout the year.

We do not accept credit through prior learning assessment for the admissions requirement of 60 college credits.

CSTCM is approved to issue I-20 Certificate of Eligibility for an F-1 Student Visa for foreign students. International students are responsible for their own English translation of transcripts and educational credential review of transcripts by an authorized agency if needed. (One such service is the World Education Services, Inc., PO Box 745 Old Chelsea Station, New York, NY 10013-0745, telephone 212-966-6311). The Immigration and Naturalization Service requires that all students on an F-1 visa maintain a full-time program of study, participate in classes regularly, and maintain satisfactory progress. Foreign students must also send an affidavit of financial support from the student’s sponsor or bank to show proof of sufficient funds to meet their tuition and living expenses for at least 1 year. English language competency is required of all students seeking admission to the program taught in English. This may be satisfied by scoring at least 61 on the Test of English as a Foreign Language (TOEFL) internet based test (iBT) which also requires a minimum speaking exam score of 26 and a minimum listening exam score of 22, or a level 6 on the International English Language Testing System (IELTS) exam*; or the student must have completed a two-year (60 semester credits or 90 quarter credits) baccalaureate level education in an institution accredited by an agency recognized by the U.S. Secretary of Education or from an equivalent English language institution in another country.

*Effective January 1, 2020, the English language competency requirement may be satisfied by scoring at least 80 on the Test of English as a Foreign Language (TOEFL) internet based test (iBT) which also requires a minimum speaking exam score of 26, or an overall band score of 6.5 (Academic Format) and spoken band score of 8.0 on the International English Language Testing System (IELTS) exam.

All students entering the program are required to have a laptop or other suitable device for accessing PDF course materials and other digital and online materials.

CSTCM is looking for students who have a realistic view of education and show the desire, motivation, and firm commitment to become dedicated, compassionate and skilled practitioners of TCM. This assessment is made by the admissions committee. The committee will review each applicant from numerous perspectives, including academic achievement, professional and life experiences, communication skills, and motivation. The program requires a high commitment to learning a number of difficult skills.

Prospective applicants are welcome to schedule an appointment with a CSTCM representative who will assist the prospective applicant in making a decision about applying. They can also arrange a tour of the school and to attend some classes. We encourage all prospective applicants to visit the school. These arrangements can be made with the Recruitment Director.

CSTCM has a non-discrimination policy. Applicants are considered on the basis of individual merit without regard to handicap, gender, sexual orientation, age, religion, race, or national or ethnic origin. This policy applies to all matters within the school.

Completed applications are due at least 2 months prior to the start of the trimester. Class size is limited for accelerated and full-time students. If space allows, applications may be accepted up to 1 week prior to the start of each trimester, although we recommend applying early. Those who are not accepted into the entering class for space reasons will be put on a waiting list.

For CSTCM to plan a student’s program, follow academic progress and coordinate Financial Aid, all students must declare which program (accelerated, full-time, half-time, part-time) they are in, with a projected graduation date. Accelerated is considered to be over 240 hours per trimester. Students in the accelerated M.S.Ac. program can graduate in 28 months while those in the accelerated M.S.TCM program can graduate in (36 months). Full-time is considered to be 180-239 hours per trimester. Full-time students should graduate in about 4 years. Half-time is considered to be 120-179 hours per trimester. Part-time is considered to be anything under 120 hours per trimester.

Students must finish the M.S.Ac. program in a maximum of 6 years or the M.S.TCM program in a maximum of 8 years.

Students who would like to transfer from another Oriental Medicine school must follow the same application process. (See Academic Procedures - Transfer Students Credit).

CSTCM reserves the right to cancel a starting class or specific courses if the number of students enrolling is deemed insufficient. If a starting class is cancelled, CSTCM will fully refund all money paid by students denied admittance.

All students must meet graduation requirements that are in effect at the time of graduation, rather than at the time of application, unless written policy states otherwise.
Application Process

Lao Tzu said;  
“The journey of a thousand miles begins with the first step.”

Applicants need to submit the following:

- completed application form with a recent passport size photograph
- a typed essay (1-2 pages) about yourself, how you became interested in Chinese medicine, and reasons for applying to CSTCM and entering the field of Chinese medicine
- a current CV / Resume
- copy of Driver’s License or Birth Certificate
- 2 letters of recommendation about your character and integrity; letters must contain contact information
- transcripts from each post-secondary school / college / university previously attended documenting at least 60 college level semester credits; including any noted Western science courses that you want to use for transfer credit (Any student receiving veteran’s benefits will have all potential transfer credit reviewed. These must be sent directly from the institution and be official transcripts.)
- copies of any licenses or certificates from other healing arts (if any)
- a letter from a licensed health care provider stating your physical and emotional ability to undertake a demanding educational program
- transfer students must submit transcripts and a school catalog for any course work they are requesting transfer credit (Any student receiving veteran’s benefits will have all potential transfer credit reviewed.)
- a non-refundable application fee

Applicants must read The Web That Has No Weaver by Ted Kaptchuk and Between Heaven and Earth by Harriet Beinfield & Efram Korngold. Applicants must have experienced receiving an acupuncture treatment.

No application will be processed until required documents have been received. After all the above material is received, the admissions committee will review the application. Applicants who are considered eligible for entrance into the CSTCM program will be notified to schedule an in-person interview.

Out of state applicants may be interviewed by telephone, but it is advised that they come for a visit to the school. Applicants will be notified by letter within 30 days after the interview of the schools decision.

Upon acceptance to the program, full-time applicants are required to submit a refundable tuition deposit of $300 for full-time or $175 for part-time within 30 days to secure their place in the incoming class. After CSTCM receives the deposit, accepted applicants will receive any material pertaining to the up-coming class (schedule, required book list, date and times of orientation, etc.).

The schedule of classes for any given trimester is available at the Administration Office approximately 4 weeks before the first day of classes. After the schedule is out, an appointment must be made with the Registrar to register for courses. Orientation is held at the school on Friday afternoon proceeding the first week of class. All in-coming new students must attend Orientation.
**Academic Procedures**

All information regarding academic procedures, student rights and responsibilities, and any other new policies created after the publication of the catalog can be found in the Student Handbook, Academic Planning Guide, Student Clinic Manual, or in memos.

**Transfer Student’s Credit**

*(Transferring from another Oriental Medical School)*

CSTCM grants transfer credit for some comparable courses completed at accredited or candidate TCM colleges, universities, or schools with a grade of C or better, or classes with a Pass grade. Transfer students transcripts (these do not have to be official transcripts) must be sent with the application, along with a school catalog, course syllabi, and a letter requesting review of transcripts for possible transfer credit. Any student receiving veteran’s benefits will have all potential transfer credit reviewed. We must be able to determine the number of classroom hours for each course. Transferring students are required to complete at least one calendar year of their education at CSTCM. If the student is accepted into the program, (official transcripts) must be sent to CSTCM directly from the school the student is transferring from. The fee for transferring credit is $25 per course (not to exceed $500). Certain non-didactic courses (e.g. tui na, qi gong, tai ji) may be accepted for transfer credit even though they were not taken at an accredited or candidate school. In such cases, applicants must submit transcripts or official letters indicating dates and length of training in hours. CSTCM reserves the right to require challenge exams in the evaluation of any transfer credit. Transfer students must pay a transfer evaluation fee of $100 instead of the application fee.

**Conversion Between Programs**

Students transferring credits internally, between M.S.Ac. and M.S.TCM programs will be charged a $300 intra-institutional conversion fee. Students will be issued an official transcript at the time of conversion documenting credit for all courses taken to date. All previous coursework that applies to the new program will then transfer over.

**Transfer Credit**

Transfer credit may be granted for individual Western science courses from an accredited institution. Applicants wanting to transfer credits should note it in their application along with transcripts. Any student receiving veteran’s benefits will have all potential transfer credit reviewed. If the course work was more than 5 years ago, the Academic Dean of Students will determine if credit is transferable. CSTCM does not have the ability to evaluate learning or life experience. Therefore such knowledge cannot be credited. Any of the above credits used for transfer must be over and above the 60 college credits needed for admission. All courses that a student wishes to obtain transfer credit for must be evaluated prior to entrance into CSTCM.

**Challenge Examinations**

Any applicant to the CSTCM program having prior credit from a non-accredited / candidate school, apprenticeship credit, or when courses taken at another accredited institution do not exactly match in hours or content, equivalent courses at CSTCM, may petition the Administration to take a challenge examination for any appropriate course. This decision is made on a case-by-case basis. A score of 75% or higher is required to receive credit for that course. There is a fee of $100 per examination, and 50% tuition for the total course hours must be paid in order to receive credit. All challenge examinations must be applied for prior to entrance into the program.

**Registration**

For current students, registration occurs approximately 6 weeks before the end of each trimester. Students must register for courses each trimester and will be charged a registration fee based upon enrollment status. There is an additional $100 late registration fee if a student does not register during the posted registration dates. The add/drop fee will be required for any course changes after registration.

**Minimum Enrollment in Courses**

CSTCM cannot guarantee the availability of all courses offered each trimester. Usually a minimum of 10 to 12 students must enroll for a course to be offered. We will make every effort to ensure that an accelerated student will graduate on schedule. However, CSTCM does not guarantee graduation in 3 years.

**Auditing / Non-matriculated Students**

Registration is mandatory for attendance in any CSTCM class (with exception of public participation in Qi Gong / Tai Ji). Audited courses do not count for credit towards the program or graduation. An auditor or non-matriculated student must meet all entry requirements and course prerequisite requirements for participation in individual courses. Tuitions costs are the same for auditing and non-matriculated students. There is a $100 Audit Fee. CSTCM students who pass a course for credit may be allowed to audit that course at a later date at no charge depending on space availability and instructor approval. This does not apply to clinic or to graduates. TCM Basic Theory may be audited by anyone if they apply through the normal application process and meet all admission requirements. There is no credit awarded for audited classes. CSTCM reserves the right to refuse auditing of various courses. Qi Gong / Tai Ji are open to the public for a fee.
Academic Procedures

**Standard Fee Schedule**

- Application Fee (I-20 Visa Students See Below) .......... $50.00
- Late Application Fee (within 30 days of class starting) ........ $100.00
- Library Fee (per trimester) ........................................ $25.00
- Clinic Fee (per trimester) .......................................... $35.00
- Transfer Credit Evaluation Fee .................................. $50.00
- Transfer Credit Per Course Fee (Non-TCM Courses) .......... $25.00
- (not to exceed $500)
- Transfer (Program Intra-institutional Conversion) .......... $300.00
- Late Registration Fee (any time after posted deadline) ....... $100.00
- Audit Fee (per trimester) .......................................... $100.00
- CPR/FA Tutorial Fee (plus $30 for each hour of tutorial required) .... $100.00
- Clinic Orientation / OSHA Training make-up .............. $100.00
- Drop/Add Clinic Fee (after Registration) ...................... $75.00
- Incomplete in a Course .......................................... $25.00
- Missing Academic Advising ...................................... $50.00
- Student ID Card (replacement) ................................. $10.00
- Student Handbook (replacement) ............................... $12.00
- Withdrawal Fee .................................................. $150.00
- Late Payment Fee (charged monthly on accounts past due 15 days or more) .......... $25.00
- Official Transcripts (other than graduation set) .......... $10.00
- Replacement Diploma ............................................. $30.00
- Returned Check Fee .............................................. $35.00
- Licensing Paperwork Fee ........................................ $20.00
- Documents/Transcript Fee (Includes transcripts to NCCAOM, state, student, etc.) (per trimester) ........ $20.00
- Copy / Handout Fee (per trimester) ........................... $15.00

**Registration Fee**

(Per trimester, based on hours enrolled)
- Accelerated (16-24 hours/week) ................................ $10.00
- Full-Time or less (15 hours/week or less) ............... $25.00

**Circumstantial Fees**

These fees are incurred under special circumstances

**Administrative Fees**

- Part-time / Half-time Administrative Fee (under 12 hours/week) .................. $175.00
- Late Registration Fee (any time after posted deadline) .................. $100.00
- Audit Fee (per trimester) .......................................... $100.00
- CPR/FA Tutorial Fee (plus $30 for each hour of tutorial required) .... $100.00
- Clinic Orientation / OSHA Training make-up .............. $100.00
- Drop/Add Clinic Fee (after Registration) ...................... $75.00
- Incomplete in a Course .......................................... $25.00
- Missing Academic Advising ...................................... $50.00
- Student ID Card (replacement) ................................. $10.00
- Student Handbook (replacement) ............................... $12.00
- Withdrawal Fee .................................................. $150.00
- Late Payment Fee (charged monthly on accounts past due 15 days or more) .......... $25.00
- Official Transcripts (other than graduation set) .......... $10.00
- Replacement Diploma ............................................. $30.00
- Returned Check Fee .............................................. $35.00
- Licensing Paperwork Fee ........................................ $20.00
- Documents/Transcript Fee (Includes transcripts to NCCAOM, state, student, etc.) (per trimester) ........ $20.00
- Copy / Handout Fee (per trimester) ........................... $15.00

**Foreign Students**

- Foreign (I-20 Visa) Student Application Fee .......... $100.00

**Transfer Credit**

- Transfer Credit Evaluation Fee (Non-TCM Courses) ........ $50.00
- Transfer Credit Per Course Fee (Non-TCM Courses, not to exceed $500) .... $50.00

* All fees are non-refundable *

**Students Transferring from an OM School**

- Transfer Credit Evaluation Fee .................................. $50.00
- Transfer Credit per Course Fee ................................ $25.00
- (not to exceed $500)
- Transfer (Program Intra-institutional Conversion) .......... $300.00

**Insurance**

- Student Malpractice Insurance (per trimester) .......... $75.00

**Examination Fees**

- Course Challenge Exam (per exam) ......................... $100.00
- Make-up Exams / tests / Quizzes (missed due to illness, etc.) .................. $40.00
- Re-Take Exam / Test / Quiz (previously failed)
  (within 7 days of receiving score) ......................... $60.00
  (after 7 days) .................................................. $100.00
- Practical Skill Evaluations Make-up (missed due to illness, etc.) (Skills for Acu Moxa A/B/Internship 1) .... $75.00
- Practical Individual Skill Evaluation Retake
  (Skills for Acu Moxa A/B/Internship 1) .................... $50.00
- Re-Take 3rd & 6th Trimester Proficiency Exam
  (Written, per section) ..................................... $50.00
- Re-Take 4th Trimester Practical .............................. $75.00
- Re-Take Final Proficiency Exam (each section) .............. $50.00

**Tuition**

- Accelerated / Full-Time / Half-Time / Part-Time
- Student Tuition (per classroom hour averages) ........ $20.00
- Entire program M.S.Ac 2,370 hours* .......... $47,400.00
- Entire program MSTCM Tuition 3,030 hours* .... $60,600.00
- Entire program Tuition paid in advance (guarantees current tuition rate for entire program) ........ 5% discount

**Total Cost of Program**

<table>
<thead>
<tr>
<th></th>
<th>M.S.Ac.</th>
<th>M.S.TCM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition Rate</strong></td>
<td>$20.00 per hour</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td><strong>Program Hours</strong></td>
<td>2,370 hours</td>
<td>3,030 hours</td>
</tr>
<tr>
<td><strong>Total Cost of Program</strong> (Entire Program Tuition)</td>
<td>$47,400.00</td>
<td>$60,600.00</td>
</tr>
<tr>
<td><strong>Estimated cost of textbooks, materials, and supplies</strong></td>
<td>$2,110 (~$301 per trimester)</td>
<td>$2,846 (~$316 per trimester)</td>
</tr>
</tbody>
</table>

Tuition and fees are subject to change at the start of each trimester only. Payment for each trimester is due the first day of class.

Entire Program Tuition paid in advance guarantees current tuition rate for entire program.

* Seminars are not figured in the tuition costs and range from $50 to $300. They are recommended, but not required.
Licensing Paperwork Fee

Often when a graduate is seeking licensure in a state or country there will be an associated amount of paperwork for a designated CSTCM official to complete. In most cases this paperwork takes the staff an inconsequential amount of time to complete but in some cases a significant amount of time is required to complete these requests taking time away from the day-to-day tasks of running the school. Due to this fact, CSTCM will be charging a rate of $20.00 per hour for all licensing paperwork that requires over a half an hour of processing time.

Financial Aid

The Colorado School of Traditional Chinese Medicine works hard to offer a supportive educational atmosphere. CSTCM makes every effort to assist students in obtaining educational funding.

CSTCM is certified by the U.S. Department of Education to participate in the Title IV Student Aid Programs including Stafford, Grad PLUS, and alternative student loans. To be eligible for federal student aid at CSTCM, students must submit a Free Application for Federal Student Aid (FAFSA), be enrolled in at least 6 credits each trimester, and comply with all CSTCM academic procedures and guidelines.

Private corporations and foundations which offer scholarships and grants can be found in most public and university libraries or contact the Financial Aid Administrator for information regarding scholarship opportunities.

Financial aid recipients are required to meet Satisfactory Academic Progress (SAP) as outlined in the Student Handbook.

Veterans Benefit Programs

CSTCM is approved by the Colorado State Approving Agency to accept Veterans Administration educational benefits for those who are eligible to participate. The program is approved for VA rehabilitation and educational benefits under the GI Bill®. Student receiving Chapter 33 benefits should note that all book purchases must be made by the student. For more specific information please contact the Financial Aid Administrator. GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

State Vocational Rehab Programs

CSTCM has been approved for various Colorado State Vocational Rehabilitation Programs.

Tests / Quizzes / Exams

Written, practical and oral exams are used to determine the student’s progress. CSTCM requires at least 2 quizzes, a mid-term, and final exam in each course unless the course is Pass/Fail. See Student Handbook.

Grades

Students will receive a final grade for each course within 3 weeks of the end of the trimester. Grades are determined by written, oral, practical quiz / test / exam scores, class participation, clinic, and extra credit projects. Re-tests may be the same test or may be a different test at the instructor’s discretion.

Each course syllabus gives the grading procedure for that course. Clinical classes and continuing education classes are Pass/Fail.

Course Grading Policy

<table>
<thead>
<tr>
<th>Grade</th>
<th>GPA</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>A+</td>
<td>98-100</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>95-97</td>
<td>3.85</td>
</tr>
<tr>
<td>A-</td>
<td>92-94</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>89-91</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>86-88</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>83-85</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>80-82</td>
<td>2.3</td>
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<tr>
<td>C</td>
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<tr>
<td>C-</td>
<td>74-76</td>
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<td>D+</td>
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<tr>
<td>P</td>
<td>Pass</td>
<td></td>
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<tr>
<td>I</td>
<td>Incomplete</td>
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<td>W</td>
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<td>AU</td>
<td>Audit</td>
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<tr>
<td>TC</td>
<td>Transfer Credit</td>
<td></td>
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<tr>
<td>CP</td>
<td>Challenge Pass</td>
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</tbody>
</table>

Grades A+ through F are used in determining the grade point average. All other grades carry no points and are not used in determining grade point averages.

No transcripts or documents will be released if there is an outstanding financial balance owed to CSTCM.

Progress Evaluations

Instructors are required to notify the Administrative Office of any student whose academic progress is in question after mid-term exams in order for the student to have ample time to improve their academic progress. Trimester 4 students are evaluated with an oral / practical exam near the end of the trimester to ensure their clinical preparedness for entering the student clinic the following trimester. At the end of each trimester all students are evaluated by relevant faculty to determine eligibility to enter the next trimester. All clinical interns are evaluated during each trimester in clinic. Any
Course / Faculty / Administration

Evaluations

One time during each trimester, students will be given evaluation forms to evaluate the effectiveness of the instruction at CSTCM. Each course, instructor, and the administration will be evaluated every trimester. This information is then compiled and instructors are given a summary. Instructors never see the original evaluation forms. The information is used for future development and planning of the program.

Before graduation, graduates are given a program evaluation and a questionnaire to give an overall assessment of the program and their experiences, along with questions about their progress in a clinical practice.

Honors List

The Honors List recognizes scholastic achievement in any given trimester for students completing all courses including twelve or more credits, whose average percentile of all courses taken for that trimester was 94% or better. Honors List will be recorded on transcripts & posted on the bulletin board.

Academic Achievement Award

Each calendar year, one student is awarded our Academic Achievement Award for receiving the highest average percentile for their courses that year. To be eligible, the student must be consistently enrolled in twelve or more credits and have no Incompletes. In the event of a tie, the previous trimester will be used in the calculation.

Participation / Tardiness

In learning TCM, Participation in all classes is crucial. CSTCM expects a 100% Participation in all clinical observation, courses, and student clinics. Missing classes may very well limit a student’s competence as a practitioner. Students are expected to arrive on time for all classes. Any student arriving to class more than 15 minutes late may not be allowed to enter the class and this will constitute as missed participation. Tardiness is disrespectful to the instructor and to classmates. Tardiness or leaving class early may be counted as missed participation or lowering of the student’s grade, at the instructor’s discretion.

In the student intern portion of the program, students are expected to remain in the clinic / Yan Jing Supply area for the duration of the clinic and remain in all classes until the class is over, unless they have the instructor’s permission to leave early. Disregarding this policy may result in the lowering of a student’s grade, possibility of an incomplete grade, or an academic warning.

Drop / Add Courses

Students may add a class within the first 2 weeks of each trimester with the approval of the Academic Dean of Students. Students may drop a class at any time during the trimester which would be considered a withdrawal from the course. Notice of course withdrawal must be made in writing and submitted to the Academic Dean of Students. There is a Drop/Add fee after final registration. This fee is $25 for each course or $75 for each clinic. Any refunds shall be made according to the refund policy. Students who go on a LOA are not charged any drop fees.

It is important for students to keep a copy of any enrollment agreement, contract or application in order to document enrollment; tuition receipts or canceled checks to document the total amount of tuition paid; and records which show the percentage of the course which has been completed. Such records would substantiate a claim for reimbursement if there is a problem.

Leave of Absence

A student may apply for an approved leave of absence (LOA) at any time. The student requesting the LOA must deliver the completed LOA request form to the CSTCM Academic Dean of Students. The LOA request form must be dated and signed, include the reason for the LOA and report the student’s anticipated return date. LOA requests are usually granted for medical, maternity, financial, personal, family and emergency situations or for military duty requirements.

The time frame allotted for a LOA is one trimester.

A student who is granted a LOA must meet all requirements for graduation that are in effect at the time of re-admission regardless of what the requirements were when the student was originally enrolled.

A student will need to reapply to the program if they do not return within the time granted for LOA and will be subject to readmission policy. If a student does not return then the student will be withdrawn from the program.

LOA forms are located in the forms bin in the hallway.

When a student does not return from LOA their grace period starts on the day they started their LOA. If a student decides to withdraw during an LOA, the date of withdrawal and the start of the grace period is the day LOA began.

No Add/Drop fees will be assessed to a student who is going on a LOA.

Students on Financial Aid who do not return from a LOA are likely to have a change in the status of their loan repayment terms, including the exhaustion of some or all of the student’s grace period. Please see the Financial Aid Administrator if you have any questions.
Withdrawal / Termination

A student may voluntarily withdraw or terminate their enrollment contract at any time upon written notification to the School. Such notification will be entered into the student’s record. Failure to withdraw / terminate properly may result in the assignment of failing grades that become part of the student’s permanent record. An exit interview with the Dean is required for all students who withdraw / terminate. The official date of withdrawal shall be the date on which CSTCM receives written notice of the student’s intention to discontinue the program of study.

When a student is aware of impending unavoidable missed participation, they should provide documentation regarding missed participation. Such documentation will be kept in the student’s file for review by the administration at the time a suspension / termination decision is made. Failure to provide proper notification of impending unavoidable missed participation and or failure to participate in classes for 30 calendar days may result in suspension / termination. Any student who has been suspended or terminated for violation of the participation policy has the right to appeal. If the student feels there are extenuating circumstances that would alter their participation record, they must describe these circumstances in a letter to the Dean. The Dean must receive this letter on or before a specified appeal date. The student will be required to have a personal meeting with the Dean to discuss the appeal.

Re-Admission

A student who has not participated in classes for more than one trimester must apply for re-admission and be admitted through the normal admission process before they can continue in the program. Any outstanding bills owed must be paid before re-admission. Students who are allowed to re-enter the program must meet all requirements for graduation and will pay the tuition rate that is in effect at the time of re-admission regardless of what the requirements were when the student originally enrolled.

Graduation Requirements

In order to graduate, a student must:

- successfully complete all required courses (126.5 credits for M.S.Ac. or 162 credits for M.S.TCM) with a minimum grade of D (70%) in each course;
- complete all observation and clinical work to the satisfaction of the Clinic Director and document the required student-performed treatments (at least 250 for M.S.Ac. or 350 for M.S.TCM);
- passed all sections of the CSTCM Final Trimester Written Proficiency Exam with at least a score of 70%;
- have submitted a completed graduation checklist;
- clear all accounts with CSTCM (e.g. financial obligations, library books returned, etc.).

Upon graduation, each student receives an official copy of their transcript free of charge along with their graduation sets mailed to the NCCAOM and the state. Each additional set of official transcripts are $10. For the latest information concerning eligibility requirements for practice in other states, students should contact the individual state. The book Acupuncture and Oriental Medicine Laws is in the library and gives the laws and contact offices for each state.

Student Conduct

Students are subject to disciplinary action or dismissal for any of the following:

- unsatisfactory academic performance;
- failure to meet financial obligations;
- any type of dishonesty, such as cheating, plagiarism, forgery or misuse of school documents;
- any type of theft;
- any type of property damage;
- unauthorized entry or use of any CSTCM facilities;
- any type of disruption, unprofessional behavior, or disorderly conduct in any class, clinic or function;
- not leaving clinic, classrooms, or school grounds areas clean and tidy;
- any type of physical or emotional abuse or threats of violence;
- any type of unethical behavior in clinic;
- soliciting or assisting another to do any act which would subject a student to expulsion, suspension, or probation;
- use, possession, or sale of controlled substances or alcohol on CSTCM premises;
- practicing acupuncture while enrolled in the program and not under faculty supervision as part of the course of study. (See Student Handbook)

The Dean will send a letter of warning to any student whose performance is unsatisfactory as defined above. The letter will define the situation, suggest corrective measures, set up a time frame for the measures to be carried out, and generally outline probationary procedures. If the student’s performance does not become satisfactory, the student will be put on probation and the student will remain on probation until the situation is corrected. This probation will be noted in the student’s file. If the situation is not corrected, the student may be dismissed.

Student Grievance Procedures, Complaint Form and Guidance

A student with a grievance that cannot be first settled with an instructor, another student, or then by the Administration Office may follow the following procedure:

- File a Notice of Student Complaint, if not satisfied with the replies.
Academic Procedures

Apply for a grievance hearing before the Grievance Committee

Complaints, which cannot be resolved by direct negotiation between the student and the school, may be filed with the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM). ACAOM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068. (Please note that ACAOM’s complaint policy is not a mechanism for adjudication of disputes between individuals and programs. As such, the Commission will only consider complaints that allege violations of ACAOM’s Eligibility Requirements, Standards and Criteria for Accreditation, policies or procedures. The Commission cannot, for instance, direct a program to change a grade, readmit a student, or reinstate a faculty member.)

Or students may write to the Colorado Department of Higher Education, 1600 Broadway, Suite 2200, Denver CO. 80202; To file a complaint against a Colorado Institution of Higher Education (IHE) please visit this CDHE website: https://highered.colorado.gov/academics/complaints/(Please note that the Colorado Department of Higher Education is a coordinating agency, not a regulatory agency. Therefore, the CDHE has limited jurisdiction over Institutions of Higher Education in the state of Colorado. Prior to filing a complaint with the CDHE, students must follow the appeal procedures at their IHE. Each IHE has a process for addressing student complaints. Filing a complaint with the CDHE is the last resort).

(See Student Handbook)

Academic GPA Probation

A student whose average in all courses being taken during any given trimester falls below a 3.0 grade point average, or has received unsatisfactory evaluations from a clinic supervisor, will be placed on Academic Probation. While on probation, students should consider reducing their course load or acquiring a tutor. The student may be asked to drop any practical/clinical classes being taken for the remainder of the trimester and make up the hours in the next trimester. The student should make an appointment with the appropriate instructors and the administration to discuss their situation and see what can be done to help the student. Students who do not clear probation within 2 trimesters may be dismissed or suspended for 1 trimester from the program.

Academic GPA Dismissal

Students are subject to dismissal from the program under the following circumstances:

- not clearing Academic Probation within two trimesters, or
- issues as stated under Student Conduct.

Academic Appeals Procedures

These procedures apply to appeals of grades, probation, suspension, or dismissal resulting from a finding of academic dishonesty. Informal communication between faculty and students will usually lead to a satisfactory resolution of disputes about grading, grade changes, cheating, plagiarism, or expulsion from class. If the student and the faculty member cannot arrive at a solution, the Academic Dean of Students should be consulted. (See Student Handbook)

Grade Appeals Process

(See Student Handbook)

Student Right to Privacy of Educational Records

The amended Family Educational Rights and Privacy Act of 1974 (FERPA) and the Rules and Regulations of the U.S. Department of Health and Human Services provide certain rights regarding educational records. Students have the right to review their educational records; the right to request, by formal amendment or formal hearing, changes in those records if it is believed that the records are inaccurate, misleading, or violate the student’s rights; and the right to insert in such records clarifying statements if, after a hearing, the school declines to make changes requested. Student records may not be disclosed to anyone else without the student’s written consent. Certain types of records are excluded by law from inspection such as a parent’s financial information or a student’s psychiatrist’s, or physician’s records. The school is allowed to release directory information on a student unless a student requests in writing that directory information be withheld. The following is considered to be directory information: student’s name, address, telephone number, sex, date and place of birth, major field of study, dates of participation, degrees, awards, most recent previous educational institutions attended, past and present activities and academic status.

For more information visit: http://www.ed.gov/policy/gen/guid/fpco/ferpa/

Refund Policy

Students who withdraw from the program prior to the first day of class will receive a full refund of all deposits, tuition, and fees paid with the exception of the application fee. In the case of a student withdrawing from the program after the first day of classes, the school charges a withdrawal fee and the student is refunded the calculated tuition cost of contact hours that occur on or after the date the administrative office receives a written withdrawal notice. There will be no refunds after the 7th week of the trimester for 15 week courses. All other courses less than 15 weeks are calculated by the exact contact hours participated in. For students who continue in the program but drop a course(s), refunds are
calculated on the cost of contact hours that occur after the drop minus the drop fee. For those students continuing in the program who drop a course(s), there will be no refunds after the 7th week of the trimester. Any time after registration for a course, the drop fee will be applicable. Refunds will be made within 30 days of the office receiving the written withdrawal notice. Refunds are made consistent with applicable state and federal regulations.

Refunds will be issued first to the appropriate Title IV financial aid program (if applicable); second to any non-Title IV financial aid programs (if applicable); and third to the student.

There is no refund for books, supplies, materials, insurance, or fees (refer to the fee schedule).

The student may cancel their contract at any time prior to the close of the third business day after signing the enrollment agreement or any time before the first day of classes.

The official date of termination for refund purposes is the date the administrative office receives a written notice. All refunds will be made within 30 days from the date of termination.

The student will receive a full refund of tuition and fees paid if the school discontinues a course / program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.

**RETURN TO TITLE IV POLICY**

Federal regulations require that when you officially withdraw or stop participating in classes, that the amount Federal Title IV financial aid assistance that you have “earned” up to that point must be calculated using a pro-rata formula based on the last date you participated in class (not the date notice was given). CSTCM has credit hour, term programs and the return is always calculated based on the payment period. If you received more financial aid than earned, excess funds will be returned on your behalf by CSTCM to the program in which you received aid. Any returns will come from Unsubsidized Direct loans first and any remaining amount from Graduate PLUS loans. CSTCM will return the amount of unearned Direct Loans as soon as possible but always within 45 days after the determination date of the withdrawal. In some instances, this will leave you owing CSTCM.

If you have completed more than sixty percent (60%) of a period of enrollment, you have earned all of your Financial Aid and funds will not be returned. Anything less than earning 60% of your aid will require an adjustment and billing. If a withdrawn student has qualified for a disbursement of earned Title IV funds, the student will be notified and, upon accepting those funds, the funds will be made available within 30 days.

Upon receipt of the official withdrawal notification from the Dean’s Office, the Financial Aid Administrator will perform the return calculation. You will be notified by mail or e-mail. If there is any outstanding balance with CSTCM, you are responsible for making payment arrangements with the CSTCM bookkeeper.

**REFUND POLICY FOR VETERAN STUDENTS**

CSTCM will refund tuition payment to VA students in accordance with our established refund policies.

**DISCONTINUANCE**

If CSTCM discontinues the program of instruction after the commencement thereof, the student is entitled to a refund as described in the Refund Policy. Any money due the student will be refunded within 30 days.

**TRANSFER OF CREDITS**

CSTCM does not guarantee the transferability of its credits to any other institution unless there is a written agreement with another institution. Many schools will consider accepting CSTCM credit. Each individual school determines whether or not credits are accepted.

**Official Termination Date**

See Withdrawal / Termination from Program section.

**Emergency Procedures**

During any period of emergency at the school, the CSTCM President may place into immediate effect any emergency regulations or procedures deemed necessary.
Student Services

New Student Orientation
Orientation for new students is usually scheduled for the Friday evening preceding the first week of school. CSTCM strives to help new students get off to the best possible start by preparing them for the challenges and experiences they will face at CSTCM.

Office Hours
Administrative Office hours vary each trimester. Please contact the office for exact hours.

Holidays and breaks are published in the CSTCM schedule, which comes out 1 month before the following trimester begins.

CSTCM reserves the right to adjust or change the academic calendar and operating schedule if necessary.

Student Records
The Registrar maintains confidential permanent records of each student at CSTCM. Student Records contain application, admissions, grade reports and transcripts, each trimester’s registration, tuition contracts and payments, etc. Each student has access to their records upon request during regular office hours.

Student ID Cards
Student ID cards are provided each year to students who are registered. ID cards can be used for various discounts around town. There is a $10.00 fee for replacement ID cards.

Academic Advisor
Students can meet with the Academic Dean of Students to discuss their educational progress, concerns and courses to be taken in following trimesters.

Tutoring
Tutorial services are often sought or offered on bulletin boards. Also, the Academic Dean of Students can be helpful in this area. Payment of tutors is determined by negotiation between students and tutors. These can be done in groups to lower costs.

Each trimester, CSTCM offers tutored study sessions for students at no cost.

Study Groups
Students are encouraged to form study groups on their own. If students need assistance in forming study groups, the Academic Dean of Students will be glad to help. Study groups are really the best way for students to study.

Housing Assistance
Housing assistance is provided to help students find reasonably priced housing or other students wanting roommates through listings on bulletin boards. There is a large diversity of housing options near the school.

Student Handbook / Clinical Handbook
A Student Handbook containing all academic, clinical and administrative policies in detail is given to each enrolling student. Students are expected to be familiar with the handbook’s contents. Student memos which come out periodically should be considered an addendum (if applicable) to the Student Handbook and treated as such.

Instructor Phone List
An instructor phone list is included with each trimester schedule.

Career Planning & Placement Assistance
CSTCM does not assist in job placement nor makes any guarantees. Most graduates establish their own private practice or join an existing acupuncture or multi-modality clinic. The Clinical Business Management and Clinical Observation courses help prepare students to set up their own practice. The school is often contacted by various clinics for a recommendation about various graduates. Employment opportunities, office space, etc. are posted on the bulletin boards.

Library
Library hours are posted each trimester. The library is available to all enrolled students and graduates and has English and Chinese language books, journals and periodicals covering TCM, Western Medicine, and Alternative Medicine. It also has a TV/VCR with videos covering the same subjects, and various anatomy models. In addition, the library offers high-speed wireless internet access and networked computers with various software. Arrangements have been made with the University of Colorado Health Sciences Library for our students to have lending privileges. Also faculty and students are encouraged to utilize other library resources in their studies, such as public and college libraries.
**Student Services**

**Yan Jing Supply & Bookstore**
The Yan Jing Supply / bookstore has acupuncture supplies, books, required texts for TCM courses, and Chinese herbs. Yan Jing Supply hours are posted each trimester.

**Class Representative / Student Association**
A student representative needs to be elected for each incoming class. This student serves as a liaison between classes and the Administration. The Student Association is made up of the representative for each class and also acts as a liaison between the student body and the administration.

**Student Health Services**
Students may use the health services provided by CSTCM in the Student Clinic at no cost.

**Student Lounge**
A student lounge with a refrigerator, microwave, and filtered water is in the basement. The lounge may be used for studying, socializing, and eating. The roof-top deck is also available to be used as a lounge.

**Newsletter**
The CSTCM Newsletter is published 3 times a year in January, May, and September. Students, faculty, and state practitioners are encouraged to submit articles for publication.

**Licensing / Registration and Professional Resources**
To practice Chinese medicine in the state of Colorado, one must pass the NCCAOM Dipl.Ac. Modular written, CNT, and PEPLS exams and submit an application to the Colorado Department of Regulatory Agencies (DORA) Acupuncture Division (303-894-2440). DORA will require the NCCAOM to send directly to them, proof of passing all the above exams. Regulations for the practice of acupuncture / Chinese medicine differ from state to state. Students are advised to obtain individual state acupuncture regulations.

For more information:
- National Commission for the Certification of Acupuncture and Oriental Medicine
  904-598-1005
- Acupuncture Association of Colorado
  303-572-8744
- American Association of Acupuncture and Oriental Medicine
  301-941-1064

CSTCM supports student and practitioner involvement in state and national professional organizations.
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