

COLORADO SCHOOL OF
TRADITIONAL
CHINESE
MEDICINE



CATALOG



This catalog of the Colorado School of Traditional Chinese Medicine (CSTCM) was published to provide prospective students and current students, applicants, and the general public with an overview of our philosophy, educational programs, and policies. CSTCM reserves the right to make changes, additions, and corrections to anything published in this catalog. We will make our best effort to notify any interested parties of any changes. All pertinent federal and state laws and regulations regarding non-discrimination are strictly adhered to. This catalog should not be construed as a contract.

24-month, 1,215 hours, 53.5 credits

CSTCM DAOM

*An Advanced Practice degree in Chinese Medicine from the classics
with a focus on clinical application*

Catalog

2022

*Colorado School of Traditional Chinese
Medicine*

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Introduction

CSTCM's advanced DAOM degree program is based on effective practical methods from the classics of Chinese Medicine. It includes in-depth theory and practical application of Xiaochuan Pan's Self Consistent System of Classical Chinese Medicine. The Chinese Medicine classics are self-consistent, self-contained, and sempiternal collections of centuries of observation of humanity's relationship to the universe's cycles of nature and cosmology.

CSTCM deeply appreciates the scholars of the ages and Xiaochuan Pan for their contributions to the study and practice of Chinese medicine from the classics.

A self-consistent system means a system that is consistent unto itself (as Chinese medicine is) and is in harmony with the universe as a self-consistent, ever repeating, ever the same, yet constantly evolving system. The wisdom of the ancient sages captured this self-consistent essence and distilled it into Chinese medicine classics. From this viewpoint, they created a medicine to restore their patients' natural wisdom and energy cycles. Finding harmony and balance within the great cycles of nature is a wisdom of health and healing that persists, pervades, and defines a self-consistent system.

We thank Xiaochuan Pan for providing his scholarly efforts and methods from his years of study and practice applying the wisdom found in the Chinese medicine classics and sharing this profound natural science with us.

Our goal at CSTCM is to provide a unique platform and experience for the CSTCM faculty and DAOM students as they undertake this journey into the ancient wisdom of this extraordinary healing art. The following curriculum and course descriptions outline the CSTCM advanced DAOM degree program and how it incorporates the self-consistent system of study and practical application into the program design. This program aims to prepare each graduate to become the best results-oriented practitioner of Chinese medicine they can become.

We invite you to partake of this amazing opportunity to deepen your practice, develop your understanding and enjoy the results from this unique healing art.

Letter from the President

The Colorado School of Traditional Chinese Medicine (CSTCM) was founded in 1989 by a group of dedicated practitioners whose passion for Chinese medicine inspired the creation of the school. CSTCM is the oldest Chinese medicine school in Colorado. We faithfully devote all our attention, resources, and energy to our Chinese Medicine programs, students, faculty, and staff at our Denver campus.

We have created an educational experience in a supportive atmosphere dedicated to teaching students how to care for themselves, each other, and the public during life's journey. Students learn from ancient wisdom, apply it in modern society, and have the opportunity to seek personal and spiritual growth and transformation. We believe we have created not just an educational program, but we have created an experience.

CSTCM emphasizes extensive clinical experience with experienced DAOM clinical supervisors. CSTCM clinical faculty enjoy sharing their knowledge and abilities while expanding students' appreciation of this healing art. In the process, students work on healing themselves and others in their educational and clinical experiences.

Our faculty is diverse, accomplished, dedicated, and committed to excellence in the practice of Chinese Medicine. In addition, their dedication to clinical excellence and application of Chinese medicine from the classics (CCM) in the clinical setting creates the primary focus for the CSTCM DAOM program.

CSTCM's vision of Chinese Medicine includes all Chinese Medicine traditions developed and practiced in China from ancient times to the present, including innovations and adaptations of Chinese Medicine from different countries and cultures.

We invite students who are serious about a career in Chinese Medicine from the classics and are interested in developing their expertise in the understanding and clinical application of this medicine to contact the Colorado School of Traditional Chinese Medicine. If you have any specific questions or wish to arrange a tour or attend some classes, please feel free to contact the DAOM Program Director at daom@cstcm.edu.

Sincerely,

Mark Manton, Dipl.TCM, L.Ac,
CEO & President, CSTCM

Board of Directors

Mark H. Manton, Dipl. TCM, L.Ac.	President & CEO (Owner)
Songtao Zhou, MS	Board Chair & COO
Yanyun Wang, BM (CHM Pharmacology - China)	Secretary / Treasurer

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Mary Savage, CMT, LMT	Public Member
Caylor Wadlington, DOM, L.Ac., Dipl.Ac.	CSTCM Faculty / Professional Member
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Robin van Maarth, DACM, L.Ac	Clinic Co-Director
Carol Ridsdale, L.Ac., Dipl.Ac.	Assistant Clinic Director
Brittney Chowning, MSTCM, L.Ac	Assistant Clinic Director
Christine Schultze, MSTCM, L.Ac.	Registrar
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Timothy Farad, MSAc	Recruitment Director
Robert Yazzie, B.A., MSIS	Library Consultant
Jonathan Oritz, B.A., PhD	Educational Consultant

The Colorado School of Traditional Chinese Medicine is:

Accredited by the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM)
Member of the Council of Colleges of Acupuncture and Herbal Medicine (CCAHM)
Member of the American Association of Acupuncture and Oriental Medicine
Approved to issue I-20 Certificate of Eligibility for an F-1 Student Visa for foreign students
Member of the Academic Collaborative for Integrative Health
Member of the Acupuncture Association of Colorado

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Foreword and Educational Philosophy

Traditional Chinese Medicine (TCM) is a complete medical system. It is composed of Acupuncture Medicine, Chinese Internal Medicine (Chinese Herbal Medicine), Tui-na (physiotherapy/therapeutic massage), Chinese Medicine Nutrition, Energetic Exercise / Meditation (Taijiquan, Qigong, Daoyin), and Lifestyle Counseling. TCM is becoming widely accepted worldwide as a primary system of health care. In the United States, its acceptance is at an all-time high and is increasing in popularity. With the emphasis on body/mind/spirit medicine and a preventative health care system, everyone can benefit from this ancient wisdom as a path toward health and harmony in their daily lives. As a result of the rising popularity and the value of TCM's holistic nature, there is an increasing demand for qualified practitioners.

Vision

The Colorado School of Traditional Chinese Medicine's (CSTCM) vision of Chinese Medicine includes all the Chinese Medicine traditions developed and practiced in China from ancient times to the present.

Chinese Medicine consists of a wide variety of methods based on the classics. A primary classic is the Huangdi Nei Jing (the Inner Canon of the Yellow Emperor) that is composed of the two texts, the Suwen (Basic Questions) and Lingshu (Acupuncture Questions and Methods). Other classics include the Nanjing (Classic on Disorders, 81 Difficult Questions) by Bian Que (Qin Yueren), Shen Nong's Materia Medica, The Shanghan Lun (Treatise on Cold Injury) by Zhang Zhongjing, and the Zhen Jiu Jia Yi Jing (Fundamental Principles of Acupuncture) by Huang Pumi. These books are the foundation of Chinese Medicine. They have inspired over 80 generations of renowned Chinese Medicine practitioners whose ongoing experience has served to enrich and evolve Chinese Medicine from antiquity up through the present day.

CSTCM also appreciates the unique contributions that have occurred as Chinese Medicine is accepted and used by most countries worldwide. Many cultures have embraced and adapted Chinese Medicine to meet their needs and have contributed to enriching the medicine. The classics are being revived and studied by new generations of scholars and practitioners who enrich Chinese Medicine's art and practice from both ancient and modern perspectives. This renewed focus on the classic texts and ongoing evolution of Chinese Medicine contributes to the Chinese Medicine community's international collaboration.

This integrative approach is what CSTCM considers representative of the full spectrum of TCM. Chinese Medicine is an evolving and living medicine that will continue developing from its ancient roots along with contributions from our modern experience. It will continue to offer us centuries of ancient wisdom and a deep understanding of our role in nature. This perspective provides the basis for the ongoing development of Chinese Medicine. It is what communities worldwide seek – the most effective and results-oriented medicines that promote healing for a wide array of illnesses.

Preparing Students for Success

Along with this broad vision and appreciation for the vast scope of knowledge embedded in Chinese Medicine the curriculum emphasizes a strong foundation in Chinese Medicine from the classics that encourages graduates to become successful practitioners while remaining inspired to continue a lifelong pursuit of learning and development in the field of Chinese Medicine. An important measure of our success as a school is our graduates' success and contributions to patients, health care, and the profession.

DAOM Curriculum and Faculty

CSTCM was founded in late 1989 with the primary focus to provide the highest educational standards possible. We created a DAOM program emphasizing Chinese Medicine from the classics with an emphasis on clinical application. Our program teaches Chinese Medicine but also strives to help students understand the culture where the medicine originated. We believe all traditional medicines are cultural. For example, Western Medicine came from and is a picture of the West's culture, just as Chinese Medicine came from and is a picture of China's culture. We also recognize that Chinese Medicine must be studied, learned, and practiced in a way that it can be integrated into the Western culture and combined with Western approaches to medical care. We appreciate both systems for their contributions to medicine and their positive values. We created the DAOM curriculum based on the highest educational standards and assembling a faculty that consists of both Chinese and Western instructors. In doing so, students are taught by instructors who look at, understand, and teach Chinese Medicine from different perspectives. These varied points of view can expand students' knowledge and creativity when learning and practicing Chinese Medicine. Appreciating multiple points of view is essential when considering Chinese Medicine's emphasis on treating the whole person as an energetic system and as part of a holistic universe (human relationship to nature). Our faculty is enthusiastic, while calm, commendable while humble, assertive, and compassionate. Our faculty encourages students to follow the Taoist principles of harmony and balance, which are the foundation of our mental, physical, and emotional well-being

Optimal Student to Teacher Ratio

The number of students accepted into the program is limited to ensure optimal student-teacher ratios. The average number of students in a class is fifteen. Students begin learning and understanding fundamental TCM theory in the classroom and then apply it via extensive clinical training. The training helps students understand Chinese Medicine at a deeper level. It offers them a greater appreciation for Chinese Medicine's practical applications as they progress towards mastering Chinese Medicine.

Prospective students need to understand that learning is an individual achievement. While in the CSTCM program(s), faculty and classmates will offer great assistance to the learning process. Ultimately, to succeed in the program, the student must have a goal, be dedicated and disciplined, love to be challenged, work very hard, and have a strong desire to learn. CSTCM will provide a supportive environment, a faculty as highly qualified as any in the world, educational resources, a structured and proven curriculum, encouragement, and inspiration. Our

curriculum and faculty are regularly assessed in order to improve the student's educational experience. Graduate satisfaction and success rates are high, which is deeply rewarding and inspires us to develop, expand, and strengthen our programs continually. The school serves its students, graduates, and the public through workshops, community outreach, public education, a quarterly newsletter, and national and international networking with other health professionals. We are not just another acupuncture school but a school that emphasizes all the components of Chinese Medicine. We invite you to join us in this exciting experience and become a practitioner of Chinese Medicine.

Accreditation and Degrees

Colorado School of Traditional Chinese Medicine (CSTCM) and its following programs are accredited by the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM):

- (1) Master of Acupuncture
- (2) Master of Acupuncture with a Chinese herbal medicine specialization

Accreditation status and notes may be viewed on the [ACAHM Directory](#).

ACAHM is recognized by the United States Department of Education as the specialized accreditation agency for institutions/programs preparing acupuncture and Oriental medicine practitioners. ACAHM does not accredit any programs at the undergraduate/bachelor level. ACAHM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068; www.ACAHM.org

The entry-level professional doctoral programs, Doctor of Acupuncture and Doctor of Acupuncture with a Chinese herbal medicine specialization, and the advanced practice doctoral, Doctor of Acupuncture and Oriental Medicine, program offered by Colorado School of Traditional Chinese Medicine are approved to begin enrolling students but are not accredited or pre-accredited by ACAHM. These programs are eligible for ACAHM accreditation, and CSTCM is currently in the process of seeking ACAHM accreditation for the programs. However, CSTCM can provide no assurance that accreditation will be granted by ACAHM. Graduates of an unaccredited program are not considered to have graduated from an ACAHM-accredited or pre-accredited program and may not rely on ACAHM accreditation or pre-accreditation for professional licensure or other purposes

Preamble

CSTCM esteems collegial trust and ethical conduct. As an educational institution, we are responsive to our constituents and present access to our knowledge resources. We integrate our mission with our responsibilities. The CSTCM Board, Administration, Faculty, and Students, as a community of professionals, learners, scholars, and practitioners, agree to uphold ethical standards to benefit ourselves and the broader community in which we live and work. This integrity statement provides comprehensive guidance for CSTCM policies and procedures regarding conduct and accountability.

Statement of Integrity

- At CSTCM, integrity is indispensable to our mission. We act with honesty and adhere to moral and ethical values and principles through our personal and professional behavior. We demonstrate our understanding of these values and principles and uphold them in every action and decision. Trust and trustworthiness go hand in hand with how we conduct ourselves, as we sustain a culture based upon ethical conduct. We accept our responsibilities and apply ourselves to the highest standards of trust.
- To ensure our integrity, we safeguard academic freedom, open inquiry, and debate in the best interests of education, enrichment, and our personal and professional development. We value human and intellectual diversity and inclusiveness. We choose to function as responsible citizens, respect equality and others' rights and treat all individuals with dignity.
- To fulfill our goals as a learning community, we insist that student learning objectives are not compromised. We treat all students equitably, and our evaluations of learning achievements are impartial based on demonstrated academic performance. The Board, Administration, Faculty, and Students appreciate that learning is the most important goal. We embrace ethical values and principles, reject academic dishonesty, and emphasize truth and accuracy.
- We agree to work diligently and aspire to embody the best of Chinese Medicine's scholarly and educational achievements. We pledge to make wise use of our resources and be good stewards of financial, human, and natural resources. We operate within the letter and spirit of the law and strive to avoid impropriety or conflict of interest.
- As members of the CSTCM community, we are devoted to uncompromised integrity in support of compassion and excellence. As individuals, we all contribute to this standard with the veracity of our actions, words, and spirit.

DAOM Mission Statement

The CSTCM DAOM program is an advanced practice doctoral program in Chinese Medicine from the classics with a focus on clinical application of theory, diagnosis, and treatment methods. The intention of the program is training students to apply classical treatment methods for the best possible clinical outcomes.

DAOM Statement of Purpose

The CSTCM DAOM program's purpose is to train experts in Classical Chinese Medicine theory, clinical application, and research methods to advance the profession's ability to practice as independent health care providers in a variety of settings.

DAOM Program Goals

- Provide the student with an advanced, in-depth education in Chinese Medicine from the classics' theory, diagnosis, and treatment methods
- Advance the student's ability to apply Chinese Medicine from the classics' theory to diagnosis, clinical treatment, and research
- Develop the student's ability to engage in Chinese Medicine from the classics' collaborative interactions with other acupuncture and health care practitioners
- Improve the student's ability to think critically, synthesize knowledge, and use research findings from scientific and scholarly literature to support their professional practice

Provide the student with an opportunity for frequent and in-depth discourse between faculty and students resulting in the development of an academic community to enrich and advance the profession by contributing to the development of future generations of practitioners, faculty, researchers, clinical supervisors, and leaders in the profession.

DAOM Program Learning Outcomes

Building upon the Program Learning Outcomes of a Masters or Professional Doctorate degree in Acupuncture or Acupuncture and Chinese Herbal Medicine, on completion of the DAOM program, graduates will be able to:

- Understand Chinese Medicine from the classics' foundational premise of the relationship of the universe and life on earth in the application of its' theory
- Demonstrate a comprehensive and in-depth knowledge of Chinese Medicine from the classics' theory, its' methods of diagnosis, and treatment strategies using both acupuncture and Chinese herbal medicine in clinical practice

- Reference classical texts and apply effective Chinese Medicine from the classics' treatment strategies in clinical practice
- Understand the use and value of biomedical diagnostic testing and communicate effectively with patients and other health professionals about test results and procedures relevant to patient care
- Provide Chinese Medicine from the classics' treatment strategies for a wide range of conditions as an independent practitioner or as part of a collaborative, integrative, and interdisciplinary team of healthcare providers
- Understand research methodologies and their use in guiding the application of effective Chinese Medicine from the ancient classics' treatment methods in clinical practice
- Demonstrate the ability to fulfill professional leadership and advanced teaching roles with a commitment to lifelong learning

CSTCM is also committed to:

Ongoing Continuing Education

- In addition to the core programs, CSTCM believes it is critical to promote and provide students,
- graduates, faculty, and licensed practitioners with high-quality continuing education.

Serving the Community

- CSTCM is committed to providing a low-cost clinic for the community,
- providing speakers for various public events
- offering lectures and workshops appropriate for the public

CSTCM Student Rights and Responsibilities Statement

Student Rights

As members of the CSTCM community students shall have certain rights. These include freedom of expression and inquiry, the right to receive the transmission and application of knowledge, the freedom to pursue education goals, the right to privacy and confidentiality of records and the right to due process as established in the CSTCM Code of Student Conduct.

Student Responsibilities

- The responsibility to respect and comply with CSTCM's policies and procedures.
- The responsibility to comply with local, state, and federal law.
- The responsibility to act in a manner which supports and promotes a supportive learning atmosphere and freedom of expression.
- The responsibility to learn the content of any course of study in which they are enrolled.

CSTCM Nondiscrimination Policy

Qualified applicants are considered based on individual merit without regard to disability, gender, veteran status, marital status, sexual orientation, age, religion, race, or national or ethnic origin. This policy applies to all school matters and to all rights, privileges, programs, and activities generally accorded or made available to students at CSTCM.

Faculty Leadership

The Dean of Faculty is the CSTCM faculty leader and provides faculty with the organizational structure to excel in their roles. The DAOM Dean provides a specialized focus exclusively for and oversees the DAOM program, faculty, and student progress within the program. Working with the Dean of Faculty the DAOM Dean engages in faculty performance assessment, reviews course evaluations, develops and assesses course syllabi, works with DAOM faculty on course and program development, and provides guidance to faculty regarding CSTCM policy and procedural updates and changes.

The DAOM Program Director and the DAOM Dean work closely with the CSTCM Academic Leadership Team, Administration, Deans' office and the Clinic Director to ensure all aspects of the DAOM program are fully supported and integrated with all programs at CSTCM. The DAOM Program Director ensures that all DAOM administrative, institutional, programmatic, and all DAOM operational goals are met and administered with complete attention to detail and quality of the program.

The DAOM Program Director, DAOM Dean, DAOM faculty and the DAOM Academic Leadership Team work together to design the DAOM's program courses. All DAOM faculty are responsible for delivering the best possible instruction in every class.

The CSTCM DAOM Academic Leadership Team

President and CEO - Mark Manton, Dipl.TCM, LAc
DAOM Program Director - Songtao Zhou, MS
DAOM Program Dean - Christine Cannon, DAOM, Dipl.OM, LAc
DAOM ALT Faculty Member – Rui Nan, MM & BM (China), Dipl. Ac, LAc

The CSTCM Academic Leadership Team

President and CEO – Mark Manton, Dipl.TCM, L.Ac
COO – Songtao Zhou, MS
Academic Dean of Faculty – Parago Jones, Dipl TCM, L.Ac
Clinic Co-Director – Piper Mullins, MSTCM, L.Ac
Clinic Co-Director – Robin van Maarth, DACM, Dipl.OM, L.Ac
Academic Dean of Students – Christine Schultze, MSTCM, L.Ac
Faculty ALT Member – Dr. Christine Cannon, DAOM, Dipl.OM, L.Ac
Administrator for the Deans Office – Justin Loseke, BA

Campus Setting and Facilities

CSTCM has over 12,600 square feet including 7 spacious classrooms, a 9 room and a 6 room student clinic with waiting area, reception office, administrative offices, an extensive Yan Jing Supply Herbal Dispensary / Bookstore, and a comprehensive library. The library consists of Western, TCM and holistic health books, journals dating from the present back to the early 1980's, videos, and audio tapes, acupuncture models, anatomy models, a wireless network, and computers with various TCM and health- related software. There are books in both English and Chinese. There is also a student lounge / study area and a roof-top deck for tai ji, qi gong and relaxing. The school has abundant on and off-street parking adjacent to the building.

We are centrally located in the historic Capitol Hill neighborhood just east of downtown and the capital with easy freeway access. Denver is frequently recognized as one of the most desirable U.S. cities to live in and has been described as one of the most "livable" of any metro city. It has a multi-cultural, growing metro population of over 2.3 million and good public transportation. The Capitol Hill neighborhood surrounding the school provides a community feeling at reasonable prices. There are diverse restaurants and shops, along with two city parks, Botanic Gardens, Denver Zoo, and the Denver Museum of Nature and Science, all within walking distance of the school. Downtown, health food supermarkets, and the Cherry Creek Shopping district with a farmers market are just minutes away. The school is only 40 minutes from Boulder and 45- 60 minutes from outdoor activities in the fabulous Rocky Mountains.

Denver's weather has four distinctly beautiful seasons to enjoy. If you like sunshine (300 days per year), mountains, and a small-town atmosphere within a growing metro city, you will love Denver and the surrounding areas.

Our campus also hosts the Izba Spa, and a variety of private practitioners. This offers a rich interaction among many health-conscious individuals working in complimentary disciplines.

Program

The CSTCM DAOM program is an advanced practice doctoral program in Chinese Medicine from the classical texts with a focus on clinical application. It provides in-depth theory and practice in acupuncture, Chinese herbal medicine, and integrative medicine. The curriculum of 1,215 hours (53.5 credits) includes 450 didactic hours of classroom instruction and 765 clinical hours. The intensive clinical focus and the in-depth study of the classics ensure a vital education and application of Chinese medicine from the classics.

Credits are calculated according to the US Department of Education's and ACAHM's credit hour standards; 1 credit for every 15 hours of classroom work completed in didactic courses; 1 credit for every 30 hours of completed work in practical/clinical courses.

The program curriculum is structured to be completed in two years with a total of 6 trimesters. Each trimester consists of 3 weekend modules on campus. In the first year, each weekend module is held Friday through Monday. In the second year, trimesters 4 and 5, each weekend module is held Saturday through Monday and in trimester 6 the 3 modules are held on Saturday and Sunday only. Between each weekend module, there are weekly online classes that all DAOM students must attend. (Please refer to the Academic Calendar on page 14 for more details)

The academic curriculum is structured to provide a well-balanced learning experience of the Chinese medical classics, includes fundamental principles and significant techniques from the Huang Di Nei Jing (Yellow Emperor's Classic of Internal Medicine), Nan Jing (The Huang Emperor's Canon of Eighty-One Difficult Issues), Shennong Bencaojing (The Divine Farmer's Classic of Materia Medica), and ShangHan Lun (Treatise on Cold Damage Diseases).

In year 1, students learn fundamental theories, diagnosis, needle techniques, and treatment plans based on the Ling Shu classical text. In year 2, students study the Huang Di Nei Jing, Nanjing and Shang Han Lun and begin to apply the theory to develop the treatment plan which they learned in year 1.

The 765 hours of clinical training is an effective combination of clinical observation (30 hours), clinical internship (120 hours), clinical externship (495 hours), clinic forums (105 hours), and clinical pedagogy (15 hours). All clinical courses emphasize the clinical application of Chinese medicine from the classics.

To graduate from the DAOM program, students will complete a clinical research study paper, or "capstone project," during the second year and present their findings to the Faculty Committee prior to graduation. The written research report will be based on data gathered by students in the course of their clinical work and augmented by a review of applicable research literature.

CSTCM accepts new students every year or every other year. Students must finish the program within 12 trimesters.

CSTCM delivers the program didactic courses on-campus and online. The clinical observation and clinical internship courses are also completed on campus, and the clinical externship is completed off-campus at the students' clinic.

Each of the courses taught is unique, and students must register for all courses in each trimester, except when transfer credit is accepted.

When CSTCM is approved to provide distance education, the didactic courses will likely be delivered via an online learning platform. At that time CSTCM reserves the right to update the curriculum and calendars.

Public Education Programs

CSTCM will periodically provide introductory courses to practitioners who would like to learn more about the classical texts and who may want to enroll in the program in the future.

Program Categories Hours and Credits

DAOM PROGRAM CATEGORY TOTALS		
	Hours	Credits
Didactic		
CCM Theory and Technique	315	21
Integrative Medicine	15	1
Research Didactic	45	3
Clinical Research Project	75	3
Clinic		
Clinical Observation	30	1
Clinical Internship	120	4
Clinical Externship	495	16.5
Clinical Forum	105	3.5
Clinical Pedagogy	15	0.5
Total	1,215	53.5

DAOM Curriculum

Trimester	Course ID	Course Title	Didactic	Clinic	Total Hours	Credit
Year 1 – Trimester 1						
1	APDD501	Advanced Lingshu Acupuncture I	45		45	3
1	APDD502	Advanced CHM Herb I	45		45	3
1	APDD503	Advanced AcuMoxa and Healing Tones	15		15	1
1	APDOBS505	Advanced Practice Clinical Observation		30	30	1
1	APDCLI509	Advanced Practice Clinical Externship I		45	45	1.5
Year 1 – Trimester 2						
2	APDD511	Advanced Lingshu Acupuncture II	45		45	3
2	APDINT513	Integrative Collaborative Medicine	15		15	1
2	APDRSH514	Clinical Research Paper Writing	15		15	1
2	APDCLI515	Advanced Practice Clinical Internship I		30	30	1
2	APDCLI516	Advanced Practice Clinical Forum I		30	30	1
2	APDCLI519	Advanced Practice Clinical Externship II		90	90	3
Year 1 – Trimester 3						
3	APDD521	Huang Di Nei Jing I	15		15	1
3	APDD522	Advanced CHM Herb II	45		45	3
3	APDRSH524	Clinical Research Methodology I	15		15	1
3	APDCLI525	Advanced Practice Clinical Internship II		30	30	1
3	APDCLI526	Advanced Practice Clinical Forum II		30	30	1
3	APDCLI529	Advanced Practice Clinical Externship III		90	90	3
Year 2 – Trimester 4						
4	APDD531	Huang Di Nei Jing II	45		45	3
4	APDRSH534	Clinical Research Methodology II	15		15	1
4	APDCLI535	Advanced Practice Clinical Internship III		30	30	1
4	APDCLI536	Advanced Practice Clinical Forum III		15	15	0.5
4	APDCLI539	Advanced Practice Clinical Externship IV		135	135	4.5
Year 2 – Trimester 5						
5	APDD541	Nan Jing / Classic of Difficulties	30		30	2
5	APDCLI545	Advanced Practice Clinical Internship IV		30	30	1
5	APDCLI546	Advanced Practice Clinical Forum IV		15	15	0.5
5	APDCLI549	Advanced Practice Clinical Externship V		135	135	4.5
Year 2 – Trimester 6						
6	APDD552	Shang Han Lun	30		30	2
6	APDCLI556	Advanced Practice Clinical Forum V		15	15	0.5
6	APDCLI557	Clinical Pedagogy Project		15	15	0.5
6	APDRSH560	Clinical research Project Presentation	75		75	3
Program Total			450	765	1215	53.5

Academic Calendar & Schedule 2022 - 2024 School Year

Trimester 1: May 9, 2022 – August 19, 2022

On Campus	Time	#1(May 13-16, 2022)	#2(Jun 17-20,2022)	#3(Jul 29-Aug 1,2022)
Friday	8:30 – 11:30	APDD501	APDD502	APDD501
	12:00 – 15:00	APDD501	APDD501	APDD503
	15:30 – 18:30	APDD501	APDD502	APDD502
Saturday	8:30 – 13:30	APDOBS505	APDOBS505	APDOBS505
	14:00 – 17:00	APDD501	APDD502	APDD503
Sunday	8:30 – 11:30	APDD501	APDD502	APDD502
	12:00 – 15:00	APDD501	APDD501	APDD503
	15:30 – 18:30	APDD501	APDD502	APDD502
Monday	9:00 – 14:00	APDOBS505	APDOBS505	APDOBS505
Trimester 1 Total hours on-campus: 100.5 / Total hours online: 42				

Online Class Dates: Each class is 3 hours in length

May 18 and 25

June 1, 8, 15, 22 and 29

July 6, 13, 20, and 27

August 3, 10, and 17

Trimester 2: September 5, 2022 – December 16, 2022

On Campus	Time	#4(Sep 9-12, 2022)	#5(Oct 21-24, 2022)	#6(Dec 2-5, 2022)
Friday	8:30 – 11:30	APDCLI516	APDCLI516	APDCLI516
	12:00 – 15:00	APDD511	APDD511	APDD511
	15:30 – 18:30	APDINT513	APDINT513	APDINT513
Saturday	8:30 – 11:30	APDD511	APDD511	APDD511
	12:00 – 15:00	APDRSH514	APDRSH514	APDRSH514

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	15:30 – 18:30	APDD511	APDD511	APDD511
Sunday	9:00 – 14:00	APDCLI515	APDCLI515	APDCLI515
	15:00 – 18:00	APDCLI516	APDCLI516	APDCLI516
Monday	9:00 – 14:00	APDCLI515	APDCLI515	APDCLI515
Trimester 2 Total hours on-campus: 100.5 / Total hours online: 42				

Online Class Dates: Each class is 3 hours in length
 September 14, 21, and 28
 October 5, 12, 19 and 26
 November 2, 9, 16, 22 and 30
 December 7 and 14

Trimester 3: January 9, 2023 – April 21, 2023

On Campus	Time	#7 (Jan 13-16, 2023)	#8 (Feb 17-20, 2023)	#9 (Mar 31- Apr 3, 2023)
Friday	8:30 – 11:30	APDCLI526	APDCLI526	APDCLI526
	12:00 – 15:00	APDD522	APDD522	APDD522
	15:30 – 18:30	APDD521	APDD521	APDD521
Saturday	8:30 – 11:30	APDD522	APDD522	APDD522
	12:00 – 15:00	APDRSH524	APDRSH524	APDRSH524
	15:30 – 18:30	APDD522	APDD522	APDD522
Sunday	9:00 – 14:00	APDCLI525	APDCLI525	APDCLI525
	15:00 – 18:00	APDCLI526	APDCLI526	APDCLI526
Monday	9:00 – 14:00	APDCLI525	APDCLI525	APDCLI525
Trimester 3 Total hours on-campus: 100.5 / Total hours online: 42				

Online Class Dates: Each class is 3 hours in length
 January 18 and 25
 February 1, 8, 15 and 22
 March 1, 8, 15, 22 and 29
 April 5, 12 and 19

Trimester 4: May 8, 2023 – August 18, 2023

On Campus	Time	#10 (May 13-15, 2023)	#11(June 17-19, 2023)	#12(July 22-24, 2023)
Saturday	8:30 – 11:30	APDD531	APDD531	APDD531
	12:00 – 15:00	APDRSH534	APDRSH534	APDRSH534
	15:30 – 18:30	APDD531	APDD531	APDD531
Sunday	9:00 – 14:00	APDCLI535	APDCLI535	APDCLI535
	14:30 – 17:30	APDCLI536	APDCLI536	APDCLI536
	18:00 - 20:00	APDD531	APDD531	APDD531
Monday	9:00 – 14:00	APDCLI535	APDCLI535	APDCLI535
Trimester 4 Total hours on-campus: 78 / Total hours online: 33				

Online Class Dates: Each class is 3 hours in length
 May 17, 24, and 31
 June 7, 14, 21 and 28
 July 5, 12, and 19
 August 9

Trimester 5: September 11, 2023 – December 22, 2023

On Campus	Time	#13(Sep16-18, 2023)	#14(Oct 21-23, 2023)	#15(Dec 9-10, 2023)
Saturday	12:30 – 15:30	APDCLI546	APDCLI546	APDCLI546
	16:00 – 19:00	APDD541	APDD541	APDD541
Sunday	9:00 – 14:00	APDCLI545	APDCLI545	APDCLI545
	15:00 - 18:00	APDD541	APDD541	APDD541
Monday	9:00 – 14:00	APDCLI545	APDCLI545	APDCLI545
Trimester 5 Total hours on-campus: 61.5 / Total hours online: 18				

Online Class Dates: Each class is 3 hours in length
 Sept 20, and 27
 Oct 4, and 11
 Nov 8, and 15

Trimester 6: January 8, 2024 – April 26, 2024

On Campus	Time	#16(Jan 20-21, 2024)	#17(Mar 2-3, 2024)	#18(Apr 13-14, 2024)
Saturday	8:30 – 11:30	APDD552	APDD552	APDRSH560
	12:00 – 15:00	APDCLI556	APDCLI556	APDRSH560
	15:30 – 18:30	APDD552	APDD552	APDRSH560
Sunday	8:30 – 11:30	APDD552	APDD552	APDRSH560
	12:00 – 15:00	APDRSH560	APDCLI556	APDRSH560
Trimester 6 Total hours on-campus: 49.5 / Total hours online: 30				

Online Class Dates: Each class is 3 hours in length

January 10, 17, 24 and 31

February 7, 21 and 28

March 6, 13 and 27

Course Descriptions

APDD501 Advanced Lingshu Acupuncture I

45 hours – 3 credits

This course introduces the classical logic and concepts of Yin-Yang and Five Elements, the relationship of Sky-Earth-People, and the patterns of HeTu, Luoshu, Taiji. Once complete, the students will understand the origin of Yin-Yang and Five Elements, what they are, what they represent, and how to apply this knowledge in clinical treatment.

This course will include: the cosmology foundation; what is Qi, how Qi runs in the body, what level is Qi in the body, what's the path of Qi movement; what's the difference of up-down, left-right, male-female; what's the classical pulse method, how to diagnosis the great excess or insufficiency Qi of the five depots; classical acupuncture technique and how to regulate Qi ; TangYe pulse diagnosis and acupuncture technique; Yuan point and Luo point acupuncture technique; Life Gate – Original Qi – Three Burner theory and acupuncture technique; Spinning the middle (Zhuan Zhong) acupuncture technique.

Prereq: CSTCM MAc or equivalent MAc with at least 45 herb hours.

Coreq: APDD502, APDD503, APDOBS505, APDCLI509

APDD502 Advanced CCM Herb I

45 hours - 3 credit

This course is related to APDD501 Advance Lingshu Acupuncture I and is based on the Divine Farmer's Classic of Materia Medica (Shen Nong Ben Cao) and Five Element Chinese Herbal Medicine (Fu Xing Jue). It introduces the properties (Yin and Yang qualities, Qi and Flavor) of 25 more popular single herbs, including Ren Shen, Mai Men Dong, Fu Ling, Gan Cao, Da Zao, Wu Wei Zi, Shan Yao, Zhi Shi, Dou Chi, Bai Shao, Di Huang, Huang Qin, Huang Lian, Bai Zhu, Zhu Ye, Gui Zhi, Hua Jiao, Gan Jiang, Xi Xin, Fu Zi, Xuan Fu Hua, Ze Xie, Hou Pu, Xiao Shi, and Da Huang. Students will learn how the single herb regulates Qi, and which depot the herb will affect, and which level does it affect.

Prereq: CSTCM MAc or equivalent MAc with at least 45 herb hours. Coreq: APDD501,

APDD503, APDOBS505, APDCLI509

APDD503 Advanced AcuMoxa and Healing Tones

15 hours – 1 credit

This course is related to APDD501 Advanced Lingshu Acupuncture I and introduces the moxibustion theory and treatment principle and technique, including Yuan-Luo moxibustion, Du Ren moxibustion, Shu Mu moxibustion. This course also provides the Five Healing Tones to students for treating patients.

Prereq: CSTCM MAc or equivalent MAc with at least 45 herb hours.

Coreq: APDD501, APDD502, APDOBS505, APDCLI509

APDOBS505 DAOM Clinic Observation

30 hours – 1 credit

Students observe patient care provided by program core faculty member who has in-depth knowledge of the classical texts and their clinical application using the classical theories and treatment methods. Students observe the interaction between patient and practitioner, including patient intake, differential diagnosis, points, and herbal prescriptions. Students may have the opportunity to assess tongue and pulse. Topics to be covered are professional conduct, acupuncture regulations, history taking and charting, treatment including acupuncture and herbal medicine, and the role of the observer in the clinic.

This course is designed to be completed and prepare students for the clinical internships, forums, and clinical externship. At this point, students are licensed acupuncturists and can benefit from asking more advanced questions and observing experienced practitioners treating patients.

Prereq: CSTCM MAc or equivalent MAc with at least 45 herb hours.

Coreq: APDD501, APDD502, APDINT503, RSH504, APDCLI506, APDCLI509

APDCLI509 Advanced Practice Clinical Externship I

45 hours – 1.5 credits

The student will provide at least one clinic externship location which has an agreement with CSTCM. To satisfy the requirements of this course, students will write treatment reports for the clinical treatments for patients seen at the approved clinical externship location. The treatment report is a written summary of a clinical visit containing the patient's intake form and chart, including patient health history, main conditions, Western medicine test results, diagnoses based on the classical texts and Western medicine diagnoses (if provided by patient), acupuncture treatment principle acupoints, herb treatment, and the pulse change after treatment.

The treatment reports are to be completed in the CSTCM IntakeQ or Populi system. The student will submit 30 treatment reports for the 1st trimester. The treatment reports are designed to develop clinical knowledge based on the classical texts, skills in case management and contribute to research data for the final clinical research project. For detailed requirements of the treatment report, refer to the Sample Treatment Report for Externship Clinical Credit and the Rubric of Treatment Reports in the DAOM Student handbook.

Prereq: CSTCM MAc or equivalent MAc with at least 45 herb hours.

Coreq: APDD501, APDD502, APDD503, APDOBS505

APD511 Advanced Lingshu Acupuncture II

45 hours - 3 credit

This course is a continuation of APDD501 Advanced Lingshu Acupuncture I and continues to focus on pulse diagnosis for Yang abundance or Yin abundance. At this stage the student will be able to diagnose in both the Yin-Yang and Five-Element dimensions. Students will then be introduced to the additional seven acupuncture techniques, including Ying-Wei acupuncture technique, End and Beginning (ZhongShi) pulse diagnosis and acupuncture technique, Unified pulse diagnosis and acupuncture technique, BaMai acupuncture technique, Du-Ren acupuncture technique, double spiral acupuncture technique, and holographic point and technique.

Prereq: APDD501

Coreq: APDINT513, APDRSH514, APDCLI515, APDCLI516, APDCLI519

APDINT513 Integrative Collaborative Medicine

15 hours – 1 credit

This course is designed to introduce the student to conventional medical training models and medical delivery environments to further understand the integrative collaborative setting. This course is designed to increase the students' understanding of other medical models and their delivery settings and systems.

This course can accept transfer credit with equivalent courses completed at other schools that are accredited by an accrediting agency approved by the U.S. Department of Education.

Prereq: APDCLI509

Coreq: APDD511, APDRSH514, APDCLI515, APDCLI516, APDCLI519

APDRSH514 Clinical Research Paper Writing

15 hours - 1 credit

Part 1 of this course provides a step-by-step guide to help you efficiently write and present or publish a medical case report following the CARE guidelines. The course includes 12 short videos with handouts and articles. Upon registration, course participants also receive access to CARE-writer, SWIHM's online app for writing case report preprints and case reports, for one year.

Part 2 of this course teaches how to write and present or publish a Comparative Case Study. Comparative case studies involve the analysis and synthesis of the similarities, differences and patterns across two or more cases that share a common focus or goal. Students will learn the steps required to write a Comparative Case Study, including defining the type of cases to include and how the case process will be conducted.

Part 3 of this course is an introduction to writing Clinical/Interventional Research Trial Reports. It includes the overview of an IRB application, the research proposal, preliminary studies, introduction, research design methods, study subjects, efficacy, safety, conclusions-discussion of possible results, references and appendix.

This course requires 15 hours of course time and 30 hours of homework time with completion of one SWIHM Case Study Report.

This course can accept transfer credit with equivalent courses completed at other schools that are accredited by an accrediting agency approved by the U.S. Department of Education.

Prereq: CSTCM MAc or equivalent MAc with at least 45 herb hours.

Coreq: APDD511, APDINT513, APDCLI515, APDCLI516, APDCLI519

APDCLI515 DAOM Clinical Internship I

30 hours - 1 credit

In Clinic Internship I, the student will work together in groups to interview, diagnose, and plan treatments for patients with chronic and complex disorders according to theory from the classical texts, with consideration of the Western medicine diagnostic perspective. The clinical supervisors will provide guidance with advanced diagnosis, acupuncture techniques, and herbal formulas. The student will see new and returning patients, while emphasizing progress assessment, treatment modification and incorporation of other care as appropriate.

Prereq: APDD501, APDD502, APDD503, APDOBS505.

Coreq: APDD511, APDINT513, APDRSH514, APDCLI516, APDCLI519

APDCLI516 DAOM Clinical Forum I

30 hours - 1 credit

In this forum, the supervisor and students will discuss real cases, which are picked from the Clinical Internship or Externship, or other cases chosen by faculty. The supervisor and students will review the diagnosis, including the pulse, tongue, and symptoms, discuss the thought process behind formulating the diagnosis, and discuss the treatment plan with acupuncture and Chinese herbal medicine. The forum provides engaging discussions and gives various opinions and possibilities as to the diagnostic and treatment approach for each case. Students will be able to use this case-based discussion to synthesize the classical theoretical foundation they have learned thus far in the program. The cultivation of the ability to logically formulate a coherent treatment plan based on differentiation of syndromes is a skill every practitioner must develop. In the advanced practice clinical forums, students begin to cultivate this ability.

Prereq: APDD501, APDD502, APDD503, APDCLI509

Coreq: APDD511, APDINT513, APDRSH514, APDCLI515, APDCLI519

APDCLI519 DAOM Clinical Externship II

90 hours - 3 credits

In the Clinical Externship courses, the DAOM student will treat patients in their clinical externship location (their private or group practice) using the diagnostic and treatment methodologies they are learning throughout the DAOM program. For each treatment, the DAOM student will write a treatment report that provides a detailed summary of the patients presentation, which is to include the health history, primary conditions, medical test results if available, a diagnosis based on the classical texts, the patient's Western medicine diagnosis (if provided by patient), the treatment principle, acupuncture points used, herbal treatment (if used), and a description of the changes in the pulse after treatment.

The treatment reports are to be submitted to CSTCM's Learning Management System Populi, as they are completed. The requirement for the first trimester Clinical Externship is 60 case reports. The treatment reports are designed to develop clinical knowledge based on the classical texts, skills in case management and contribute to research data for the final clinical research project. For detailed requirements of the treatment report, refer to the Sample Treatment Report for Clinical Externship Credit and the Rubric of Treatment Reports in the DAOM Student handbook.

Each student will be assigned a Clinical Externship mentor who will work closely with them throughout each trimester, providing support via online or in-person meetings and email.

Prereq: APDCLI509

Coreq: APDD511, APDINT513, APDRSH514, APDCLI515, APDCLI516

APDD521 HuangDi NeiJing I

15 hours - 1 credit

This course is designed to guide students in an in-depth understanding of the Qi concepts and theories that are found in the seminal text of Chinese medicine: Huang Di Nei Jing (the Yellow Emperor's Classic of Internal Medicine). These principles include Heaven/Earth/People (Qi's origination), Ying/Yang and the Five Elements (Qi's status), Pulse (Qi's window), Organ (organ Qi), Meridian (Qi's flow), Cause of Disease (how Qi is changed by external/internal influences), Pathogenesis (how Qi's is changed), Symptom (Qi's outside appearance), Diagnosis (diagnosis of Qi's status), Treatment (how regulate Qi's [directional] flow), Health (how to keep Qi balanced), and Yun and Qi (Qi of heaven and earth).

This course is part one of a two-part course, part two is APDD531

Prereq: APDD511

Coreq: APDD522, APDRSH524, APDCLI525, APDCLI526, APDCLI529

APDD522 Advanced Herb II

45 hours - 3 credits

This course is a continuation of APDD502 Advanced Herb I. In this course the student will learn the standards of designing a formula, and the four components of a formula. Also, this course introduces the 24 formulas: 6 Big Nourishing formulas, 6 Small Nourishing formulas, 6 Big Discouraging formulas, 6 Small Discouraging formulas, along with a selection of other useful formulas. On completion of this course, the student is able to build new formulas based on theory and standards from the classical texts, which will be a balance of Yin-Yang and Five-Elements.

Prereq: APDD502

Coreq: APDD521, APDRSH524, APDCLI525, APDCLI526, APDCLI529

APDRSH524 Clinical Research Methodology I

15 hours - 1 credit

This two-part course introduces the student to the application of general scientific principles in clinical research. Choosing and designing the most appropriate research method to address your clinical research question is paramount in generating the best quality evidence. This course will introduce some of the basic research methodologies and Clinical Research Methodologies 2 will introduce more advanced concepts and skills of research design, emphasizing how they relate to evidence-based, and evidence-informed health care. The class will emphasize clinical research project design, and various clinical research methods that can be utilized in the capstone project to develop skills in research paper writing.

This course requires 15 hours of course time and 30 hours of homework time to complete required assignments.

This course can accept transfer credit with equivalent courses completed at other schools that are accredited by an accrediting agency approved by the U.S. Department of Education.

Prereq: APDRSH514

Coreq: APDD521, APDD522, APDCLI525, APDCLI526, APDCLI529

APDCLI525 DAOM Clinical Internship II

30 hours - 1 credit

In Clinic Internship II, the student will work together in groups to interview, diagnose, and plan treatments for patients with chronic and complex disorders according to theory from the classical texts, with consideration of the Western medicine diagnostic perspective. The clinical supervisors will provide guidance with advanced diagnosis, acupuncture techniques, and herbal formulas. The student will see new and returning patients, while emphasizing progress assessment, treatment modification and incorporation of other care as appropriate.

Prereq: APDCLI515

Coreq: APDD521, APDD522, APDRSH524, APDCLI526, APDCLI529

APDCLI526 DAOM Clinical Forum II

30 hours - 1 credit

In this forum, the supervisor and students will discuss real cases, which are picked from the Clinical Internship or Externship, or other cases chosen by faculty. The supervisor and students will review the diagnosis, including the pulse, tongue, and symptoms, discuss the thought process behind formulating the diagnosis, and discuss the treatment plan with acupuncture and Chinese herbal medicine. The forum provides engaging discussions and gives various opinions and possibilities as to the diagnostic and treatment approach for each case. Students will be able to use this case-based discussion to synthesize the classical theoretical foundation they have learned thus far in the program. The cultivation of the ability to logically formulate a coherent treatment plan based on differentiation of syndromes is a skill every practitioner must develop. In the advanced practice clinical forums, students begin to cultivate this ability.

Prereq: APDCLI516

Coreq: APDD521, APDD522, APDRSH524, APDCLI525, APDCLI529

APDCLI529 DAOM Clinical Externship III

90 hours - 3 credits

In the Clinical Externship courses, the DAOM student will treat patients in their clinical externship location (their private or group practice) using the diagnostic and treatment methodologies they are learning throughout the DAOM program. For each treatment, the DAOM student will write a treatment report that provides a detailed summary of the patients presentation, which is to include the health history, primary conditions, medical test results if available, a diagnosis based on the classical texts, the patient's Western medicine diagnosis (if provided by patient), the treatment principle, acupuncture points used, herbal treatment (if used), and a description of the changes in the pulse after treatment.

The treatment reports are to be submitted to CSTCM's Learning Management System Populi, as they are completed. The requirement for the third trimester Clinical Externship is 60 case reports. The treatment reports are designed to develop clinical knowledge based on the classical texts, skills in case management and contribute to research data for the final clinical research project. For detailed requirements of the treatment report, refer to the Sample Treatment Report for Clinical Externship Credit and the Rubric of Treatment Reports in the DAOM Student handbook.

Each student will be assigned a Clinical Externship mentor who will work closely with them throughout each trimester, providing support via online or in-person meetings and email.

Prereq: APDCLI519

Coreq: APDD521, APDD522, APDRSH524, APDCLI525, APDCLI526

APDD531 HuangDi NeiJing II

45 hours - 3 credits

This course is designed to guide students in an in-depth understanding of the Qi concepts and theories that are found in the seminal text of Chinese medicine: *Huang Di Nei Jing* (the *Yellow Emperor's Classic of Internal Medicine*). These principles include Heaven/Earth/People (Qi's origination), Ying/Yang and the Five Elements (Qi's status), Pulse (Qi's window), Organ (organ Qi), Meridian (Qi's flow), Cause of Disease (how Qi is changed by external/ influences), Pathogenesis (how Qi's is changed), Symptom (Qi's outside appearance), Diagnosis (diagnosis of Qi's status), Treatment (how regulate Qi's [directional] flow), Health (how to keep Qi balanced), and Yun and Qi (Qi of heaven and earth).

Prereq: APDD521.

Coreq: APDRSH534, APDCLI535, APDCLI536, APDCLI539

APDRSH534 Clinical Research Methodology II

15 hours - 1 credit

This is part two of the Clinical Research Methodology courses and is designed to help students understand the basics of analysis methods commonly used in medical research. In order to understand published research and to conduct research of your own, students need to learn to use and interpret basic statistical methods using SPSS, with reference to observational studies, case control studies and randomized controlled trials. The advent of electronic health records has increased in health care the need to comprehend and analyze huge amounts of data. This is where artificial intelligence (AI) and machine-learning comes in. Especially with Chinese Medicine with its multiple layers and dimensions, artificial intelligence offers us a great and efficient means of studying the effects of Chinese Medicine on whole person health in ways that cannot be studied in traditional clinical trials. Join us in exploring how interdisciplinary research and AI and how it can be useful in discovering new ways of understanding the effects of treating the "whole person".

In addition to traditional methods of research methodologies this course will introduce the basics of AI and machine-learning and how these tools can support research in Chinese Medicine. This course will examine the theoretical perspective of Chinese Medicine and the advantages of using Qualitative Research, Qualitative and Mixed-methods research. Students will gain and

understanding of basic methods of data analysis, testing validity (truth) and reliability (reproducible).

This course requires 15 hours of course time and 30 hours of homework time with completion of required assignments.

This course can accept transfer credit with equivalent courses completed at other schools that are accredited by an accrediting agency approved by the U.S. Department of Education.

Prereq: APDRSH524.

Coreq: APDD531, APDCLI535, APDCLI536, APDCLI539

APDCLI535 DAOM Clinical Internship III

30 hours - 1 credit

In Clinic Internship III, the student will work together in groups to interview, diagnose, and plan treatments for patients with chronic and complex disorders according to theory from the classical texts, with consideration of the Western medicine diagnostic perspective. The clinical supervisors will provide guidance with advanced diagnosis, acupuncture techniques, and herbal formulas. The student will see new and returning patients, while emphasizing progress assessment, treatment modification and incorporation of other care as appropriate.

Prereq: APDCLI525

Coreq: APDD531, APDRSH534, APDCLI536, APDCLI539

APDCLI536 DAOM Clinical Forum III

15 hours – 0.5 credit

In this forum, the supervisor and students will discuss real cases, which are picked from the Clinical Internship or Externship, or other cases chosen by faculty. The supervisor and students will review the diagnosis, including the pulse, tongue, and symptoms, discuss the thought process behind formulating the diagnosis, and discuss the treatment plan with acupuncture and Chinese herbal medicine. The forum provides engaging discussions and gives various opinions and possibilities as to the diagnostic and treatment approach for each case. Students will be able to use this case-based discussion to synthesize the classical theoretical foundation they have learned thus far in the program. The cultivation of the ability to logically formulate a coherent treatment plan based on differentiation of syndromes is a skill every practitioner must develop. In the advanced practice clinical forums, students begin to cultivate this ability.

Prereq: APDCLI526

Coreq: APDD531, APDRSH534, APDCLI535, APDCLI539

APDCLI539 DAOM Clinical Externship IV

135 hours – 4.5 credits

In the Clinical Externship courses, the DAOM student will treat patients in their clinical externship location (their private or group practice) using the diagnostic and treatment methodologies they are learning throughout the DAOM program. For each treatment, the DAOM student will write a treatment report that provides a detailed summary of the patients

presentation, which is to include the health history, primary conditions, medical test results if available, a diagnosis based on the classical texts, the patient's Western medicine diagnosis (if provided by patient), the treatment principle, acupuncture points used, herbal treatment (if used), and a description of the changes in the pulse after treatment.

The treatment reports are to be submitted to CSTCM's Learning Management System Populi, as they are completed. The requirement for the fourth trimester Clinical Externship is 90 case reports. The treatment reports are designed to develop clinical knowledge based on the classical texts, skills in case management and contribute to research data for the final clinical research project. For detailed requirements of the treatment report, refer to the Sample Treatment Report for Clinical Externship Credit and the Rubric of Treatment Reports in the DAOM Student handbook.

Each student will be assigned a Clinical Externship mentor who will work closely with them throughout each trimester, providing support via online or in-person meetings and email.

Prereq: APDCLI529

Coreq: APDD531, APDRSH534, APDCLI535, APDCLI536

APDD541 Nan Jing / Classic of Difficulties

30 hours - 2 credits

Nan Jing, also known as The Huangdi Bashiyi Nanjing (Chinese: 黃帝八十一難經), or The Huang Emperor's Canon of Eighty-One Difficult Issues, is one of the famous classics of Chinese medicine. Written in the late Han dynasty, the Nan Jing is so named because its 81 chapters seek to clarify enigmatic statements made in the Huangdi Neijing. It uses a question-and-answer genre to clarify the main points of the ancient medical classics. The discussion of medical content involves six aspects of diagnosis, meridians, viscera, diseases, acupoints, and acupuncture. The book's discussion on pulse theory is particularly essential. It establishes the Life Gate theory, which systematically discusses the functional characteristics of the eight channels of the odd meridian, the route, the pathological symptoms, and the role of Shu acupoints, Yuan acupoints, and mu acupoints in acupuncture treatment. This book is of great value for in-depth study of TCM theory and guidance of clinical practice. It not only inherits the medical achievements before the Han Dynasty, but also has an important influence on the development of medical theories in later generations, such as the Shang Han Lun by Zhang ZhongJing used its theory.

Prereq: APDD531

Coreq: APDCLI545, APDCLI546, APDCLI549

APDCLI545 Advanced Practice Clinical Internship IV

30 hours – 1 credit

In Clinic Internship IV, the student will work together in groups to interview, diagnose, and plan treatments for patients with chronic and complex disorders according to theory from the classical texts, with consideration of the Western medicine diagnostic perspective. The clinical supervisors will provide guidance with advanced diagnosis, acupuncture techniques, and herbal formulas. The student will see new and returning patients, while emphasizing progress assessment, treatment modification and incorporation of other care as appropriate. There are also

15 hours of integrative clinic embedded in this course. In the integrative clinic, students will work with a CCM practitioner and a western health care provider. The CCM diagnostics will be discussed and compared and contrasted with the western medical diagnostics, treatment options and ideas. Students and practitioners will collaborate on integrative care ideas and how to integrate the CCM treatment plan to work well alongside a western treatment plan.

Prereq: APDCLI535

Coreq: APDD51, APDCLI546, APDCLI549

APDCLI546 Advanced Practice Clinical Forum IV

15 hours – 0.5 credit

In this forum, the supervisor and students will discuss real cases, which are picked from the Clinical Internship or Externship, or other cases chosen by faculty. The supervisor and students will review the diagnosis, including the pulse, tongue, and symptoms, discuss the thought process behind formulating the diagnosis, and discuss the treatment plan with acupuncture and Chinese herbal medicine. The forum provides engaging discussions and gives various opinions and possibilities as to the diagnostic and treatment approach for each case. Students will be able to use this case-based discussion to synthesize the classical theoretical foundation they have learned thus far in the program. The cultivation of the ability to logically formulate a coherent treatment plan based on differentiation of syndromes is a skill every practitioner must develop. In the advanced practice clinical forums, students begin to cultivate this ability.

Prereq: APDCLI536

Coreq: APDD541, APDCLI545, APDCLI549

APDCLI549 Advanced Practice Clinical Externship V

135 hours – 4.5 credits

In the Clinical Externship courses, the DAOM student will treat patients in their clinical externship location (their private or group practice) using the diagnostic and treatment methodologies they are learning throughout the DAOM program. For each treatment, the DAOM student will write a treatment report that provides a detailed summary of the patients presentation, which is to include the health history, primary conditions, medical test results if available, a diagnosis based on the classical texts, the patient's Western medicine diagnosis (if provided by patient), the treatment principle, acupuncture points used, herbal treatment (if used), and a description of the changes in the pulse after treatment.

The treatment reports are to be submitted to CSTCM's Learning Management System Populi, as they are completed. The requirement for the fifth trimester Clinical Externship is 90 case reports. The treatment reports are designed to develop clinical knowledge based on the classical texts, skills in case management and contribute to research data for the final clinical research project. For detailed requirements of the treatment report, refer to the Sample Treatment Report for Clinical Externship Credit and the Rubric of Treatment Reports in the DAOM Student handbook.

Each student will be assigned a Clinical Externship mentor who will work closely with them throughout each trimester, providing support via online or in-person meetings and email.

Prereq: APDCLI539

Coreq: APDD541, APDCLI545, APDCLI546

APDD552 Shang Han Lun

30 hours - 2 credit

This course draws from APDD502 Advanced CHM 1 and APDD522 Advanced CHM 2 courses to analyze, discuss and modify formulas in the Shang Han Lun. This includes incorporating the herbs and theory learned in CHM 1 and 2 with the theory of syndrome differentiation according to the Six Channel Stages, which relates to the courses APDD521 HuangDi NeiJing 1, APDD531 HuangDi NeiJing II, and APDD541 NanJing. This course develops the students' understanding and CHM clinical application of information contained within the Shang Han Lun for common clinical conditions.

Prereq: APDD541.

Coreq: APDCLI556, APDCLI557, APDRSH560

APDCLI556 Advanced Practice Clinical Forum V

15 hours – 0.5 credit

In this forum, the supervisor and students will discuss real cases, which are picked from the Clinical Internship or Externship, or other cases chosen by faculty. The supervisor and students will review the diagnosis, including the pulse, tongue, and symptoms, discuss the thought process behind formulating the diagnosis, and discuss the treatment plan with acupuncture and Chinese herbal medicine. The forum provides engaging discussions and gives various opinions and possibilities as to the diagnostic and treatment approach for each case. Students will be able to use this case-based discussion to synthesize the classical theoretical foundation they have learned thus far in the program. The cultivation of the ability to logically formulate a coherent treatment plan based on differentiation of syndromes is a skill every practitioner must develop. In the advanced practice clinical forums, students begin to cultivate this ability.

Prereq: APDCLI546

Coreq: APDD552, APDCLI557, APDRSH560

APDCLI557 Clinical Pedagogy Project

15 hours – 0.5 credit

The clinical pedagogy course is designed to provide the student with the opportunity to learn how to teach clinical applications of the Classical Chinese Medicine (CCM) courses. Students will be observed and coached / guided by the senior faculty and faculty will evaluate and offer students guidance on teaching, presentation and clinical supervision as the student gains experience in presenting courses in an APD program. APD students are expected to develop their pedagogical skills as they will often be expected to teach others about CM, both in their clinics, within this program and in their communities. It is the hallmark of an APD graduate that they have developed pedagogical skills. This course facilitates that development and provides opportunities for practice in the art of teaching CCM clinical skills. The DAOM student can teach parts of the clinical education in the Year 1 courses to the next cohort of students as a teacher assistant. The student can start to teach from trimester 4 to trimester 5, for a total 15 hours. The teaching experience can be a selection of the clinical part in didactic course, or

Advanced Practice Clinical Forum, or Advanced Practice Clinical Internship. This course will continue to develop the students' competency and understanding of the integration and practice of CCM, along with developing scholarly and teaching skills.

Prereq: APDD521

Coreq: APDD552, APDCLI556, APDRSH560

APDRSH560 Clinical Research Project

75 hours – 3 credits

This course includes 30 didactic hours on campus/hybrid, and 45 independent study hours. Students will complete 15 hours of in-class instruction and will be assigned an advisor during the course. For the remaining 15 hours, the students will present their final Research Project to the faculty committee and peer review. The doctoral program's Capstone Project provides students the opportunity to research a topic, problem, or issue within their field of study, and work individually with a Capstone advisor. Similar to a thesis, but more flexible, the Capstone project will synthesize and apply core concepts acquired from the program. Students demonstrate their abilities to utilize the theoretical and practical/clinical aspects of doctoral education, critically evaluate research and potentially contribute to the research base of Chinese medicine and enhance competencies of professional communication. A Capstone Proposal must be approved by both the Capstone Advisor and the Research Director. The student will be assigned a Capstone advisor who is knowledgeable in the field of study to work closely with and who can guide the research project. Evaluation will be focused on the quality and professionalism of applied research and writing; critical and creative thinking; problem-solving skills; knowledge of research design, method, and implementation; and contribution to the field and topic of study. The faculty committee will review and evaluate the following: 1) the research interest, ethical issues, and methods of addressing each in the research; 2) data gathering methods; 3) progress toward completion, 4) CCM theory, diagnosis, treatment, 5) quote from the CCM text, and 6) final project content, format, and delivery. Research proposals should be no longer than 3,000 words (excluding the reference list/bibliography).

Prereq/Coreq: all other DAOM courses

Faculty

**The faculty listed in this section was current in the trimester that this catalog was printed. For the most recent listing of faculty, please go to CSTCM Website at www.cstcm.edu; under the "Academics" tab, click on the link "Our Faculty".*

Joseph Brady, L.Ac., Dipl. O.M., MSTCM



Joe earned his Master's degree in Traditional Chinese Medicine from the CSTCM in 2006. Currently a clinic supervisor and faculty member at CSTCM, Joe is also on faculty at the University of Denver. An internationally recognized expert on healthy aging, Joe has spent over 25 years teaching t'ai chi, qigong and Traditional Chinese Medicine at the University of Colorado, Health Sciences Center, the University of Denver, and Metropolitan State University. Former columnist on healthy aging for the Rocky Mountain News, he has presented at many scientific and medical conferences including at the Harvard Medical School's Osher Institute on Integrative Medicine and has twice been a featured presenter at the Oxford Roundtable at Harris Manchester College in the University of Oxford U.K. He currently runs his own clinic in Denver Colorado.

Christine Cannon, L.Ac., Dipl. O.M., MOM, DAOM



Christine graduated from CSTCM and, since 1992, has provided TCM, acupuncture, and dietary and lifestyle counseling in both the private practice and teaching clinic setting. She completed two clinical internships in China, one at Heilongjiang University of TCM in Harbin and the other at Zhejiang Chinese Medical University in Hangzhou. She received her Masters of Oriental Medicine at World Medicine Institute in Hawaii in 2011, and her DAOM from the ACTCM in 2014. She is licensed in Colorado and Hawaii. She has taught TCM since 1995. She specializes in Chinese herbal medicine, women's health care and sports medicine.

Yi Cao, L.Ac., Dipl. Ac., BM (China)



Yi Cao is a third generation Traditional Chinese Medicine doctor who graduated from Heilongjiang University of Traditional Chinese Medicine. He has published many articles in the Journal of Clinical Acupuncture and Moxibustion, has been invited to many international conferences and has won many awards in China. Yi has taught acupuncture and supervised clinic interns at the university and in the hospital before coming to the United States. He is a Nationally Certified Diplomate in Acupuncture through the NCCAOM and is a licensed acupuncturist in Colorado. He specializes in the areas of neurological and psychological problems and currently has a private practice in Denver, Colorado.

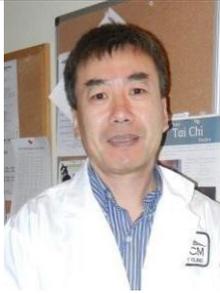
Xiaorong Ding, L.Ac., Dipl. Ac., PhD (China)



Xiaorong received her BM from Heilongjiang University of Traditional Chinese Medicine, Harbin, P.R.China. She received her MS and her PhD from the Department of Acupuncture, Tianjin University of Traditional Chinese Medicine. Her postdoctoral work was research on the integration of Traditional Chinese Medicine and Western Medicine at the China Academy of Chinese Medical Sciences in Beijing. She specializes in treatment of Wind stroke, Dementia, Women's Medicine and joint pain at the First Teaching Hospital of Tianjin TCM University in Tianjin. Xiaorong taught foreign students in China from the US, Canada, Holland and Brazil. She moved from

Beijing to Denver to join the faculty of Colorado School of Traditional Chinese Medicine.

Dayong Hou, L.Ac., Dipl. Ac., BM (China)



Dayong graduated from Hei Long Jiang University of TCM, Harbin, China in 1989. Prior to and after completion of this program, he further developed his expertise by training with his father, Dr. Lusheng Hou, well known western and eastern doctor and leader of Acheng hospital. He specialized in both individualized treatment and in diagnosis in herbs, acupuncture, Tui Na and traditional rehabilitation exercise. He completed his residency as doctor at Harbin Dao Li Hospital and became the Director of the Acupuncture and Moxibustion Department in 1994. He is an instructor and a clinic supervisor at CSTCM and also runs his own acupuncture clinic. He is nationally certified in Acupuncture by the NCCAOM and is a licensed acupuncturist in Colorado.

Robert Livingston, MD, Dipl. Ac, L.Ac



Robert Livingston, MD has been a practicing internist for nearly 40 years and has an MS in Oriental Medicine as well. His education started with a BA from Washington University, St Louis, and later in MS degree in Nutrition at Columbia University in New York. He received his MD from Dartmouth Medical School and did 3 years of Internal Medicine residency at Cambridge Hospital in Boston. He is board-certified in Internal Medicine. He also received his MS degree from SWAC in Santa Fe, NM, and is NCCAOM certified. His career has taken him to various clinics and included emergency medicine in a trauma center in Lynn, MA, hospitalist work in Albuquerque NM, and primary care practices in Maine and Tucson. His major practice has been with the Indian Health Service in Arizona and New Mexico for over 20 years. He also has practiced TCM in several clinics, had an acupuncture practice at the Santa Fe Indian Health Service Hospital. He enjoys music, gardening, baseball, and adaptive skiing.

Rui Nan, L.Ac., Dipl. Ac., MM & BM (China)



Rui Nan is a third-generation practitioner of Chinese Medicine and received her Master of Medicine from Beijing University and her Bachelor of Medicine from Heilongjiang University. Rui Nan has published several texts and worked as a doctor at Harbin Traditional Chinese Medicine Hospital in China. Rui Nan is a Nationally Certified Diplomate in Acupuncture through the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) and is a licensed acupuncturist in Colorado. Rui Nan currently has a private practice on the CSTCM campus.

In recent years, she started to read carefully and thoroughly the Chinese Medicine classical texts, and learned much more than the current textbooks, and approach perfect results in treating all kinds of diseases.

Xiaochuan Pan, B.M. & M.M. (TCM - China)



Professor Pan Xiaochuan graduated from Heilongjiang University of Traditional Chinese Medicine in 1983 and earned a master's degree in TCM from Dalian Medical University in 1991. Professor Pan was president of the Canadian Oriental Medical College from 2001 to 2009, & vice chairman of Acupuncture Council of British Columbia from 2010 to 2012. Professor Pan has been practicing & teaching TCM in Victoria, BC since 1999. Since 2012 he has dedicated himself to teaching & promoting his Classical Chinese Medicine Self-consistent System all around the world. More than thirty years of studying the classic Chinese medicine literature led Professor Pan to

develop the Classical Chinese Medicine Self- Consistent System. The System is based on the classic texts including the Huang Di Nei Jing, Nan Jing, the Yi Jing & the synthesis of Classical Chinese Medicine with TCM theory & modern astrophysics.

Rick Woodward, L.Ac., Dipl. TCM



Rick graduated and received his diploma at CSTCM in Fall 2001. His interest in Chinese medicine started after years of working in the Psychology and Western Medical fields. He specializes in the treatment of pain, anxiety, stress and insomnia. He also did a month of intensive clinical training in Beijing in 2006. He enjoys many outdoor activities, especially mountain biking, hiking and golf. He has a practice in Littleton, Colorado.

Guest Lecturers

**The lecturers listed in this section have learned the Xiaochuan Pan's Self Consistent System of Classical Chinese Medicine for years and have strong knowledge of Classical Chinese Medicine texts. They will teach in the DAOM programs to enrich the education delivered to students.*

Yonggang Han, Ph.D (China), L.Ac (England)

Yonggan Han graduated and received Ph.D at China Academy of Chinese Medical Sciences in 2008. During the course of my postgraduate and doctoral studies, he published 18 academic papers and 9 medical monographs in some core areas of TCM. His educational background laid out a deep and solid foundation for theoretical research in various areas of TCM. More importantly, his 25 years' experience as a professional TCM doctor enables him to put the theories into practice through which he gained uniquely rich and valuable experience. In the meantime, he has strong organizational ability and has commitment to be an excellent team player with good sense of cooperation

Szenan Phua, BS (China), L.Ac (New Zealand)

Szenan Phua undertook his studies in China at Shanghai University of Traditional Chinese Medicine, completing a five year bachelor's degree majoring in Herbal Medicine, Acupuncture and Tuina (Chinese therapeutic massage). Szenan had the privilege of studying under some of the most distinguished practitioners in China. He Started to learn and practice the acupuncture technique from Dr. Xiaochuan Pan from 2016

Wen Tian, BS (China), L.Ac

Wen Tian, is a licensed Acupuncturist and Herbalist in Massachusetts state of U.S.A. She is also a teacher in New England School of Acupuncture of MCPHS University. She has 25 years of clinical experience in Acupuncture and 12 years of teaching experience in herbs and acupuncture needling. Being raised from a traditional Chinese family, influenced by her mother, who was a professor in research about nationalities history in south China, and her grandfather was also a famous scholar in those fields, she is good at reading and understanding ancient Chinese words.

She started to study Huangdi Neijing 14 years ago. With years of consistent studying the ancient classical textbooks like Huangdi Neijing and Nan Jing, etc. And integrated with years of clinical practise, she developed quite a few useful diagnose and needling methods, like the special method of treating tendon and muscles: Fan Zhen Jie Ci, the special method for bone problems: Cui Zhen Yao Yun, Renying and Maikou pulse regulating method, based on the body parts for diagnose and treatment method: San Sheng needling method, and the based on the five elements year and six meridians qi: Six Qi meridians method. Those methods originate from the classical textbooks and being proved very effective in the clinical practice.

Admissions

In compliance with the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM) standards, students entering the DAOM program must satisfy one of the following requirements:

1. Complete an ACAHM-accredited or pre-accredited entry-level program (i.e., master's or professional doctorate) in Oriental medicine; or
2. Complete an ACAHM-accredited or pre-accredited entry-level program (master's or professional doctorate) in Acupuncture and at least 45 hours of herb courses; or
3. Complete education in foreign countries, credits earned at a foreign educational institution must be validated by a recognized educational credentials evaluation service, to validate the applicant has achieved professional competencies equivalent to an ACAHM-accredited or pre-accredited master's- level program in Acupuncture with at least 45 herb hours; or
4. Licensed acupuncturists who have not completed an ACAHM-accredited or pre-accredited entry- level program (i.e., master's or professional doctorate) in Acupuncture or Oriental medicine must:
 - a. Demonstrate and provide documents to validate the achievement of professional competencies equivalent to an ACAHM-accredited or pre-accredited master's-level program in acupuncture or in Oriental medicine.
 - b. Complete any deficiencies identified in CSTCM's Masters or Professional Doctorate courses.

CSTCM DAOM program is taught in English. Therefore, English language competency is required of all students seeking admission to the DAOM program. This must be demonstrated by one of the following means:

- a. The applicant must have completed a two-year (60 semester credits or 90 quarter credits) undergraduate- or graduate-level, English-based education in an institution:
 - i. accredited by an agency recognized by the U.S. Secretary of Education, or
 - ii. in the United Kingdom, Australia, Canada (except Quebec), New Zealand, or Ireland

In all cases, English must have been both the language of instruction and the language of the curriculum used.

- b. Test of English as a Foreign Language Internet-Based Test (TOEFL® iBT) - Acceptable

- score: TOEFL iBT total score – 80; or
- c. International English Language Testing System (IELTS) Academic Format - Acceptable score: IELTS overall band score – 6.5.

* Please contact the DAOM Dean for more information about the English language requirements.

CSTCM is approved to issue an I-20 Certificate of Eligibility for an F-1 Student Visa for international students. In considering the acceptance of education and training obtained in foreign countries, credits earned at a foreign educational institution must be validated by a recognized educational credentials evaluation service. International students are responsible for their own English translation of transcripts and educational credential review of transcripts by an authorized agency if needed. (One such service is the World Education Services, Inc., PO Box 745 Old Chelsea Station, New York, NY 10013-0745, telephone 212-966-6311).

The Immigration and Naturalization Service requires that all students on an F-1 visa maintain a full-time program of study, participate in classes regularly, and maintain satisfactory progress. International students must also send an affidavit of financial support from the student's sponsor or bank to show proof of sufficient funds to meet their tuition and living expenses for at least one year. English language competency is required of all students seeking admission to the program taught in English.

Applicants are also required to provide two letters of recommendation, a Curriculum Vitae, two passport photos, valid photo identification, a personal statement, and an interview with a CSTCM administrator. We do not accept credit through prior learning assessment for the admissions requirement of 60 or 90 college semester credits.

All students entering the program must have a laptop or other suitable device for accessing PDF course materials and other digital and online materials.

CSTCM is looking for students who have a realistic view of education and show the desire, motivation, and firm commitment to become dedicated, compassionate, and skilled TCM practitioners. The admissions committee assesses applicants throughout the application process. The committee reviews each applicant from numerous perspectives, including academic achievement, professional and life experiences, communication skills, and motivation. The programs at CSTCM require a strong commitment to learning multiple difficult skills. Prospective applicants are welcome to schedule an appointment with a CSTCM representative who will assist the prospective applicant in making a decision about applying. They can also arrange a tour of the school and visit some classes. We encourage all prospective applicants to visit the school. These arrangements can be made with the Recruitment Director.

CSTCM has a nondiscrimination policy. Qualified applicants are considered based on individual merit without regard to disability, gender, veteran status, marital status, sexual orientation, age, religion, race, or national or ethnic origin. This policy applies to all school matters and to all rights, privileges, programs, and activities generally accorded or made available to students at CSTCM.

Completed applications are due at least 2 months before the start of the trimester. Class size is limited. If space allows, applications may be accepted up to 1 week before the start of the 1st trimester, although we recommend applying early. Those who are not accepted into the entering class for space reasons will be put on a waiting list.

Students must finish the DAOM program in a maximum of 12 trimesters.

CSTCM reserves the right to cancel a starting class if the number of students enrolling is deemed insufficient. If a starting class is canceled, CSTCM will fully refund all money paid by students denied admittance.

All students must meet graduation requirements in effect at the time of graduation, rather than at the time of application unless written policy states otherwise.

Transfer Student's Credit

CSTCM only accepts transfer credits documented by an official transcript sent directly from the institute. For credits earned more than five years prior to admission, students must document that the requisite knowledge and competencies have been retained.

CSTCM DAOM program only accept transfer credit for the following courses: APDINT513 Integrative Collaborative Medicine (15hours), or/and APDRSH514 Clinical Research Paper Writing (15 hours), or/and APDRSH524 Clinical Research Methodology I (15hours), or/and APDRSH534 Clinical Research Methodology II (15hours).

Please refer to the Standard Fee Schedule for current information on Transfer Credit and Application Fees. For more information on transfer credit contact the CSTCM DAOM Dean at daom@cstcm.edu

Auditing Courses

Graduates of the CSTCM DAOM program and students currently enrolled in the DAOM program may audit a course that they have previously completed

Fee Schedule

Admission Fees

Application Fee (non I-20 Visa)	\$50.00
Foreign (I-20 Visa) Student Application Fee	\$100.00
Late Application Fee (within 30 days of class starting)	\$100.00

Standard Fees Per Trimester

Clinic Fee (per trimester)	\$95.00
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Documents Processing /Transcript Fee (per trimester)	\$20.00
Library Fee (per trimester)	\$25.00
Registration Fee (per trimester)	\$25.00
Student Malpractice Insurance (per trimester) (can be waived if add CSTCM to current professional insurance)	\$75.00
Technology Services Fee (per trimester)	\$123.00

Circumstantial Fees (These fees are incurred under special circumstances)

Administrative Fees

Add/Drop Clinic Fee (after Registration)	\$75.00
Add/Drop Course Fee (after Registration)	\$25.00
Audit Fee (per course)	\$100.00
Incomplete in a Course	\$25.00
Late Payment Fee (charged monthly on accounts past due 15 days or more)	\$25.00
Late Registration Fee (any time after posted deadline)	\$100.00
Missing Academic Advising	\$50.00
Official Transcripts (other than graduation set)	\$10.00
Returned Check Fee	\$35.00
Student ID Card (replacement)	\$10.00
Withdrawal Fee	\$150.00

Transfer Credit

Transfer Credit Evaluation Fee	\$50.00
Transfer Credit per Course Fee (Non-CCM Courses, not to exceed \$500)	\$50.00

Examination Fees

Make-up Exams / tests / Quizzes (missed due to illness, etc.)	\$40.00
Practical Individual Skill Evaluation Retake	\$75.00
Re-Take Exam / Test / Quiz (previously failed) (within 7 days of receiving score)	\$60.00
(after 7 days)	\$100.00

Tuition

Entire DAOM program Tuition 1,215 hours*	\$32,805.00 (\$27/hour)
Entire program Tuition paid in advance (guarantees current tuition rate for entire program)	5% discount

Tuition and fees are subject to change at the start of each trimester only. Payment for each trimester is due the first day of class. Entire Program Tuition paid in advance guarantees the current tuition rate for the entire program. All fees are non-refundable

Total Cost of Program

Total Cost of DAOM Program		
Program	DAOM	
Program Hours	1215	
Credits	53.5	
Total tuition	32,805	
Fees	1,728	
Books, Supplies	1,000	
Total cost of program	\$35,533	

Financial Aid

At this time financial aid is not available for the CSTCM Advanced Practice doctoral degree program. Financial aid will become available once CSTCM has been granted accreditation by ACAHM. CSTCM anticipates this to occur later in 2023 or early 2024. CSTCM will update this information as it becomes available

Tests / Quizzes / Exams

Written, practical and oral exams are used to determine the DAOM students' progress. All courses in the DAOM program are Pass/Fail courses with a required passing score of 70% for all participation, papers and/or assignments, quizzes and final exams.

Grades

Students will receive notification of passing or failing a course within 3 weeks of the end of the trimester. A pass or fail grade is determined by participation in the course, and the completion of any papers and/or assignments and/or quizzes or exams for some courses. Each course syllabus gives a detailed description of the requirements for passing the course.

Course Grading Policy

= or > 70%	P	Pass
< 70%	F	Fail
	I	Incomplete
	W	Withdraw
	TC	Transfer Credit

No transcripts or documents will be released if there is an outstanding financial balance owed to CSTCM.

Progress Evaluations

DAOM faculty are required to notify the DAOM Academic Dean of any student whose progress in a course is in question after the course midpoint in order for the student to have ample time to improve their academic progress. All DAOM clinical interns are assessed during each trimester in clinical internship. Any student intern with poor performance of any kind in clinic could be required to repeat that particular clinic.

Course / Faculty / Administration Evaluations

One time during each trimester, DAOM students will be given access to online evaluation forms to evaluate the effectiveness of the instruction in the DAOM program. Each course, each instructor, and the CSTCM administration will be evaluated every trimester. This information is then compiled, and faculty are given a summary. Faculty never see the original evaluation forms. The information is used for future development and planning of the program. Before graduation, graduates are given a program evaluation and a questionnaire to give an overall assessment of the program and their experiences, along with questions about their progress in clinical practice.

Academic Achievement Award

Each calendar year, one student is awarded our Academic Achievement Award for excelling in their courses that year. To be eligible, the student must be consistently enrolled in all the courses and have no Incompletes.

Participation / Tardiness

In learning the classical texts, participation in all classes is crucial. CSTCM expects 100% in person participation in all courses, clinical observation, and clinical internships. Students can miss up to 3 class per course per trimester. Missing classes may very well limit a student's grasp and clinical application of the material studied in the DAOM program. Students are expected to arrive on time for all classes. Tardiness is disrespectful to the instructor and to classmates. Tardiness or leaving class early may be counted as missed participation or lowering of the student's grade, at the instructor's discretion.

In the clinical internship portion of the program, students are expected to remain in the clinic / Yan Jing Supply area for the clinic's duration and remain in all classes until the class is over unless they have the instructor's permission to leave early.

Drop / Add Courses

Due to the curriculum, CSTCM does not recommend students to drop any courses, by doing so,

it will delay the student graduation up to 1-2 years.

Notice of withdrawal from a course must be made in writing and submitted to the DAOM Academic Dean or the DAOM Program Director. of Students. There is a Drop/Add fee of \$25 for each course or \$75 for each clinic. Any refunds shall be made according to the refund policy. Notice of withdrawal from a course must be made in writing and submitted to the Academic Dean of Students. There is a Drop/Add fee of \$25 for each course or \$75 for each clinic. Any refunds shall be made according to the refund policy.

Students need to keep a copy of any enrollment agreement, contract, or application to document enrollment; tuition receipts or canceled checks to document the total amount of tuition paid; and records showing the percentage of the course work completed. Such records could help substantiate a claim for reimbursement if there is a problem.

Leave of Absence

The DAOM program does not offer LOA. Students must consult with the DAOM Academic Dean to request any change to their enrollment status in the program.

DAOM program Leave and Return Policy

If a DAOM candidate needs to take a break from the program, with approval by the DAOM Dean and DAOM Program Director, they can return without reapplying for admission within two calendar years.

Leave and Return Policy eligibility includes:

- Physical or mental health concerns
- Family obligations
- Financial concerns
- Military service
- Academics—failed in one course and this course is not offered for upcoming term, academic struggles, or lack of direction, studying abroad, etc.
- Career opportunities

Withdrawal / Termination

A student may voluntarily withdraw or terminate their enrollment contract at any time upon written notification to the school. Such notification will be entered into the student's record. Failure to withdraw/terminate properly may result in the assignment of failing grades that become part of the student's permanent record. An exit interview with the DAOM Academic Dean is required for all students who withdraw/terminate. The official date of withdrawal shall be the date on which CSTCM receives written notice of the student's intention to discontinue the program of study.

When a student is aware of impending unavoidable missed participation, they should provide documentation regarding missed participation. Such documentation will be kept in the student's

file for review by the administration when a suspension/termination decision is made. Failure to provide proper notification of impending unavoidable missed participation and or failure to participate in classes for 30 calendar days may result in suspension/termination. Any student who has been suspended or terminated for violation of the participation policy has the right to appeal. If the student feels there are extenuating circumstances that would alter their participation record, they must describe these circumstances in a letter to the Dean.

The Dean must receive this letter on or before a specified appeal date. The student will be required to have a personal meeting with the Dean to discuss the appeal.

Re-Admission

A student who has not participated in classes for more than 6 months must apply for re-admission and be admitted through the standard admission process before continuing in the program. Any outstanding bills owed must be paid before re-admission. Students who are allowed to re-enter the program must meet all graduation requirements and pay the tuition rate that is in effect at the time of re-admission regardless of what the requirements were when the student initially enrolled.

Graduation Requirements

In order to graduate, students must:

- Successfully complete all courses (53.5 credits) with a minimum grade of P (70%) in each course:
- Complete all observation and clinical (both internship and externship) work to the satisfaction of the DAOM Academic Dean and CSTCM Clinic Director.
- Complete clinical research/capstone project.
- Have a completed graduation checklist
- Clear all accounts with CSTCM (for example, financial obligation, library books returned, etc.)

Student Academic Conduct

A general overview of student academic conduct is provided below. Detailed explanations, guidance, and requirements on academic conduct, professionalism, ethics, and academic expectations for the programs are published in the Technical Standards, Student Handbooks, Clinic manuals, and syllabi. For example, students are subject to disciplinary action or dismissal for any of the following:

- unsatisfactory academic performance
- failure to meet financial obligations
- any type of dishonesty, such as cheating, plagiarism, forgery, or misuse of school documents
- any type of theft
- any type of property damage
- unauthorized entry or use of any CSTCM facilities

- any type of disruption, unprofessional behavior, or disorderly conduct in any class, clinic, or function
- not leaving clinic, classrooms, or school grounds areas clean and tidy
- any type of physical or emotional abuse or threats of violence
- any type of unethical behavior in clinic
- soliciting or assisting another to do any act which would subject a student to expulsion, suspension, or probation
- use, possession, or sale of controlled substances or alcohol on CSTCM premises

(See Student Handbook, Technical Standards, Clinic Manual and refer to syllabi for course-specific requirements related to expected academic conduct.)

The Dean will send a warning letter to any student whose performance is unsatisfactory, as defined above. The letter will explain the situation, suggest corrective measures, set up a time frame for the actions to be carried out, and generally outline probationary procedures. If the student's performance does not become satisfactory, the student will be put on probation, and the student will remain on probation until the situation is corrected. This probation will be noted in the student's file. If the problem is not corrected, the student may be dismissed.

Student Grievance Procedures, Complaint Form, and Guidance

A student with a grievance that cannot be first settled with an instructor, another student, or then by the Administration Office may follow the following procedure:

- File a Notice of Student Complaint if not satisfied with the replies.
- Apply for a grievance hearing before the Grievance Committee

Complaints, which cannot be resolved by direct negotiation between the student and the school, may be filed with the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM). ACAHM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068. (Please note that ACAHM's complaint policy is not a mechanism for adjudication of disputes between individuals and programs. As such, the Commission will only consider complaints that allege violations of ACAHM's Eligibility Requirements, Standards and Criteria for Accreditation, policies or procedures. The Commission cannot, for instance, direct a program to change a grade, re-admit a student, or reinstate a faculty member.)

Alternatively, students may write to the Colorado Department of Higher Education, 1600 Broadway, Suite 2200, Denver CO. 80202; To file a complaint against a Colorado Institution of Higher Education (IHE), please visit this CDHE website: <https://higher.ed.colorado.gov/academics/complaints/> (Please note that the Colorado Department of Higher Education is a coordinating agency, not a regulatory agency. Therefore, the CDHE has limited jurisdiction over Institutions of Higher Education in the state of Colorado. Before filing a complaint with the CDHE, students must follow the appeal procedures at their IHE. Each IHE has a process for addressing student complaints. Filing a complaint with the CDHE is the last resort).

(See Student Handbook)

Academic GPA Probation

If a DAOM student falls below the required attendance or course performance requirements, the DAOM Academic Dean will notify them. The Dean will discuss a corrective action plan with the student and provide a time frame for the student to meet the academic requirements of the program (usually 30-90 days). In addition, DAOM students are expected to maintain their GPA/Course Grades at or above the minimum requirement. If a student falls below the requirement, the Dean can place the student on Academic GPA Probation and require the student to correct the GPA within a specified time. If a student fails to meet the probation requirement, they can be suspended or dismissed from the program.

Academic GPA Dismissal

DAOM students are subject to dismissal from the program under the following circumstances:

- not clearing Academic Probation within one trimester, or
- issues as stated under Student Conduct

Academic Appeals Procedures

These procedures apply to appeals of grades, probation, suspension, or dismissal resulting from a finding of academic dishonesty. Informal communication between faculty and students will usually resolve disputes about grading, grade changes, cheating, plagiarism, or expulsion from class. If the student and the faculty member cannot arrive at a solution, the DAOM Academic Dean should be consulted. (See DAOM Student Handbook)

Grade Appeals Process

(See Student Handbook)

Student Right to Privacy of Educational Records

The amended Family Educational Rights and Privacy Act of 1974 (FERPA) and the Rules and Regulations of the U.S. Department of Health and Human Services provide certain rights regarding educational records. Students have the right to review their educational records; the right to request, by formal amendment or formal hearing, changes in those records if it is believed that the records are inaccurate, misleading, or violate the student's rights; and the right to insert in such records clarifying statements if, after a hearing, the school declines to make changes requested. Student records may not be disclosed to anyone else without the student's written consent. Certain types of records are excluded by law from inspection, such as a parent's financial information or a student's psychiatrist's or physician's records. The school is allowed to release directory information on a student unless a student requests in writing that directory information be withheld. The following is considered to be directory information: student's name, address, telephone number, sex, date and place of birth, major field of study, dates of participation, degrees, awards, most recent previous educational institutions attended, past and

present activities and academic status.

For more information visit: <http://www.ed.gov/policy/gen/guid/fpco/ferpa/>

Refund Policy

Before the first day of class, students who withdraw from the program will receive a full refund of all deposits, tuition, and fees paid except for the application fee. In the case of a student withdrawing from the program after the first day of classes, the school charges a withdrawal fee, and the student is refunded the calculated tuition cost of contact hours that occur on or after the date the administrative office receives a written withdrawal notice. All courses are calculated by the exact contract hours taken. For students who continue in the program but drop a course(s), there will be no refunds. Any time after registering for a course, the drop fee will be applicable.

Refunds will be made within 30 days of the office receiving the written withdrawal notice. Refunds are made consistent with applicable state and federal regulations.

When financial aid is available for DAOM students, refunds will be issued first to the appropriate Title IV financial aid program (if applicable), second to any non-Title IV financial aid programs (if applicable), and third to the student.

There is no refund for books, supplies, materials, insurance, or fees (refer to the fee schedule). The student may cancel their contract at any time before the close of the third business day after signing the enrollment agreement or any time before the first day of classes.

The official date of termination for refund purposes is the date the administrative office receives written notice. All refunds will be made within 30 days from the date of termination.

The student will receive a full refund of tuition and fees paid if the school discontinues a course/program within a period of time a student could have reasonably completed it, except that this provision shall not apply if the school ceases operation.

Return to Title IV Policy

When financial aid is available for DAOM students, Federal regulations require that when a student officially withdraws or stop participating in classes, that the amount Federal Title IV financial aid assistance that they have “earned” up to that point must be calculated using a pro-rata formula based on the last date the student participated in class (not the date notice was given). CSTCM has credit hour, term programs, and the return is always calculated based on the payment period. If a student received more financial aid than earned, excess funds would be returned on their behalf by CSTCM to the program in which they received aid. Any returns will come from Unsubsidized Direct loans first and any remaining amount from Graduate PLUS loans. CSTCM will return the amount of unearned Direct Loans as soon as possible but always within 45 days after the withdrawal's determination date. In some instances, this will leave the student owing to CSTCM.

If a student has completed more than sixty percent (60%) of a period of enrollment, they have earned all of their Financial Aid, and funds will not be returned. Anything less than earning 60% of their aid will require adjustment and billing. If a withdrawn student has qualified for disbursement of earned Title IV funds, the student will be notified and, upon accepting those funds, the funds will be made available within 30 days.

Upon receipt of the official withdrawal notification from the Dean's Office, the Financial Aid Administrator will perform the return calculation. The student will be notified by mail or e-mail. If there is any outstanding balance with CSTCM, the student is responsible for making payment arrangements with the CSTCM bookkeeper.

Discontinuance

If CSTCM discontinues the program of instruction after the commencement thereof, the student is entitled to a refund as described in the Refund Policy. Any money due to the student will be refunded within 30 days.

Transfer of Credit

CSTCM does not guarantee the transferability of its credits to any other institution unless there is a written agreement with another institution. Many schools will consider accepting CSTCM credit. Each individual school determines whether credits are accepted.

Official Termination Date

See Withdrawal / Termination from Program section.

Emergency Procedures

During any emergency period at the school, the CSTCM President may place into immediate effect any emergency regulations or procedures deemed necessary.

Student Services

New Student Orientation

CSTCM schedules Orientation for new DAOM students before the first week of school. All incoming students will receive an invitation with the date and time for the required Orientation Meeting. CSTCM strives to help new students get off to the best possible start by preparing them for the challenges and experiences of the CSTCM DAOM program.

Office Hours

Administrative Office hours vary each trimester. Please contact the office for exact hours. Holidays and breaks are published in the CSTCM schedule. CSTCM reserves the right to adjust or change the academic calendar and operating schedule whenever that is necessary.

Student Records

The Registrar maintains confidential permanent records of each student at CSTCM. Student Records contain the application, admissions, grade reports and transcripts, trimester registration, tuition contracts, and payments, etc. Each student has access to their records upon request during regular office hours.

Student ID Cards

Student ID cards are provided each year to students who are registered. ID cards can be used for various discounts around town. There is a \$10.00 fee for replacement ID cards.

Academic Advisor

DAOM students can meet with the DAOM Academic Dean to discuss their educational progress, concerns, and courses to enroll in the following trimesters.

Tutoring

DAOM students will have regular access to mentors and faculty. Students can discuss course topics and requirements with the student's mentor, faculty, and Dean. Tutoring is available upon request. If a student wants to arrange and pay for additional tutoring services, they can contact the DAOM Dean. The Dean will work with the student and DAOM faculty to arrange an appropriate tutor. Tutoring by DAOM faculty will require that the student pay additional fees for the time spent in tutorial sessions. Also, tutoring might be required under the terms of a corrective action plan (Academic Probation Conditions), and tutoring fees will apply.

Study Groups

DAOM students are encouraged to form study groups within their cohorts. If students need assistance in developing study groups, the DAOM Dean will be glad to help. Study groups are one of the best ways for students to study.

Accommodation

Accommodation assistance is provided to help students find reasonably priced accommodation or other students wanting to share accommodation through listings on bulletin boards.

Student Handbook/Clinic Handbook

A Student Handbook containing all academic, clinical, and administrative policies in detail is given to each enrolling student. Students are expected to be familiar with the handbook's contents. Student memos that come out periodically should be considered an addendum (if applicable) to the Student Handbook and treated as such.

Instructor Phone and Email List

An instructor phone and email list is included with each trimester schedule.

Career Planning and Placement Assistance

CSTCM does not assist in job placement nor makes any guarantees. Most graduates establish their private practice or join existing acupuncture or multi-modality clinics. Various clinics often contact the school for a recommendation about various graduates. Employment opportunities, office space, and other notices are posted on the bulletin boards. The DAOM Program Director will inform APD graduates of any opportunities for teaching and clinic employment that arise.

Library

Library hours are posted each trimester. The library is available to all enrolled students and graduates and has English and Chinese language books, journals, and periodicals covering TCM, Western Medicine, and Alternative Medicine. It also has a TV/VCR with videos covering the same subjects and various anatomy models. Also, the library offers high-speed wireless internet access and networked computers with various software. Arrangements have been made with the University of Colorado Health Sciences Library for our students to have lending privileges. Also, faculty and students are encouraged to utilize other library resources in their studies, such as public and college libraries.

Yan Jing Supply and Bookstore

The Yan Jing Supply/bookstore has acupuncture supplies, books, required texts for TCM courses, and Chinese herbs. Yan Jing Supply hours are posted each trimester.

Class Representative / Student Association

A student representative needs to be elected for each incoming class. This student serves as a liaison between classes and the Administration. The Student Association is composed of representatives from each class. The representative acts as a liaison between the student body and the administration.

Student Health Services

Students may use the health services provided by CSTCM in the Student Clinic at no cost.

Student Lounge

A student lounge with a refrigerator, microwave, and filtered water is in the basement. The lounge is available for studying, socializing, and eating. The roof-top deck is also available as a lounge and exercise area.

Newsletter

The CSTCM Newsletter is published three times a year in January, May, and September. Students, faculty, and state practitioners are encouraged to submit articles for publication.



COLORADO SCHOOL OF
TRADITIONAL CHINESE MEDICINE